

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019-20
NOTIFICATION AND AGENDA OF IQAC MEETING


DATE: 17/06/2019


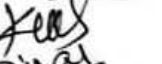
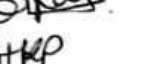
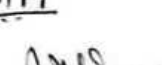



On 17th of June 2019, a meeting of IQAC committee is scheduled to be held in the principal's chamber at 12:00 noon. All committee members are requested to attend this meeting.

THE AGENDA OF THE MEETING IS GIVEN BELOW:

1. Review of previous IQAC meeting.
2. Formation of various committees for student related activities.
3. Planning for admission of B.com. Sem. 1,3 & 5 and M.Com. Sem. 1 & 3 as per the University guideline.
4. Plan to preparation of academic calendar and preparing required action plan for completion of syllabus, internal and university examination, assessment work, assignments, declaration internal exam results.
5. Discuss Departmental activities and activities of Sports, NSS, NCC, Cultural, CWDC etc. for the overall development of students.
6. Plan for maintaining cleanliness throughout the campus and try for maximum students' participation in 'Swachh Bharat Abhiyan'.
7. Extending and enhancing the activities related to the library.
8. Analysis of previous year University Result.
9. Career Counselling Centre for the student.
10. Anti-Ragging awareness programme.
11. Proper arrangement of Medical Checkup for Semester 1 Student.
12. To plan utilization of grant, received from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) under Component-9 and other grants provided by the Government.
13. Any other matter with the permission of the chair.

Date: 17/06/2019
Place: Gandhinagar


Shri. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|---|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR

(Established: 1970)

ACADEMIC YEAR: 2019 – 20

IQAC Meeting Minutes

DATE:17/06/2019

MINUTES OF THE MEETING:

- 1) The principal welcome to all committee members. It was decided in the meeting that as per the discussion on the agenda of the IQAC meeting the work needs to be done during the term and to analyze of the IQAC meeting held in the previous year and the agendas remaining to be fulfilled regarding to the previous year IQAC meeting.
- 2) Discussion was held on the subject of formation of various committee related to the student development activities and institute development activities.
- 3) Prepare the plan for the admission process of. B.com. Sem. 1, 3 & 5 and M.Com. Sem. 1 & 3 as per university guidelines.
- 4) Proper plan of action for the completion of syllabus, Internal and University examination, Paper assessment work, Assignments, Declaration of internal exam results in time.
- 5) Students need to get exposure by participating in various Departmental activities and Sports, NSS, NCC, Cultural and CWDC activities.
- 6) Discussion regarding maintenance of on-campus cleanliness, participation in 'Swachh Bharat Abhiyan', student hygiene proper sanitation and portable water facility.
- 7) Discussion on increasing the resources and engagement of the library.
- 8) Suggestion of analyzing the previous year university results.
- 9) The members of the Career Counselling Centre should uplift the students' progress.
- 10) Organize a seminar on Anti Ragging awareness for the students.
- 11) Proper arrangement of medical checkup for the students of B.Com. semester -1 as per university guideline.
- 12) Initiate the process of utilization of the grant of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Component-9 and other grants provided by the Government.
- 13) The committees and departments need to submit action taken report of the term before the end of the term.

Date: 17/06/2019

Place: Gandhinagar

Shri. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|-----------|
| 1 | Dr. S. B. Chhag | Co-Ordinator | |
| 2 | Prof. T. K. Rana | Member | |
| 3 | Dr. K. S. Vyas | Member | |
| 4 | Dr. D. K. Patel | Member | |
| 5 | Prof. A. K. Parmar | Member | |
| 6 | Smt. P.R. Shukla | Member | |
| 7 | Shree Prakash Jha | Member | |

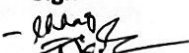

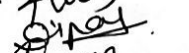




GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019 – 20
IQAC MEETING NOTICE

DATE: 21/10/2019

A meeting of the Internal Quality Assurance Cell (IQAC) of the college, regarding action taken report for first term is organized on 21/10/2019 at 11:30 AM in the principal's chamber. All the members of IQAC should remain present in the meeting.

