



Yearly Status Report - 2015-2016

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COMMERCE COLLEGE
Name of the head of the Institution	Dr. A. N. Sutaria
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09724813122
Mobile no.	9427007344
Registered Email	gccgnr1970@gmail.com
Alternate Email	gccgnr20@gmail.com
Address	Near Mahatma Mandir, Sector-15, Gandhinagar, Gujarat
City/Town	Gandhinagar
State/UT	Gujarat
Pincode	382016

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Prof. T. K. Rana
Phone no/Alternate Phone no.	09724813122
Mobile no.	9427007344
Registered Email	gccqnr1970@gmail.com
Alternate Email	gccqnr20@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.gccqnr.org/wp-content/uploads/2020/10/AOAR-2014-2015.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gccqnr.org/wp-content/uploads/2020/10/Academic-Calendar_2015-16.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.86	2009	15-Jun-2009	14-Jun-2014
2	B	2.04	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC	15-Jul-2009
---	--------------------

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Self defense training program for Girls	19-Oct-2015 15	150
Mahila Abhayam (181) Presentations	01-Aug-2015 1	245
celebration of mahila sharirik sosthav divas(yoga sibir)	14-Aug-2015 1	170
Swatch Bharat Abhiyan (Adopted Village)	19-Dec-2015 1	52
Career Counseling	04-Jan-2016 55	150
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA COMP-9	MHRD	2015 365	177685
Institution	12th plan	UGC	2015 365	36250
Institution	UDISHA	KCG	2015 365	5000
Institution	Saptdhara	KCG	2015 365	60000
Institution	Career Counselling	KCG	2015 365	508000
Institution	Plan Grant by State Government	State Government	2015 365	2927000
Institution	Non Plan Grant by State Government	State Government	2015 365	14960000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1. For building up the career of the students through clearing various competitive examinations students were guided by various experts of different subjects for competitive examination through Career Counselling Centre. The students of Government Science College, Gandhinagar and Government Arts College, Gandhinagar also participated in this programme. 150 Students were benefitted.	
2. Celebration of Women Safety Day organized by our college under CWDC in collaboration.	
3. Self defense training program organized by our college under CWDC in collaboration with Vado kai Academy.	
4. Awareness regarding cleanliness and health in adopted village organized by our college with collaboration of NSS.	
5. Book Exhibition and Talk regarding Swami Vivekananda conducted by our college with collaboration of Library.	

View File	
---------------------------	--

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
--

Plan of Action	Achivements/Outcomes
Ragging free campus	Antiragging Commiittee will be formed as per the guideline of Hon. Supreme Court. Regular observation of Campus by the Members of the Committee, Attitude of Quick, on the spot solution if the problem arises. Students are abide to stay away from any kind of ragging by the rule at the time of admission as per printed in admission form of the college.
Implementation of Academic calendar	Completion of syllabus, Examination, Assessment, Assignments, Declaration of results & co-curricular activities in time.
Cultural activity	College Level Competitions will be held throughout the year to identify, access, enrich & extract the talent of the students in various fields.

	Students will represent the college in various competitions organized by other colleges and zone level youth festival at University levels.
NSS	1.Tree plantation programme, Cleanliness campaigns, Annual camp, etc. will be carried out throughout the year. Students will be motivated to participate in Annual Camp, Work camp etc. 2.Medical checkup Fitness of the Students to be Examined and guidance will be given to overcome malnutrition and necessary treatment of semesterI students. 3. Cleanliness Campaigns to be carried out by NSS Students and College Staff. 4. Tree plantation To keep the campus ecofriendly Trees to be planted in the college campus. 5. An annual camp of seven days will be organised at a village near Gandhinagar.
NCC	New Cadets enrolled as per the intake to build career through NCC. Students will be encouraged to take part in NCC and to pass level of Exams.
Sports	Students will be encouraged to participate in various Sports events at College, University, State and National level. Special drive to participate in 'KHEL MAHAKUMBH'.
CWDC	Training programme for girls for self defence, Yoga, lecture on Women empowerment, Awareness and lecture on Laws for women, Field visit, Basic information for rifle shooting, Basic computer training for ladies staff.
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	18-Dec-2014
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016

