Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT COMMERCE COLLEGE**
Name of the head of the Institution	**Dr. A. N. Sutaria**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**09724813122**
Mobile no.	**9427007344**
Registered Email	**gccgnr1970@gmail.com**
Alternate Email	**gccgnr20@gmail.com**
Address	**Near Mahatma Mandir, Sector-15, Gandhinagar, Gujarat**
City/Town	**Gandhinagar**
State/UT	**Gujarat**
Pincode	**382016**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. T. K. Rana**
Phone no/Alternate Phone no.	**09724813122**
Mobile no.	**9427007344**
Registered Email	**gccgnr1970@gmail.com**
Alternate Email	**gccgnr20@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gccgnr.org/pdf/AQAR/AQAR_2015_16.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gccgnr.org/wp-content/uploads/2020/10/Academic-calender_2016-17.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
2	**B**	**2.04**	**2015**	**03-Mar-2015**	**02-Mar-2020**
1	**C**	**1.86**	**2009**	**15-Jun-2009**	**14-Jun-2014**

6. Date of Establishment of IQAC	**15-Jul-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Computer Training	08-Aug-2016 14	80
Spoken English	13-Feb-2017 4	34
Glass Fabric Painting	23-Aug-2016 4	34
Tie and Dye	02-Feb-2017 1	95
Oven Cooking	13-Jul-2016 2	100
Beauty Parlour Crash Course	04-Jul-2016 4	80
Self-defense training programme for Girls	05-Aug-2016 7	60
Career Counselling Centre	02-Jan-2017 43	55
Career Counselling Centre	08-Aug-2016 59	330
Finishing School	20-Mar-2017 9	45
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government Commerce College	Minor Research Project	UGC/MHRD	2016 730	32500
Government Commerce College	Plan grant by State Government	State Government	2016 365	1897000
Government Commerce College	Non-Plan grant by State Government	State Government	2016 365	16024000
Government Commerce College	UDISHA	State Government	2016 365	5000
Government Commerce College	Saptdhara	State Government	2016 365	60000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

For the all round development of the students, a new concept of Finishing School was introduced by Government of Gujarat that helps to develop the personality of the students by teaching them Life skills, Employability skills and English. Ours was the one of the 20 Pilot Project colleges.

*For building up the career of the students through clearing various competitive examinations students were guided by various experts of different subjects for competitive examination through Career Counselling Centre. The students of Government Science College, Gandhinagar and Government Arts College, Gandhinagar also participated in this programme. 385 Students were benefitted.

* One day seminar was conducted on "Current issues in Indian Economy" by expert Smt. Dipal Kothiya

* Gender Sensitization programme organised by our college under CWDC in collaboration with RUSA.

* Minor Research Project of Dr. Heenaba Zala was granted by UGC and an amount of Rs. 32500 was received for the same.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Cashless India campaign	Cashless India campaign was held at Dabhoda Village. Students explained the use of BHIM App to the village people.
Work Camp	A Work Camp was held at Lilapur village near Sarkhej by Government of Gujarat for five days.

Medical checkup: Fitness of the Students to be examined and guidance will be given to overcome malnutrition and necessary treatment of semester-I students.	Medical checkup: Fitness of the Students of B. Com. Sem I was examined and guided to overcome malnutrition and follow necessary treatment.
Sports: Students will be encouraged to participate in various Sports events at College, University, State, Zone and National level. Special drive to participate in 'KHEL MAHAKUMBH'.	College level: Inter class Cricket Tournament, Table tennis, Badminton tournament-single and doubles, Chess were organized
NSS	Tree plantation programme, Cleanliness campaigns, Annual camp, Work Camp, Visit to Old age home, Cashless India campaign at Dabhoda Village, etc. were carried out throughout the year. Students were motivated to participate in Annual Camp, nature camp, work camp etc.
CWDC: Various Training programmes for girls will be organised to improve their life skills, employability and to develop their personality.	Various Programmes like Self-defense training programme for Girls, Yoga, Beauty Parlour Crash Course, Oven Cooking, Tie and Dye, Glass Painting, Spoken English, Computer Training, Guidance of Gynecologist, Guidance on Nutritious food and avoiding Anemic condition, Lectures on Legal awareness for girls, anti-ragging awareness, Lecture and projection of short film on female feticide and domestic violence were organized throught the year.
NCC: New Cadets enrolled as per the intake to build their career through NCC. Students will be encouraged to take part in NCC and to pass level of Exams.	Cadets were enrolled to build their career through NCC. They have completed necessary Camps and given Exams of 'C' certificate.
Cultural activity: College Level Competitions will be held throughout the year to identify, access, enrich & extract the talent of the students in various fields. Students will represent the college in various competitions organized by other colleges and zone level youth festival at University levels. Talent Function will be organised.	College Level Competitions like singing, instrument playing, essay, slogan writing, elocution, drawing, mono acting, rangoli, debate were held in the college. Students represented the college in various competitions in zone level youth festival like Quiz, Light vocal song, classical singing, western song, group song, one act play, elocution, debate, on the spot painting, rangoli, folk orchestra. Students represented the college in Inter zone Youth festival for folk orchestra. Students also participated in state level and national level Essay competitions and won prizes. Talent Function was organised in two shifts. Students actively participated in various inter collegiate competitions like group dance, singing (solo and duet), face painting, poster making,