Date: 21/10/2019
Place: Gandhinagar


Shri. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|--|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |


GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019 – 20
IQAC MEETING FOR ACTION TAKEN REPORT



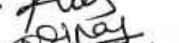
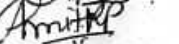
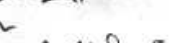


DATE: 21/10/2019

DISCUSSION ABOUT ACTION TAKEN REPORT OF THE FIRST TERM:

- 1 The coordinator presented the report of previous IQAC meeting. The members are very happy with the overall performance of our college and after discussion some suggestions are given by them to the Principal for quality improvement.
- 2 Various committees were formed by the principal regarding Departmental activities, Sports, NSS, NCC, Cultural and CWDC activities for overall development of the students.
- 3 The process of the admission of B.com. Sem. 1, 3 & 5 and M.Com. Sem. 1 & 3 were successfully conducted as per university guidelines.
- 4 Prepared micro planning for the academic calendar and action plan under taken by the departments. Feedback had been taken from the students.
- 5 Remarkable activities organized under the committee of NSS, NCC, Cultural, Sports, CWDC etc. Many departmental activities also assemble. Students also won many activities at district, inter college, University, state and national level respectively.
- 6 Students and the faculty members actively participated in social programs like the 'Swatchh Bharat Abhiyan' and also participated enthusiastically in campus cleanliness programme.
- 7 Library resources were used by the faculty members for their research work and knowledge creation. Students have also used Library resources for the academic purpose as well as knowledge creation purpose. College also purchased various textbooks, journals and e-books for overall growth of the students as well as faculty members. Students acquire knowledge from various newspapers for competitive exam purpose.
- 8 The university results were analyzed subject wise and necessary discussions and suggestions were given by the Head of the Department of each subject to improve the results.
- 9 Various activities were held under the Career Counselling for the students and students were actively participated in such activities. A lecture organized on Anti Ragging Awareness.
- 10 Medical checkup of B.com. semester – 1 students had been organized as per university guidelines.
- 11 Proper utilization of the grant received under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Component-9 and other grants provided by the Government.
- 12 Successfully conducting internal exam as well as university exams and submission of internal marks to the university in accordance to the schedule provided.

Date: 21/10/2019
Place: Gandhinagar


Shri. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|----------------------------|--------------|---|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019 – 20
IQAC MEETING FOR ACTION TAKEN REPORT

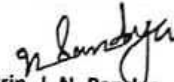
DATE: 22/04/2019



DISCUSSION ABOUT ACTION TAKEN REPORT OF THE SECOND TERM:

1. The coordinator presented the review of previous IQAC meeting. The principal and the IQAC committee members were satisfied with the college's previous performance and after discussion some suggestions are given by them for quantitative and qualitative improvement.
2. Admission process of students of B.Com. Semester 2, 4 and 6 and M.Com. Semester 2 and 4 had been completed as per university guidelines.
3. Proper execution of the academic calendar prepared by the committee members, Departmental activities and other extra-curricular activities. Feedback regarding these activities had been taken from the students.
4. Department wise university result was analyzed and discussions were held for the improvement of results.
5. Students Participated in the placement fair organized by the Government of Gujarat. Total of 150 companies were present in the college campus in the placement camp. All the colleges of Gandhinagar district participated in this placement camp.
6. Remarkable activities had been organized under NSS, CWDC, NCC, Cultural, Sports etc. During the pandemic of Covid – 19 the NCC students co-operated with the Gujarat police to spread awareness amongst the general public to contain the deadly virus. Many students participated and won the activities at district, inter-college, inter-university, State as well as national level.
7. Under the central government's aim of 'EK BHARAT SHRESHTH BHARAT', The Gujarat State collaborated with the Chhattisgarh State. Under this abhiyan the college established a club and celebrated Chhattisgarh's dance as a symbol of merging the two states' cultures. Elocutions and an online quiz were also organized.
8. The members of the Career Counselling Centre provided guidance to students for their bright career.
9. Different activities were organized under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Component-9 and other grants provided by the Government. Training was given to the registered students which lasted for 250 hours.