Date of Submission	29-Jan-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>IFMS stands for Integrated Financial Management System which is a part of the Finance Department of Gujarat and an initiative where all employees are provided with their account details to help them make the management of their salaries, payslips, leaves, and approvals in an aligned way that is one step away from them and can be accessed from the IFMS official website. In this article, we will guide on the steps required to register your Gujarat IFMS account. The Gujarat Directorate of Treasuries and accounts has made the initiative to start the online employee portal through which all the employees can access features such as Pension, salary slip and payslip information, money audits, leave tracking, and other benefits that you can avail of for free. The Public Financial Management System (PFMS) is a webbased online software application developed and implemented by the Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India. PFMS started during 2009 with the objective of tracking funds released under all Plan schemes of the Government of India, and realtime reporting of expenditure at all levels of Programme implementation. Subsequently, the scope was enlarged to cover direct payment to beneficiaries under all Schemes. Gradually, it has been envisaged that digitization of accounts shall be achieved through PFMS, and beginning with Pay Accounts Offices payments, the O/o CGA did further value addition by bringing in more financial activities of the Government of India in the ambit of PFMS. The outputs / deliverables for the various modes / functions of PFMS include (but are not limited to): Payment Exchequer Control Accounting of Receipts (Tax NonTax) Compilation of Accounts and Preparation of Fiscal Reports Integration with Financial Management Systems of States The primary function of PFMS today is to</p>

facilitate a sound Public Financial Management System for the Government of India by establishing an efficient fund flow system as well as a payment cum accounting network. PFMS provides various stakeholders with a realtime, reliable, and meaningful management information system and an effective decision support system, as part of the Digital India initiative of the Government of India.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has the mechanism for well planned curriculum delivery and documentation. A meeting of head of the departments is conducted by the Principal sir in the beginning of each term to discuss the schedule. The head of each department conduct meetings for their respective department faculties, where syllabus is distributed amongst the faculties. Each faculty prepare the plan for the delivery of curriculum by further bifurcation of the units to be taught in to the number of lectures to be delivered. Faculties inform their Head of the departments regarding the delivered curriculum on the last working day of the month. Healthy discussion and constructive suggestions help to complete the syllabus properly in time. All head of the department report to the Principal Sir regarding the status of delivered curriculum on the first working day of the month. Weak students or the students having difficulties/ doubts are always encouraged to see the faculties personally after completion of lectures. Regular assignments of all subjects were taken semester wise.

Implementation:- 1. Lectures were taken as per the planned schedule and timetable in working days during 8.00 am to 12.00 pm. Teachers used ICT wherever possible. 2. Weak students were attended personally after 12.00 pm by faculties to solve their difficulties and special classes for basics of the subjects were conducted. 3. Student-teacher ratio was poor during the academic year. So visiting faculties were invited to take lectures and especially in English subject, 'BISAG' was a great help. 4. For the development of soft skills of students UGC introduced some soft skills subjects in all the universities of India. After completion of lectures of regular academic subjects, lectures of soft skills and foundation course were scheduled in timetable. Faculties have to prepare for lectures of soft skill and foundation courses specially. These subjects were chosen in such a way that the subjects are helpful to the students' personal and professional life. 5. Regular class tests and surprise tests were taken by the faculties and students were guided.

Information and Communication Technology (ICT) in education is the mode of education that uses information and communications technology to support, enhance, and optimise the delivery of information. Worldwide research has shown that ICT can lead to an improved student learning and better teaching methods Teachers increased use of ICT. Students were shown educational videos online.

Lectures broadcasted through BISAG were shown to students. 'BISAG' is the initiative of Government of Gujarat. Bhaskaracharya Institute for Space Applications and Geoinformatics (BISAG) is a State level agency by Government of Gujarat to facilitate to provide services and solutions in implementing map-based Geo Spatial Information Systems.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Not Applicable	Not Applicable	01/07/2015	0	Not Applicable	Not Applicable

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Not Applicable	01/07/2015
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Not Applicable	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Not Applicable	01/07/2015	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Not Applicable	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our college has a mechanism to obtain feedback from students and teachers on Curriculum. By analyzing these feedbacks suggestion and recommendations are

listed by our teaching staff members. Student's feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, Distribution of Notes, question bank, diagrams, online references, e-books, videos, and animations. Stakeholder can send their feedback offline as well as online through college website. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organized by the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees are discussed in the college for necessary action. Strengths of the college are also taken into consideration for further upgradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Costing	239	239	239
BCom	Advance Accountancy and Auditing	3322	3322	3322
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	3322	239	11	3	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	17	60	3	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute established mentoring system. All faculty members are motivated by the principal. Faculties are guided by the principal and give details about the mentoring system. According to students strength students are allotted to each mentor. In this system students are allotted by considering roll call. Under one mentor around 170 students are allotted. In this system, students put their problem against mentor and mentor try to solve it when it is big problem mentor contact related committee or Principal to solve it. Students may put up problem like study, facility, examination, learning related problem etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3561	16	222