	rangoli, best out of waste and won prizes.
Ragging free campus	Anti-ragging Squad was formed as per the guideline of Hon. Supreme Court. Regular watch of Campus was kept by the Members of the Squad, Attitude of quick, on the spot strict action with zero tolerance attitude was predetermined in case if the problems arise. Students are abided to stay away from any kind of ragging by the rule at the time of admission as per printed in admission form of the college. No ragging case was observed or noted during the year.
Implementation of Academic calendar: Completion of syllabus, Examination, Assessment, Assignments, Declaration of results cocurricular activities in time.	Satisfactorilly Implemented. Completed syllabus and cocurricular activities satisfactorily.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	18-Dec-2014
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	15-Feb-2017
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	IFMS stands for Integrated Financial Management System which is a part of the Finance Department of Gujarat and an initiative where all employees are provided with their account details to help them make the management of their salaries, payslips, leaves, and approvals in an aligned way that is one step away from them and can be accessed from the IFMS official website. In this article, we will guide on the steps

required to register your Gujarat IFMS account. The Gujarat Directorate of Treasuries and accounts has made the initiative to start the online employee portal through which all the employees can access features such as Pension, salary slip and payslip information, money audits, leave tracking, and other benefits that you can avail of for free. The Public Financial Management System (PFMS) is a webbased online software application developed and implemented by the Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India. PFMS started during 2009 with the objective of tracking funds released under all Plan schemes of the Government of India, and realtime reporting of expenditure at all levels of Programme implementation. Subsequently, the scope was enlarged to cover direct payment to beneficiaries under all Schemes. Gradually, it has been envisaged that digitization of accounts shall be achieved through PFMS, and beginning with Pay Accounts Offices payments, the O/o CGA did further value addition by bringing in more financial activities of the Government of India in the ambit of PFMS. The outputs / deliverables for the various modes / functions of PFMS include (but are not limited to): Payment Exchequer Control Accounting of Receipts (Tax NonTax) Compilation of Accounts and Preparation of Fiscal Reports Integration with Financial Management Systems of States The primary function of PFMS today is to facilitate a sound Public Financial Management System for the Government of India by establishing an efficient fund flow system as well as a payment cum accounting network. PFMS provides various stakeholders with a realtime, reliable, and meaningful management information system and an effective decision support system, as part of the Digital India initiative of the Government of India.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

A meeting of head of the departments is conducted by the Principal sir in the beginning of each term to discuss the schedule. The head of each department conduct meetings for their respective department faculties, where syllabus is distributed amongst the faculties. Each faculty prepare the plan for the delivery of curriculum by further bifurcation of the units to be taught in to the number of lectures to be delivered. Faculties inform their Head of the departments regarding the delivered curriculum on the last working day of the month. Healthy discussion and constructive suggestions help to complete the syllabus properly in time. All head of the department report to the Principal Sir regarding the status of delivered curriculum on the first working day of the month. Weak students or the students having difficulties/ doubts are always encouraged to see the faculties personally after completion of lectures. Regular assignments of all subjects were taken semester wise. Implementation:- 1. Lectures were taken as per the planned schedule and timetable in working days during 8.00 am to 12.00 pm. Teachers used ICT wherever possible. 2. Weak students were attended personally after 12.00 pm by faculties to solve their difficulties and special classes for basics of the subjects were conducted. 3. Student-teacher ratio was poor during the academic year. So visiting faculties were invited to take lectures and especially in English subject, 'BISAG' was a great help. 4. For the development of soft skills of students UGC introduced some soft skills subjects in all the universities of India. After completion of lectures of regular academic subjects, lectures of soft skills and foundation course were scheduled in timetable. Faculties have to prepare for lectures of soft skill and foundation courses specially. These subjects were chosen in such a way that the subjects are helpful to the students' personal and professional life. 5. Regular class tests and surprise tests were taken by the faculties and students were guided. Information and Communication Technology (ICT) in education is the mode of education that uses information and communications technology to support, enhance, and optimise the delivery of information. Worldwide research has shown that ICT can lead to an improved student learning and better teaching methods Teachers increased use of ICT. Students were shown educational videos online. Lectures broadcasted through BISAG were shown to students. 'BISAG' is the initiative of Government of Gujarat. Bhaskaracharya Institute for Space Applications and Geoinformatics (BISAG) is a State level agency by Government of Gujarat to facilitate to provide services and solutions in implementing map-based Geo Spatial Information Systems.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Not Applicable	Not Applicable	01/07/2016	0	Not Applicable	Not Applicable