Date: 21/04/2020

Place: Gandhinagar


Prin. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|--|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019 – 20
NOTIFICATION AND AGENDA OF IQAC MEETING

DATE: 18/11/2019

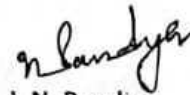
A meeting of the Internal Quality Assurance Cell (IQAC) of the college will be held on 18/11/2019 at 12:00 noon in the principals' chamber. All the IQAC members are requested to be present in the meeting.

The agenda of the meeting is given below:

1. Review of previous IQAC meeting.
2. Planning for admission process of B.Com. Sem. 2, 4 & 6 and M.Com. Sem. 2 & 4.
3. Preparation of academic calendar and action plan for Completion of syllabus, Assignments, Examination, Assessment and Declaration of results.
4. Preparation of tentative schedule for departmental activities and extra circular activities.
5. Analyzing University Results of previous semester.
6. Participating in the placement camp organized by the Government of Gujarat.
7. Discussion on 'Ek Bharat Shreshth Bharat' project.
8. Career Counselling Centre for the student.
9. To plan for utilization of the grant of Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Component-9 and other grants provided by the Government.
10. Any other matter with the permission of the chair.

Date: 18/11/2019

Place: Gandhinagar


Prin. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|--|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR

(Established: 1970)

ACADEMIC YEAR: 2019 – 20

IQAC Meeting Minutes


DATE: 18/11/2019

MINUTES OF THE MEETING:

- 1) IQAC committee members welcome by the principal. A discussion was held by the principal to analyze of the IQAC meeting held in the previous term and the agendas remaining to be fulfilled regarding the previous term IQAC meeting.
- 2) Preparation the micro planning for the process of the admission of B.com. Sem. 2, 4 & 6 and M.Com. Sem. 2 & 4 needs to be conducted as per university norms.
- 3) Discussion were held on preparation of the academic calendar and formation of proper plan of action for the completion of syllabus, internal and university examination, internal exam assessment work, assignments and declaration of results in time.
- 4) A proper schedule needs to be prepared for smooth conduction of all the departmental activities.
- 5) Discussion and suggestions of analyzing the previous year internal and university results.
- 6) Discussion on encouraging students to participate in the placement fair held by the Government of Gujarat.
- 7) Students need to get exposure by participating in various Departmental activities and Sports, NSS, NCC, Cultural and CWDC activities.
- 8) The members of the Career Counselling Centre should provide guidance to students for their bright career.
- 9) Initiate the process of utilization of the grant, receive under the Rashtriya Uchchatar Shiksha Abhiyan (RUSA) Component-9 and other grants provided by the Government.
- 10) The committees and departments need to submit action taken report of the term, before the end of the term.

Date: 18/11/2019

Place: Gandhinagar


Prin. J. N. Pandya
Principal


| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|--|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |

GOVERNMENT COMMERCE COLLEGE, GANDHINAGAR
(Established: 1970)
ACADEMIC YEAR: 2019 – 20
IQAC MEETING NOTICE FOR ACTION TAKEN REPORT

DATE: 21/04/2020

Anonline meeting of the Internal Quality Assurance Cell (IQAC) of the college, regarding action taken report for second term is organized on 21/04/2020 at 12:00 PM. All the members of IQAC should be present in the online meeting on given link.

Date: 21/04/2020
Place: Gandhinagar


Prin. J. N. Pandya
Principal

| Sr. No. | Name of Member | Designation | Signature |
|---------|--------------------|--------------|--|
| 1 | Dr. S. B. Chhag | Co-Ordinator |  |
| 2 | Prof. T. K. Rana | Member |  |
| 3 | Dr. K. S. Vyas | Member |  |
| 4 | Dr. D. K. Patel | Member |  |
| 5 | Prof. A. K. Parmar | Member |  |
| 6 | Smt. P.R. Shukla | Member |  |
| 7 | Shree Prakash Jha | Member |  |