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	17	8	0	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Not Applicable	IQAC / CIQA coordinator	Not Applicable
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	MCom	Semester-2	07/05/2016	18/06/2016
BCom	BCom	Semester-6	26/04/2016	06/02/2016
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Head of the institution and heads of the departments are in regular touch with the grievances of students. They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. This is an informal way of continuous internal evaluation. CCTV cameras are effectively used to monitor the activities of the staff and the students. Periodically we conduct Evaluation of infrastructure. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to the students, which covers all the information regarding the performance of a teacher, infrastructure, teaching learning process etc. The data so collected is consolidated, evaluated, analysed by the committee. Corrective measures are taken. Teachers take class tests and surprise tests continuously. The test papers are checked by teachers/interchange of papers amongst the students or by self-assessment by the students themselves to make them aware of their own mistakes and improve upon it. Liberties are given to the students to contact the HOD, mentor and the principal at any time. Continuous internal evaluation of students takes place even in the class. Our cultural activities, co-curricular, activities and

competitions held in our college help us to assess their talent.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with Gujarat University, Ahmedabad. In the beginning of the first term the Academic calendar is provided by the university, which contains details about date of commencement of classes, dates of semester closure, exam dates etc. After the admission process is completed, the institute prepares an annual academic calendar for the monthly academic process with respect to University academic schedule. The calendar specifies the dates of college reopening, internal tests, University examination and Schedule of extra and co-curricular activities under Saptdhara, Cultural, NCC, NSS, Sports, etc. The university conducts the written/theory examination at the end of semester. The result of same are Communicated to the students when declared by the affiliated university. The academic committee analyses the university examination results for each Program.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gccgnr.org/wp-content/uploads/2020/10/Subject-outcomes_-2015-16.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom	BCom	Advance Accountancy and Auditing	1075	599	55.72%
M.Com	MCom	Costing	99	90	90.90%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gccgnr.org/wp-content/uploads/2020/10/Student-Satisfaction-Survey_2015-16.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	0.8	0

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

Not Applicable	Not Applicable	01/07/2015
----------------	----------------	------------

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Not Applicable	Not Applicable	Not Applicable	01/07/2015	Not Applicable
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	01/07/2015
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
English	3
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Not Applicable	Not Applicable	Not Applicable	2015	0	Not Applicable	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
--------------------	----------------	------------------	---------------------	---------	------------------------------------	---

					citation	the publication
Not Applicable	Not Applicable	Not Applicable	2015	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	18	2	0
Presented papers	3	11	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Self defense	COLLEGE and vado-kai acadamy	12	150
Lecture and presentation	COLLEGE and Mahila Abhayam	5	245
visit to EDI BHAT	Govt of Gujarat	5	54
cleaning in the adopted village	NSS	5	50
NIC, Tracking, National Camp	2 Gujarat Indep Coy Gandhinagar	5	17
Independance Day Celebration	2 Gujarat Indep Coy Gandhinagar	5	20
Republic Day Celebration	2 Gujarat Indep Coy Gandhinagar	5	25
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Not Applicable	Not Applicable	Not Applicable	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	NSS	Cleanliness campaign	2	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Not Applicable	Not Applicable	Not Applicable	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Not Applicable	Not Applicable	Not Applicable	01/07/2015	01/07/2015	Not Applicable
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Government Science College Gandhinagar	01/01/2015	Student and teacher learning and utility of facilities	50
Government Arts College Gandhinagar	01/01/2015	Student and teacher learning and utility of facilities	50
Sports University of Gujarat	01/01/2015	Student and teacher learning and utility of facilities	40
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Total	60	1	16	1	1	5	8	10	0
-------	----	---	----	---	---	---	---	----	---

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer lab	http://sandhan.kcgjournal.org/index.php/account/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
165080	165080	1018689	575043

