

**Procedures and policies for maintaining and utilizing physical, academic and support facilities -
laboratory, library, sports complex, computers, classrooms etc.**

Being a Government institution, our college believes in providing the level best infrastructure facilities to achieve excellence in academics and co-curricular activities. Policy of the college for creation and maintenance of Institute's infrastructure facilities is in line with the objectives laid down by the Government of Gujarat. College has an excellent physical infrastructure in the form of eco friendly campus, airy class rooms, rich library, DELL laboratory, seminar hall, staff room, Chambers of Faculties, girls' room, sports room, drinking water supply, rest rooms etc. All these facilities are constructed as per the norms of government of Gujarat with lot of light, ventilation and extra space for free movement of the students.

- **Laboratory:** We have a Dell Laboratory consisting 24 computers. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year.
- **Library:** Books are arranged as per the Dewey Decimal Classification System. Every year specially designed books of all the subjects as per the syllabus of Gujarat University by various publications and reference books are purchased as per the norms and need. Research Journals, Magazines and News papers are acquired. Students can access internet and computer. Prompt issue-return policy for staff and students is implemented. Teaching staff has access to e-recourses through N-LIST.
- **Seminar Hall:** A fully air conditioned auditorium with a seating capacity of 200, equipped with stage, public address system, LCD projector, Wi-Fi facilities.
- **Sports Room:** Every year, as per the need, new sports kits and items are purchased through proper procedure. Instruments of Gymnasium and other long lasting items of various games and sports are maintained by mending and repairing as per the need. Students can use these resources as per the requirement.
- **IT Equipments:** Computers are provided to academic and non-academic staff. Yearly contract of maintenance of computers and printers is given to local agency and antivirus software is purchased every year. Computers, Printers, Photo copy machine, Projectors, etc are maintained regularly.
- **Cleanliness of the campus:** Contract of cleaning is given to the agencies approved by the government of Gujarat.
- **Security:** Contract of Security is given to the agencies approved by the government of Gujarat. The security persons keep a watch on college round the clock. They help to maintain the parking system and anti-ragging system.
- **Resources for NSS:** Gardening tools, utensils and other belongings / items necessary for NSS activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping the NSS items.
- **Resources for Cultural Activities:** Various musical instruments and other items necessary for different cultural activities are purchased, maintained and repaired as per the need. A special store room is allotted for keeping these items.
- **CWDC Room:** Room C-6 is well furnished and developed as girl's room with basic amenities, comfortable seating arrangement and indoor activities.