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Not Applicable	01/07/2016
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

BCom	Not Applicable	01/07/2016

| 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year |||

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing School (Life Skills, Employability Skills and Communication Skills)	20/03/2017	45
Career Counselling Centre	08/08/2016	330
Career Counselling Centre	02/01/2017	55
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Not Applicable	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our college has a mechanism to obtain feedback from students and teachers on Curriculum. By analyzing these feedbacks suggestion and recommendations are listed by our teaching staff members. Student's feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, Distribution of Notes, question bank, diagrams, online references, ebooks, videos, and animations. Stakeholder can send their feedback offline as well as online through college website. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organized by the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees are discussed in the college for necessary action. Strengths of the college are also taken into consideration for further upgradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Advance Accountancy	2924	2924	2924
MCom	Costing	223	223	223
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2924	223	12	0	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	17	60	3	3	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute established mentoring system. All faculty members are motivated by the principal. Faculties are guided by the principal and give details about the mentoring system. According to students strength students are allotted to each mentor. In this system students are allotted by considering roll call. Under one mentor around 170 students are allotted. In this system, students put their problem against mentor and mentor try to solve it when it is big problem mentor contact a related committee or Principal to solve it. Students may put up problems like study, facility, examination, learning-related problem etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2924	17	172

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	17	7	5	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2016	Not Applicable	IQAC / CIQA coordinator	Not Applicable

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	B. Com.	6	24/06/2017	09/06/2017
MCom	M. Com.	4	06/05/2017	23/06/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Head of the institution and heads of the departments are in regular touch with the grievances of students. They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. This is an informal way of continuous internal evaluation. CCTV cameras are effectively used to monitor the activities of the staff and the students. Periodically we conduct Evaluation of infrastructure. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to the students, which covers all the information regarding the performance of a teacher, infrastucture, teaching learning process. The data so collected is consolidated, evaluated, analyzed by the committee. Corrective measures are taken. Teachers take class tests and surprise tests continuously. The test papers are checked by teachers/interchange of papers amongst the students or by self-assessment by the students themselves to make them aware of their own mistakes and improve upon it. Liberties are given to the students to contact the HOD, mentor and the principal at any time. Continuous internal evaluation of students takes place even in the class. Our cultural activities, co-curricular, activities, and competitions held in our college help us to assess their talent.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with Gujarat University, Ahmedabad. In the beginning of the first term the Academic calendar is provided by the university, which contains details about date of commencement of classes, dates of semester closure, exam dates etc. After the admission process is completed, the institute prepares an annual academic calendar for the monthly academic process with respect to University academic schedule. The calendar specifies the dates of college reopening, internal tests, University examination and Schedule of extra and co-curricular activities under Saptdhara, Cultural, NCC, NSS, Sports, etc. The university conducts the written/theory examination at the end of semester. The result of same are communicated to the students when declared by the affiliated university. The academic committee analyses the university

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gccgnr.org/wp-content/uploads/2020/10/Subject-outcomes_2016-17.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M. Com.	MCom	Costing	118	99	83.89
B. Com	BCom	Advance Accounting and Auditing	1305	885	67.81
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gccgnr.org/wp-content/uploads/2020/10/Student-Satisfaction-Survey_2016-17.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	0.8	0.3
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Not Applicable	Not Applicable	01/07/2016

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Not Applicable	Not Applicable	Not Applicable	01/07/2016	Not Applicable
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Not Applicable Not A	Not Applicable Not A	Not Applicable Not A	Not Applicable Not A	Not Applicable Not A	01/07/2016