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Being a Government institution, our college believes in providing the level best infrastructure facilities to achieve excellence in academics and co-curricular activities. Policy of the college for creation and maintenance of Institute's infrastructure facilities is in line with the objectives laid down by the Government of Gujarat. College has an excellent physical infrastructure in the form of eco friendly campus, airy class rooms, rich library, DELL laboratory, seminar hall, staff room, Chambers of Faculties, girls' room, sports room, drinking water supply, rest rooms etc. All these facilities are constructed as per the norms of government of Gujarat with lot of light, ventilation and extra space for free movement of the students. • Laboratory: We have a Dell Laboratory consisting 24 computers. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. • Library: Books are arranged as per the Dewey Decimal Classification System. Every year specially designed books of all the subjects as per the syllabus of Gujarat University by various publications and reference books are purchased as per the norms and need. Research Journals, Magazines and News papers are acquired. Students can access internet and computer. Prompt issue-return policy for staff and students is implemented. Teaching staff has access to e-recourses through N-LIST. • Seminar Hall: A fully air conditioned auditorium with a seating capacity of 200, equipped with stage, public address system, LCD projector, Wi-Fi facilities. • Sports Room: Every year, as per the need, new sports kits and items are purchased through proper procedure. Instruments of Gymnasium and other long lasting items of various games and sports are maintained by mending and repairing as per the need. Students can use these resources as per the requirement. • IT Equipments: Computers are provided to academic and non-academic staff. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. Computers, Printers, Photo copy machine, Projectors, etc are maintained regularly. • Cleanliness of the campus: Contract of cleaning is given to the agencies approved by the government of Gujarat. • Security: Contract of Security is given to the agencies approved by the government of Gujarat. The security persons keep a watch on college round the clock. They help to maintain the parking system and anti-ragging system. • Resources for NSS: Gardening tools, utensils and other belongings / items necessary for NSS

activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping the NSS items. • Resources for Cultural Activities: Various musical instruments and other items necessary for different cultural activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping these items. • CWDC Room: Room C-6 is well furnished and developed as girl's room with basic amenities, comfortable seating arrangement and indoor activities.

<https://www.gccgnr.org/wp-content/uploads/2020/10/Procedures-and-policies-for-maintaining-and-utilizing-physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaj kalyan (SC/ST/OBC/SEBC Scholarship through State Government)	772	2471145
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga (CWDC)	14/08/2015	170	vado- kai acadamy

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Career Counselling	150	150	10	10

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Not Applicable	0	0		0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	14	Bcom	Commerce	Siddharth Law College, Gandhinagar	LLB
2016	22	Bcom	Commerce	Gujarat University Ahmedabad	MCom
2015	2	Bcom	Commerce	M S Bhagat C S Sonawala Law College Nadiad	LLB
2015	27	Bcom	Commerce	Siddharth Law College, Gandhinagar	LLB
2015	17	Bcom	Commerce	Gujarat University Ahmedabad	MCom
2015	1	Bcom	Commerce	Daulatbhai Trivedi Law College Ahmedabad	LLB
2015	1	Bcom	Commerce	Sir L A Shah Law College Ahmedabad	LLB
2015	1	Bcom	Commerce	Gujarat Technological University	MCom
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	10
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country	Inter college	1

Table-tennis	National	1
Swimming	Inter college	1
Boxing	Inter college	4
Chess	Inter college	2
Badminton	Inter college	2
Handball	Inter college	11
Judo	Inter college	1
Football league	Inter college	14
Wrestling	Inter college	2
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	gold medal inter university all India (participation)	National	1	0	201503114939	vidhi sanjaybhai upadhyay
2015	Inter university participation	National	1	0	201503114939	vidhi sanjaybhai upadhyay

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a College Student Vartul, Association, since its inception and it has been actively engaged in the academic and extracurricular activity of the institution. It has creative and vital representation in various committees related to academics and extracurricular activity. The class representatives and office bearers of the Association are the ranker students of each class elected. They are enthusiastically involved in all the activities of the institution and get their problems immediately and unhesitatingly resolved. The stake holders have successfully converted the Association a very significant platform by realizing the mission and vision of the institution. It is a matter of pride to state that all the academic and administrative activities are very much student friendly. Moreover, it is acting as a link connecting both the classrooms and the society. The Association has been an integral part of the regular academic and administrative decisions through the students participation as follows

- 1.Sports and Cultural Events All the students through their representatives participate in the meetings and their opinion are carried out in the conduct of the said all events of the institution.
2. College Development Committee As per the departmental instructions, it is very important to highlight that a student member of the CDC has all rights to have a word in its meetings related to the developmental activities of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The institution has started the Alumni Association since the academic year 2013-14. The Alumni Association works as bridge between the students who studied and the students who are studying. The association plays a vital role in the development of the institution. Alumni Meet is conducted in once a year. Through the meet, suitable suggestions from the alumni were received for the college development activities. Students who are the part of it provide their valuable feedbacks for the academic and infrastructure facility. The association works as guide for the students of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

This is a Government Institution. The Principal is the head of the institute. Government of Gujarat is the supreme authority in taking decisions related to the policies, road map, development and functioning of institute. The action plan is formulated by the planning body which includes Principal, heads of the department and coordinators of various academic committees. The Principal provides suggestions, monitors the procurement, and decides on the introduction of new programs and welfare activities. The head of the institution is responsible for academic, co-curricular and administrative activities of the institution. Further, for the sake of smooth running of the college, different committees like Academic and Examination, Cultural, Discipline, NCC, NSS, CWDC (Collegiate Women's Development Cell), Anti-ragging squad, etc. are formed. Participative Management: The college promotes a culture of participative management. The responsibility of managing the institution for its progress rests on the faculty, Heads of the department, Administrative officials. Various committee members work as a team for the betterment of the institute. At each level, there is an active participation in planning and implementation

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College follows curriculum determined by the Gujarat University and faculties actively contribute to provide class notes to the students. They make curriculum easy for students

	through different teaching methodologies, ICT and other techniques.
Teaching and Learning	Institution has the strategy of planning academic activities before the commencement of the semester. The academic calendar is given by the affiliating University. The faculty prepares curriculum delivery plan. The institute promotes innovative teaching learning methods. Faculties in order to improve students' comprehensiveness of the subject use different techniques like ICT, Chalk-board, group teaching, peer learning, remedial classes, role play, case studies, etc. all approaches are student centric which helps learning more productive.
Examination and Evaluation	Internal examinations are conducted at the end of each semester and evaluation is carried out by the faculty. Semester examinations are conducted by the University. The results are analyzed and students' feedback is obtained, and if necessary, changes are made in the delivery of subject. Assignments are also given in each course.
Research and Development	Faculties are encouraged to pursue research. UGC has sanctioned two minor research projects to two individual faculties.
Library, ICT and Physical Infrastructure / Instrumentation	Library: Free Wifi facility is available for the students and the staff. Students were motivated and encouraged to read more by various activities as book exhibition, Important Days' celebration (Teacher's day, Statistics day, Swami Vivekanand Jayanti, Martyr day, etc.) , etc. Physical Infrastructure: Big airy classrooms, separate and sufficient number of toilet blocks, gymnasium, gardens inside the building for the beautification, cooperative administrative office and Sports room. Security guards are available for 24 Hrs and 365 days in surrounding area. Peaceful and Healthy environment is available and it is supportive for education.
Human Resource Management	As a government organization, academic and non-academic staff is recruited by the government of Gujarat. Administrative staff is encouraged to provide their best support for the smooth functioning of the institution.

The college also invites visiting faculties to fulfill the needs of institutions. Teaching staff is motivated to carry out co-curricular activities along with their basic duty of teaching. Teaching staff is inspired to bring out the best from the students through effective teaching. Platform is provided to the students to take part in various co-curricular activities as per their interest. Potential talents of the students are explored through extra-curricular activities. These talents will be nurtured and a platform is provided for exhibiting their expertise through intercollegiate competitions and youth festival.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Presently office related correspondences with the Higher Education Office, Gujarat University, District Collector Office, treasury office etc. regarding various issues such as establishment, Pay bill and other bills, admissions, exam, scholarship, accounts, etc. are being operated online.
Administration	Presently office related correspondences with the Higher Education Office, Gujarat University, District Collector Office, treasury office etc. regarding various issues such as establishment, Pay bill and other bills, admissions, exam, scholarship, accounts, etc. are being operated online. The administration of office dealing with students, faculty, and admissions are partially computerized
Finance and Accounts	Accounts, salary fixation, and exam forms, Scholarship, etc. are being operated with computers/online. All the salaries of teaching and non teaching staff are computerized and online.
Student Admission and Support	The college has admission committee for UG level admission. Equal opportunity is given to all the eligible candidates irrespective of caste, creed, number of attempts and merit at HSC level on first come FSFC basis. College also admits those students, who have passed in supplementary Exams. PG level admission process is online on merit basis, done by Gujarat University. All

the seats are filled every year in UG and PG. Scholarship process is online. Our college is a centre of Scholarship under MYSY scheme. Students of other colleges were also welcomed to verify their documents online.