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	5	0
International	Commerce	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Not Applicable	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Not Applicable	Not Applicable	Not Applicable	2016	0	Not Applicable	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Not Applicable	Not Applicable	Not Applicable	2016	0	0	Not Applicable
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	18	1	1
Attended/Seminars/Workshops	2	18	1	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donetion Camp	Red Cross, Ahmedabad /NSS	6	10
Jan Jagruti Karykram- Cashless India	State Bank Of India	2	20
Aids Awareness Campaign	Caira Social Service Society, Ahmedabad Lioness Club , Gandhinagar	5	250
Legal Awareness	Kanuni Satta Mandal PlV(Para Legal Volunteers)	3	121
Lecture And Projection Of Short Film On Female Feticide And Domestic Violence	Aakar Academy Of Art, Ahmedabad	3	95
CMO Visit	DTE Gujarat/NCC	1	2
Tracking Camp	NCC Group Headquarter Ahmedabad	1	10
Celebration of Independence and Republic Day	2 Gujarat Indep Coy Gandhinagar (District)	1	35
Governor House Visit	DTE Gujarat/NCC	1	2
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Not Applicable N	Not Applicable N	Not Applicable N	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Mr. Ronakbhai Shah Free Lance Trainer	Computer Training	3	80

Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Ms. Sameena Khokhar Free Lance Trainer	Spoken English	3	34
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Ms. Jignaben Soni Official Trainer, Whirlpool	Oven Cooking	4	100
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Mr. Amrutbhai Patel Social Activist	Lecture and projection of short film on female feticide and domestic violence	3	115
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Dr. Ami Shah, Gynaecologist, Sector-8, Gandhinagar	Guidance on Gynaec issues	3	100
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Kanooni Seva Satta Mandal	Lectures on Legal awareness for girls	3	121
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Gujarat Medical Education and Research Society (GMERS)	Guidance on Nutritious food and avoiding Anemic condition	3	100
Rashtriy Uchchatar Shiksha Abhiyan (RUSA) Component-9	Vado-Kai-Karate-Do Association, Gandhinagar	Self-defence training programme for Girls	4	60
Nil	NSS	Cleanliness Campaign	7	100
		[View File]()		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Not Applicable	0	Not Applicable	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
Not Applicable	**Not Applicable**	**Not Applicable**	**01/07/2016**	**01/07/2016**	**0**
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Swarnim Gujarat Sport University	**15/07/2016**	**Student and teacher learning and utility of facilities**	**325**
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	**0**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	**Existing**
Value of the equipment purchased during the year (rs. in lakhs)	**Existing**
Seminar halls with ICT facilities	**Newly Added**
Classrooms with LCD facilities	**Newly Added**
Seminar Halls	**Existing**
Laboratories	**Existing**
Class rooms	**Existing**
Campus Area	**Existing**
[View File](#)	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Software for University library (SOUL)	**Partially**	**2.0**	**2014**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	13433	1916643	433	72056	13866	1988699
Reference Books	2268	1063522	12	2000	2280	1065522
Journals	5	5200	6	15450	11	20650
e-Books	160809	5900	0	5900	160809	11800
e-Journals	6293	5900	0	5900	6293	11800
CD & Video	49	1710	0	0	49	1710
Others(spe cify)	1	8250	0	0	1	8250

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Not Applicable	Not Applicable	Not Applicable	01/07/2016

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	60	1	16	0	1	5	8	10	0
Added	3	3	0	0	0	0	0	0	0
Total	63	4	16	0	1	5	8	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer lab	http://sandhan.kcgjournal.org/index.php /account/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
93422	93422	1300000	1581732

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Being a Government institution, our college believes in providing the level best infrastructure facilities to achieve excellence in academics and co-curricular activities. Policy of the college for creation and maintenance of Institute's infrastructure facilities is in line with the objectives laid down by the Government of Gujarat. College has an excellent physical infrastructure in the form of eco friendly campus, airy class rooms, rich library, DELL laboratory, seminar hall, staff room, Chambers of Faculties, girls' room, sports room, drinking water supply, rest rooms etc. All these facilities are constructed as per the norms of Government of Gujarat with lot of light, ventilation and extra space for free movement of the students. • Laboratory: We have a Dell Laboratory consisting 24 computers. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. • Library: Books are arranged as per the Dewey Decimal Classification System. Every year specially designed books of all the subjects as per the syllabus of Gujarat University by various publications and reference books are purchased as per the norms and need. Research Journals, Magazines and News papers are acquired. Students can access internet and computer. Prompt issue-return policy for staff and students is implemented. Teaching staff has access to e-recourses through N-LIST. • Seminar Hall: A fully air conditioned auditorium with a seating capacity of 200, equipped with stage, public address system, LCD projector, Wi-Fi facilities. • Sports Room: Every year, as per the need, new sports kits and items are purchased through proper procedure. Instruments of Gymnasium and other long lasting items of various games and sports are maintained by mending and repairing as per the need. Students can use these resources as per the requirement. •IT Equipments: Computers are provided to academic and non-academic staff. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. Computers, Printers, Photocopy machine, Projectors, etc are maintained regularly. • Cleanliness of the campus: Contract of cleaning is given to the agencies approved by the government of Gujarat. • Security: Contract of Security is given to the agencies approved by the Government of Gujarat. The security persons keep a watch on college round the clock. They help to maintain the parking system and anti-ragging system. • Resources for NSS: Gardening tools, utensils and other belongings / items necessary for NSS activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping the NSS items. • Resources for Cultural Activities: Various musical instruments and other items necessary for different cultural activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping these items. • CWDC Room: Room C-6 is well furnished and developed as girl's room with basic amenities, comfortable seating arrangement and indoor activities.