Examination

All the exam related data and management activities are managed through computers. Results of internal exams are uploaded online. Students' registration form for examinations and marks of internal exams are uploaded online by the office staff. The hall tickets are received online. End exam results are available on the university website. All correspondence to University like communicating the internal examination results, University examination forms, etc. are partially communicated as soft copies and in the form of emails.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Not Applicable	Not Applicable	Not Applicable	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Awareness Regarding Computer	Awareness Regarding Computer	01/09/2015	02/09/2015	10	8
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Rsearch Methodology in Commerce,	2	23/02/2016	29/02/2016	7

management, economics, statistics, and accountancy				
FDP in Commerce	1	01/04/2016	01/04/2016	1
Faculty Development Programmes	1	07/09/2015	12/09/2015	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	7	12	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GROUP INSURANCE	GROUP INSURANCE	SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audits: All the expenses incurred for conducting different activities of various committees like Cultural Activities like youth festival at college level, participation in inter collegiate level, zone level youth festival, inter zone level youth festival,, CWDC (Collegiate Women's Development Cell) Activities like Oven Cooking, Beauty Parlor Crash Course, Self Defense Training, Computer Class, Spoken English, Tie and dye, Glass painting, etc., NSS, SPORTS, Career Counseling, Finishing School, Examination Committee, Medical check up of first year students, office stationary and maintenance etc. are sanctioned by the Principal. **External financial audits:** All the expenses incurred for conducting different activities for NSS are internally audited and sanctioned by the Principal and audited by Chartered Accountant. External Audit is conducted by the government every three years. So this year external audit was not done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Not Applicable	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Not Applicable		Not Applicable
Administrative	Yes	Dept. of Higher	Yes	College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting of teachers and Parents conducted during the orientation program of the fresher students was concluded with the following points: Organising Self defense training for the girl students to develop self confidence. To promote NSS and NCC among the students to develop community feeling. To encourage students to take part in extracurricular activities for their holistic development.

6.5.3 – Development programmes for support staff (at least three)

- Computer training programme
- Orientation programme for newly appointed staff
- Staff motivation programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Career Counselling Centre to prepare the students for various competitive examinations.
- To enhance student for capacity building , softskills and employability skills.
- Seminar conducted on Women Safety

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Celebration of Mahila sharirik sosthav Divas(Yoga Sibi	14/08/2015	14/08/2015	14/08/2015	170
2015	Mahila Abhayam (181) Presentations	01/08/2015	01/08/2015	01/08/2015	245
2015	Self Defense Training Program for Girls	01/08/2015	01/09/2015	19/10/2015	150
2015	Celebration of Women Empowerment week	01/08/2015	01/08/2015	14/08/2015	150
2015	Swatch Bharat Abhiyan(Adopted Village)	19/12/2015	19/12/2015	19/12/2015	52

	advantages and disadvantages	and contribute to local community					
2015	1	1	19/12/2015	1	cleaning in the adopted village	Student were inspired and motivated for social engagement, Economic, Social problems	52

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	14/07/2015	We have informal publication of of Human Values and Professional Ethics Code of Conduct but it is made available on our institutional website. Ww.gccgnr.org

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree Plantation	01/08/2015	01/08/2015	75
Cleaning in the adopted village	19/12/2015	19/12/2015	52
Annual Camp	01/02/2016	07/02/2016	52

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Natural Fertilizer Solar Panel Bird nest Water pot for birds Tree Plantation
Plastic free campus Dustbin for waste (Green and BLUE)