https://www.gccgnr.org/pdf/aboutus/Maintaining_and_Utilizing_Facility.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Samaj Kalyan (State Government)	653	726070
Financial Support from Other Sources			
a) National	Minority Merit	37	370000
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Counselling Centre	02/01/2017	55	Knowledge Consortium of Gujarat
Career Counselling Centre	08/08/2016	330	Knowledge Consortium of Gujarat
Yoga Week	15/06/2017	45	Knowledge Consortium of Gujarat
Finishing School	20/03/2017	45	Knowledge Consortium of Gujarat
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Career Counselling Centre	330	330	4	4
2017	Career Counselling Centre	55	55	6	6
2017	Finishing School	45	45	3	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
18	18	8

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Not Applicable	0	0	Not Applicable	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	23	B.Com	Commerce	Siddharth Laws College	LLB
2017	34	B.Com	Commerce	Gujarat University	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	3
Any Other	10

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli	College Level	5
Debate	College Level	10
Drawing	College Level	19
Elocution	College Level	33
Slogan Writing	College Level	15
Essay	College Level	45
Instrument Playing	College Level	15
Singing	College Level	44
Badmington (Girls)	College Level	4
Badmington (Boys)	College Level	13

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Best Performance In Table Tennis (Inter Collegiate)	National	1	0	201503113157	Upadhyay Vidhi Sanjaybhai
2016	Best Performance In Soft-Tennis	National	1	0	201403115163	Rohit Uttekar

(Inter Col legiate)						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a College Student Association, since its inception and it has been actively engaged in the academic and extracurricular activity of the institution. It has creative and vital representation in various committees related to academics and extracurricular activity. The class representatives and office bearers of the Association are the ranker students of each class elected. They are enthusiastically involved in all the activities of the institution and get their problems immediately and unhesitatingly resolved. The stake holders have successfully converted the Association a very significant platform by realizing the mission and vision of the institution. It is a matter of pride to state that all the academic and administrative activities are very much student friendly. Moreover, it is acting as a link connecting both the classrooms and the society. The Association has been an integral part of the regular academic and administrative decisions through the students participation as follows: 1.Sports and Cultural Events All the students through their representatives participate in the meetings and their opinion are carried out in the conduct of the said all events of the institution. 2. College Development Committee As per the departmental instructions, it is very important to highlight that a student member of the CDC has all rights to have a word in its meetings related to the developmental activities of the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">250</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">0</div>

5.4.4 – Meetings/activities organized by Alumni Association :

The institution has started the Alumni Association since the academic year 2013-14. The Alumni Association works as bridge between the students who studied and the students who are studying. The association plays a vital role in the development of the institution. Alumni Meet is conducted in once a year. Through the meet, suitable suggestions from the alumni were received for the college development activities. Students who are the part of it provide their valuable feedbacks for the academic and infrastructure facility. The association works as guide for the students of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization: This is a Government Institution. The Principal is the head of the institute. The government of Gujarat is the supreme authority in taking

decisions related to the policies, road map, development and functioning of institute. The action plan is formulated by the planning body which includes Principal, heads of the department and coordinators of various academic committees. The Principal provides suggestions, monitors the procurement, and decides on the introduction of new programs and welfare activities. The head of the institution is responsible for the academic, co-curricular, and administrative activities of the institution. Further, for the sake of smooth running of the college, different committees like Academic and Examination, Cultural, Discipline, NCC, NSS, CWDC (Collegiate Women's Development Cell), Anti-ragging squad, etc. are formed. Participative Management: The college promotes a culture of participative management. The responsibility of managing the institution for its progress rests on the faculty, Heads of the department, Administrative officials. Various committee members work as a team for the betterment of the institute. At each level, there is active participation in planning and implementation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	As a government organization, academic and non-academic staff is recruited by the government of Gujarat. Administrative staff is encouraged to provide their best support for the smooth functioning of the institution. The college also invites visiting faculties to fulllfill the needs of institutions. Teaching staff is motivated to carryout co-curricular activities along with their basic duty of teaching. Teaching staff is inspired to bring out the best from the students through effective teaching. Platform is provided to the students to take part in various co-curricular activities as per their interest. Potential talents of the students are explored through extra-curricular activities. These talents will be nurtured and a platform is provided for exhibiting their expertise through intercollegiate competitions and youth festival.
Library, ICT and Physical Infrastructure / Instrumentation	Free Wifi facility is available for the students and the staff. Students were motivated and encouraged to read more by various activities as book exhibition, Important Days' celebration (Teacher's day, Statistics day, Swami Vivekanand Jayanti, Martyr day, etc.) , etc. Physical Infrastructure:Big airy class rooms, separate and sufficient number of toilet blocks, gymnasium, gardens inside the building for the

	beautification, cooperative administrative office and Sports room. Security guards are available for 24 Hrs and 365 days in surrounding area. Peaceful and Healthy environment is available and it is supportive for education.
Research and Development	Faculties are encouraged to pursue research. UGC has sanctioned two minor research projects to two individual faculties.
Examination and Evaluation	Internal examinations are conducted at the end of each semester and evaluation is carried out by the faculty. Semester examinations are conducted by the University. The results are analyzed and students' feedback is obtained, and if necessary, changes are made in the delivery of subject. Assignments are also given in each course.
Teaching and Learning	Institution has the strategy of planning academic activities before the commencement of the semester. The academic calendar is given by the affiliating University. The faculty prepares curriculum delivery plan. The institute promotes innovative teaching learning methods. A faculty uses different techniques for improving the students understanding and grasping power. Besides maintaining notes and using only blackboard for teaching as in earlier days, ICT and other teaching methods as group teaching, seminars by students, class quiz, roll play, assignments, etc. Are used in the classrooms faculties to enhance their teaching by making learning more interesting.
Curriculum Development	The College follows curriculum determined by the Gujarat University and faculties actively contribute to provide class notes to the students. They make curriculum easy for students through different teaching methodologies, ICT and other techniques.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Presently office related correspondences with the Higher Education Office, Gujarat University, District Collector Office, treasury office etc. regarding various issues such as establishment, Pay bill and

	other bills, admissions, exam, scholarship, accounts, etc. are being operated online.
Administration	Presently office related correspondences with the Higher Education Office, Gujarat University, District Collector Office, treasury office etc. regarding various issues such as establishment, Pay bill and other bills, admissions, exam, scholarship, accounts, etc. are being operated online. The administration of office dealing with students, faculty, and admissions are partially computerized.
Finance and Accounts	Accounts, salary, and exam forms, Scholarship, etc. are being operated with computers/online.All the salaries of teaching and non teaching staff are computerized and online.
Student Admission and Support	The college has admission committee for UG level admission. Equal opportunity is given to all the eligible candidates irrespective of caste, creed, number of attempts and merit at HSC level on first come FSFC basis. College also admits those students, who have passed in supplementary Exams. PG level admission process is online on merit basis, done by Gujarat University. All the seats are filled every year in UG and PG. Scholarship process is online. Our college is a centre of Scholarship under MYSY scheme. Students of other colleges were also welcomed to verify their documents online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Mr. T. K. Rana	UGC Sponsored One day National Conference on Emerging issues in Commerce	Not Applicable	800
2016	Dr. Heenaba B. Zala	UGC Sponsored One day National Conference on Emerging issues	Not Applicable	800

Year				
2016	Ms. Falguni M. Mesarwala	UGC Sponsored One day National Conference on Emerging issues in Commerce	Not Applicable	800
2016	Ms. Falguni M. Mesarwala	UGC Sponsored (Under CPE Scheme) State Level workshop on API Calculation	Not Applicable	100
2016	Mr. Ramesh Chauhan	UGC Sponsored National seminar on Changing Corporate Fabric: Accounting, Taxation and Governance	Not Applicable	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Computer Training Programme	Computer Training Programme	08/08/2016	22/08/2016	10	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation programmes	2	07/11/2016	04/12/2016	28
Faculty Development Programmes	2	13/06/2016	18/06/2016	6
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	