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

For Academic Year 2015-16 Best Practices of the Institution are: 1. Women Empowerment Objectives: • For the holistic development of girl students. • To make girls aware of better hygiene and health. • To provide a Platform for girls to explore possible ways for economic growth and financial independence. • To encourage them to come become confident enough to realise their abilities to achieve great heights in life. The Context: • Women Empowerment helps girl students to become self-reliant and confident. The modern era urges individual financial independence. The Practice: We believe that an educated and skilled girl can help a society and family to develop and progress. So as an education institution it is our responsibility to put efforts for the holistic development of girl students, for which we organise various programmes for the overall development of girl students. Events organized by our institute for the development of the girl students are as under: • Women empowerment week: It is

organized by college to enhance confidence level of girl students. • Women Safety Day and International Women Day: It is organized with an aim to ensure that girls are socially, economically and politically empowered. • Days like Mahila Abhayam, Self Defence Programme, Mahila Sharirik Shostav Diwas, Mahila Karmyogi Diwas are organized which involves strategies, practices and policies which aim to reduce gender base violence. These programs help develop their confidence, selfreliability and individuality. Impact of the Practice: • Most of the students have developed interest towards taking government force jobs. • These activities have developed confidence and changed the approach of the students towards life problems and there solutions. Problem Encounters • Some students faced English language problem but they promised to work hard for better life. Resources Required: • Experts for training. • Hall with IT and Audio facilities. 2. Enhancing Employability Skills while preparing Students for Competitive Exams Objectives: • To make students aware of various types of competitive exams. • To guide students for various competitive exams by inviting experienced experts from SPIPA (Sardar Patel Institute of Public Administration), Ahmedabad and other institutions. The Context: Most of the students plan to get a job in central government, state government, semi government or banking sector etc. Since, last couple of years faculties of the college use to guide the students in person and in a group in an informal way to serve the purpose. The government of Gujarat has taken an initiative to start coaching for competitive examinations in the college itself. Our college was selected for this project and granted counseling centre for the students. The Practice: Our college has a Career Counseling centre that enable, trained and guides the students for various competitive exams by arranging free of charge coaching through invited experienced experts. Announcement was made in all the classes and the interested students registered their names by filling up the registration forms. Since 2015-16 many students have benefited under these course. This year Career Counseling centre conducted sessions on regular basis and total 150 students were benefited. The students of Government Science College, Gandhinagar and Government Arts College, Gandhinagar also participated in this programme. The sessions covered general awareness (UPSC, GPSC, Banking exams etc, currents affairs, Gujarati, English, public administrations, history, Geography, Logical reasoning, quantitative aptitude etc.) The college has rich library were they are facilitated with books, magazines, news papers etc and peaceful conductive ambience with ample reading space to prepare for competitive exams. The facility of computer and internet are also available in the college library. Impact of the Practice: • Students were oriented towards awareness of competitive examinations. • Students were inclining towards getting jobs to clearing competitive examinations. • Students were direct in touch with the experts to solve their difficulties and queries. Resources Provided: • Library well equipped with Competitive exam material. • Experts for teaching and training. • Hall with IT and Audio facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gccgnr.org/pdf/aboutus/Best_Practices_of_the_Institution.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College that offers Commerce faculty in Gujarati as well as English medium at Under graduation level and Post Graduation Centre in Gujarati medium in Gandhinagar District. The college has admission committee for UG level admission. Equal opportunity is given to all the eligible candidates/students irrespective of caste, creed, number of attempts and merit at HSC level on first come first served basis. College also admits those students, who have

passed in supplementary Exams after main HSC Exams. As a government college, the college gives admission to the deprived students. PG level admission process is done online on merit basis, and is under the control of the Gujarat University. All the seats are filled every year in UG and PG from the inception of the college. All the permanent faculties are appointed by GPSC (Gujarat Public Service Commission) and contractual faculties are appointed by the central recruitment committee of higher education department. Total four faculties are M. Phil., seven faculties are Ph. D. Five faculties have passed NET, Five faculties have passed GSLET, PTI is M. Phil., GSLET and librarian has also passed NET. So, overall contribution and performance of the institution in academic area is distinctive in a way that improves the results of the students.

Provide the weblink of the institution

https://www.gccqnr.org/pdf/aboutus/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

- Maintain lush green campus to be eco friendly.
- Encouragement for active participation of the students in co-curricular activities and to achieve higher result for their future.
- Impart knowledge to develop responsibilities towards community.
- Increase ICT based teaching learning.
- More emphasis on gender sensitization.
- To continue with finishing school programme that helps improving students with their life skills, employability skills and communication skills.