Permanent	Full Time	Permanent	Full Time
10	7	11	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance	Group Insurance	Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audits: All the expenses incurred for conducting different activities of various committees like Cultural Activities like youth festival at college level, participation in inter collegiate level, zone level youth festival, inter zone level youth festival,, CWDC (Collegiate Women's Development Cell) Activities like Oven Cooking, Beauty Parlour Crash Course, Self Defence Training, Computer Class, Spoken English, Tie and dye, Glass painting, etc., NSS, SPORTS, Career Counselling, Finishing School, Examination Committee, Medical check up of first year students, office stationary and maintenance etc. are sanctioned by the Principal. External financial audits: All the expenses incurred for conducting different activities for NSS are internally audited and sanctioned by the Principal and audited by Chartered Accountant. External Audit is conducted by the government every three years. So this year external audit was not done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Not Applicable	0	Not Applicable
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Not Applicable	Yes	College
Administrative	Yes	Dept. of Higher education, Govt. Of Gujarat	Yes	College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A meeting of teachers and Parents conducted during the orientation program of the fresher students was concluded with the following points: Organizing Self defense training for the girl students to develop self-confidence. To promote NSS and NCC among the students to develop community feeling. To encourage students to take part in extracurricular activities for their holistic development.

6.5.3 – Development programmes for support staff (at least three)

* Computer training programme • Orientation programme for newly appointed staff • Staff motivation programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

* Finishing School for students of the final year B. Com. Students to polish them in order to make them employable. • Career Counselling Centre to prepare the students for various competitive examinations. • To enhance student for capacity building , softskills and employability skills.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Career Counselling Centre	08/08/2016	08/08/2016	05/10/2016	330
2017	Career Counselling Centre	02/01/2017	02/01/2017	13/02/2017	55
2017	Finishing School	20/03/2017	20/03/2017	28/03/2017	45
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beauty Parlour	07/04/2016	12/07/2016	80	0
Oven Cooking	13/07/2016	15/07/2016	100	0
Awareness against Female Foeticide	30/07/2016	30/07/2016	115	0
Guidance of Gynecologist for Girls	27/07/2016	27/07/2016	100	0
Guidance on Nutritious food and avoiding Anemic condition	28/07/2016	28/07/2016	100	0
anti-ragging	29/07/2016	29/07/2016	64	61

awareness				
Lectures on Legal awareness for girls	18/07/2016	18/07/2016	60	61
Computer Training for girls	08/08/2016	22/08/2016	60	0
Glass Painting for girls	23/08/2016	27/08/2016	80	0
Tie and Dye	02/02/2017	02/02/2017	95	0
Spoken English for girls	13/02/2017	17/02/2017	34	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the College met by the renewable energy sources Our institute has solar panels for renewable energy which is installed on our institute terrace. The system works successfully and satisfactorily since the installation. It provides energy which is used by the institute.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	22/09/2016	1	visited Old Age Home,	Student were inspired and motivated for social engagement, Economic, Social problems	100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	14/07/2016	We have informal publication of of Human Values and Profesional Ethics Code of Conduct but it is made available on our institutional website. Ww.gccgnr.org

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Tree plantation programme	12/07/2016	12/07/2016	100
Visit to old age home	22/09/2016	22/09/2016	80
Cash Less Campaign	25/12/2016	25/12/2016	100
Aids Awareness Programme	05/01/2017	05/01/2017	250
Cleanliness campaigns	20/09/2016	20/09/2016	100
Medical checkup	10/10/2016	10/10/2016	792
Annual camp	22/01/2017	28/01/2017	50

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Rain Harvesting System • Solar Panel • Bird nest • Water pot for birds • Tree Plantation Programme • Implementation of Cleanliness Campaign • Plastic free campus • Different dustbin for west(Green and Blue) • Installation of power saving LED lights in college • Use of organic fertilizers in college campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

For Academic Year 2016-17 Best Practices of the Institution are: 1. Women Empowerment Oriented Programs. Objectives: • For the holistic development of girl students. • To make girls aware about better hygiene and health. • To provide a Platform for girls to explore possible ways for economic growth and financial independence. • To encourage them to come become confident enough to realise their abilities to achieve great heights in life. The Context: • Women Empowerment helps girl students to become self-reliant and confident. Modern era urges for individual financial independence. The Practice: We believe that an educated and skilled girl can help society and family to develop and progress. So as an education institution it is our responsibility to put efforts for the holistic development of girl students, for which we organise various programmes for the overall development of girl students. Events organized by our institute for the development of the girl students are as under: Women empowerment week: It is organized by the college to enhance the confidence level of girl students. Women Safety Day and International Women Day: It is organized with an aim to ensure that girls are socially, economically and politically empowered. Defence Training Programme for Girls: Girls were given training to learn self-defense to protect themselves. The motive was to make them mentally and physically strong. Other activities like Lecture and projection of short film on female feticide and domestic violence,

Mahila Abhayam, lecture of gynecologists, Mahila Sharirik Shostav Diwas, Mahila Karmyogi Diwas, Oven Cooking, beauty parlour etc were organized which involves strategies, practices and policies which aim to reduce gender base violence. These programs help develop their confidence, self-reliability and individuality. Impact of the Practice: Because of self-defense training most of the students who participated have decided to take up government force jobs. Most importantly all these activities have developed confidence and changed the approach of the students towards life problems and there solutions. Problem Encounters English Language barrier, inexperience and lack of exposure. Resources Required: • Experts for training. • Hall with IT and Audio facilities. 2. Enhancing Employability Skills while preparing Students for Competitive Exams Objectives: • To make students aware of various types of competitive exams. • To guide students for various competitive exams by inviting experienced experts from SPIPA (Sardar Patel Institute of Public Administration), Ahmedabad and other institutions. • To polish the personality of the students by developing the life skills, employability skills and communication skills. The Context: Most of the students plan to get a job in central government, state government, semi government or banking sector etc. Since, last couple of years faculties of the college use to guide the students in person and in a group in an informal way to serve the purpose. The government of Gujarat has taken an initiative to start coaching for competitive examinations in the college itself. Our college was selected for this project and granted counseling centre for the students. Since this year Government of Gujarat has taken an initiative to enhance life skill, employability skills and communication skills of the students. Our college was selected as one of the 20 higher education institutions under implementation of this pilot project. The Practice: Our College has a Career Counseling centre that enable, trained and guides the students for various competitive exams by arranging free of charge coaching through invited experienced experts. Announcement was made in all the classes and the interested students registered their names by filling up the registration forms. Many students have benefited under these course. The students of Government Science College, Gandhinagar and Government Arts College, Gandhinagar also participated in this programme. The sessions covered general awareness (UPSC, GPSC, Banking exams etc, currents affairs, Gujarati, English, public administrations, history, Geography, Logical reasoning, quantitative aptitude etc.) The college has rich library were they are facilitated with books, magazines, news papers etc and peaceful conductive ambience with ample reading space to prepare for competitive exams. Facility of computer and internet is also available in college library. For Finishing School, KCG has given list of empanelled experts for the training. Students were taught grooming, etiquettes, effective presentation, time management, CV Writing, personal interview, group discussion etc. Impact of the Practice: • Students were oriented towards awareness of competitive examinations. • Students were inclining towards getting jobs to clearing competitive examinations. • Students were direct in touch with the experts to solve their difficulties and queries. Resources Provided: • Library well equipped with Competitive exam material. • Experts for teaching and training. • Hall with IT and Audio facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gccgnr.org/pdf/aboutus/Best_Practices_of_the_Institution.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government College that offers Commerce faculty in Gujarati as well as English

medium at Under graduation level and Post Graduation Centre in Gujarati medium in Gandhinagar District. The college has admission committee for UG level admission. Equal opportunity is given to all the eligible candidates/students irrespective of caste, creed, number of attempts and merit at HSC level on first come first served basis. College also admits those students, who have passed in supplementary Exams after main HSC Exams. As a government college, the college gives admission to the deprived students. PG level admission process is done online on merit basis, and is under the control of the Gujarat University. All the seats are filled every year in UG and PG from the inception of the college. All the permanent faculties are appointed by GPSC (Gujarat Public Service Commission) and contractual faculties are appointed by the central recruitment committee of higher education department. Total four faculties are M. Phil., seven faculties are Ph. D. Five faculties have passed NET, Five faculties have passed GSLET, PTI is M. Phil., GSLET and librarian has also passed NET. So, overall contribution and performance of the institution in academic area is distinctive in a way that improves the results of the students.

Provide the weblink of the institution
https://www.gccgnr.org/pdf/aboutus/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future Plans of action for the next academic year will help us to work in a progressive direction while channelizing our efforts and the ability for the betterment of our institution and students. The following are the part of an action plan which includes the following aims: Maintain a lush green campus to be eco friendly. The ecosystem is an integral part of our environment we tend to sensitive our students regarding the importance of the environment and nature. it will make them a better human being one who will understand the ecosystem and protects it. Encouragement for active participation of the students in co-curricular activities and to achieve higher results for their future. Impart knowledge to develop responsibilities towards the community. The holistic development of the students is very important as it helps them to excel in all fields of life physically as well as mentally. Increase ICT based teaching-learning. IT has become the need of the hour so we need to provide our students with all the best IT facilities available. More emphasis on gender sensitization. To continue with the finishing school program that helps improving students with their life skills, employability skills and communication skills. Encourage students to work towards achieving community harmony and development of the surrounding. We aim to achieve great results for our students.