

[*Note:-* The powers delegated to the committees mentioned at Sr. No, 6, and 9 to 13 to sanction expenditure is for normal expenditure of the department excluding expenditure for any repairs to buildings, electrical installations and repairs, furniture, water supply, roads and gardens and such other expenditure pertaining to the Estate Department.

However, the Director of the University School and the Librarian may, subject to relevant rules in this behalf, sanction the above-mentioned expenditure up to Rs.500/- on any one occasion.]

O. 62-E :

- (1) The following shall be the members of the Administrative Committee for Publications:
 - (i) The Vice-Chancellor, ex-officio (Chairman);
 - (ii) The Pro-Vice-Chancellor, if any;
 - (iii) Four persons appointed by the Executive Council.
- (2) The functions of the Administrative Committee for Publications shall be •
 - (a) to sanction all expenditure up to Rs.10,000/- on behalf of the Executive Council.
 - (b) subject to the financial limit mentioned in (a) above:
 - (i) to commission a person or persons to write, translate or adapt books. (ii) to dispose of quotations regarding materials for publications, printing, proof reading, etc., and to make all arrangements necessary for the purpose.
- (3) The term of office of the members nominated by the Executive Council shall be 3 years; and
- (4) The Publication Officer shall act as the Secretary of the Committee.

(10) Deans of The Faculties

O. 63 : Deleted.

O. 64:

A casual vacancy in the office of the Dean occurring for any reason may be filled up at a meeting of the Faculty to be convened by the Vice-Chancellor. A Dean elected to fill up a casual vacancy shall hold office for the unexpired residue of the term of office of the Dean in whose vacancy he is elected.

(11) Recognition of Teachers of the university

[*Under Section 30 (i)*]

O. 65:

The Board of University Teaching shall frame rules for the recognition of University Teachers and get them approved by the Executive Council after getting the proposal through the Academic Council.

**ORDINANCES RELATING TO THE RECOGNITION OF PERSONS AS
RECOGNISED TEACHERS FOR POST-GRADUATE INSTRUCTION
AND
FORMATION OF ZONES AND INSTITUTION OF CENTRES**

1. RECOGNITION OF TEACHERS

*[Under the Gujarat University Act, Section 30 (vi)] [In
force from 20th June, 1956 and revised from time to time]*

O. 65-A:

There shall be two types of teachers of the University for Post-graduate instruction:

1. (a) Post-graduate teachers appointed by the University for its own departments;
(b) Recognised teachers working in the affiliated colleges or recognised institutions.
2. Recognised Assistant Post-graduate teachers.

O. 65-B :

Except in the case of recognised eminence, recognition will be granted only on application made in the prescribed form.

O. 65-C :

Every application for recognition as a teacher of the University shall be made in writing in the form provided for the purpose by the University and submitted through the head of the affiliated college or recognised institution in which the applicant is working.

O. 65-D :

The head of the affiliated college or recognised institution, through whom the application is submitted and the applicant shall give such further information as may be required in connection with the application of the candidate for recognition as a teacher of the University.

O. 65-E :

Every recognised teacher must be attached to an affiliated college or a recognised institution, and his recognition will continue so long as he answers the designation on the basis of which he was recognised.

**Recognition as University Teacher for Master's Degree
(t) By Papers**

**Recognition as University Teacher for Master's Degree
(l) By Papers**

O. 65-F(1) :

A teacher to be recognised as a Post-graduate teacher for the Master's degree in the Faculties of Arts including Education, Science and Commerce, by Papers must have the qualifications specified herein below :

- (a) A Ph.D. degree and five years' teaching experience in the subject at the degree level;

OR

- (b) A M.Phil. Degree with Master's degree either in Second Class or deemed Second Class of this University and seven years' experience in the subject at the degree level.

OR

- (c) A recognised assistant Post-graduate teacher with three years' teaching experience at Post-graduate level in the subject concerned;

OR

Guided Post-graduate students for dissertation for three years and in all at least three dissertations must have been guided by him.

OR

- (d) A Chartered Accountant with five years' teaching experience in accounting and auditing to degree classes or seven years' professional standing;

OR

- (e) A B.Com. degree in at least a Second Class in Advanced Accounting and Auditing and M.Com. Degree alongwith Pass in Final Examination of I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and possessing at least five years' experience of teaching in the subject in a college;

OR

- (f) A person holding a B.Com. Degree in at least a Second Class in Advanced Accounting and Auditing holding the I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and seven years' Professional experience will be recognised as a Post-graduate teacher for Advanced Accounting, Costing & Industrial Administration for the M.Com. degree;

OR

- (g) Five years' research experience in a recognised institution and at least three published research papers other than Ph. D. work or three articles of high quality or a published monograph in a subject provided that their research papers, or articles, or the

monograph, as the case may be is adjudged by a competent person to be of a sufficiently high quality.

N.B.(1) Teaching experience means experience of teaching to the last two years of the degree classes or Post-graduate classes in an affiliated college or a recognised institution or a University Department, as the case may be.

- (2) In case of a Tutor/Demonstrator, who possesses the necessary qualifications for being appointed as a Lecturer, the teaching experience gained by him in the said post, shall be considered for recognition to a maximum period of three years only. The rest of the required teaching experience shall be as per rules in force from time to time.
- (3) Where no class is awarded in the Master's degree obtained by thesis or partly by thesis and partly by papers in a subject, it will be considered equivalent to a Master's degree by papers in Second Class.
- (4) Where no class is awarded in a subject, the Master's degree obtained be considered equivalent to a Master's degree in Second Class.
- (5) Where there is a separate system of reckoning, that is grade system in foreign Universities, the degree grade should be converted into appropriate classes.

Recognition of Teachers in the Faculties other than Faculties of Arts including Education, Science, Commerce, Medical and Dentistry

O. 65-F (2) :

A teacher to be recognised as a post-graduate teacher for the Master's Degree (other than Faculties of Arts including Education, Science, Commerce, Medicine and Dentistry) by papers must have the qualifications specified in any one of the categories shown below :

<i>(a) Bachelor's degree</i>	<i>Master's degree in the subject</i>	<i>Doctorate degree</i>	<i>Teaching experience as a Lecturer or as an assit. P.G. Teacher in the subject</i>	
1. First and	First	-	-	Three years
2. First and	Second	-	-	Five years
3. Second and	First	-	-	Five years
4. First and	First	and	Ph.D.	Two years
5. First or	First	and	Ph.D.	Three years
6. Second and	Second	-	-	Seven years
7. Second and	Third	and	Ph.D.	Five years
8. Third and	Second	and	Ph.D.	Five years
9. Second and	Second	and	Ph.D.	Three years
10 -	-	-	D.Sc. or D.Lit. on Published work	Three years
11 Third and	Second	-	-	Nine years
12 Second and	Third	-	-	Twelve years
13 Third and	Third	-	-	Fifteen years

14. First and	Third	-	-	Ten Years
15. Third and	First	-	-	Seven Years
16. Third and	Third	and	Ph.D.	Six Years

Note :

1. Teaching experience means experience of teaching to the last two years of degree classes or post-graduate classes in an affiliated college or a recognised institution as the case may be.
 2. Where no class is awarded in the Master's degree obtained by thesis or partly by thesis and partly by paper in a subject it will be considered equivalent to a Master's degree by papers in Second Class.
 3. Where no class is awarded in a subject, the Master's degree obtained be considered equivalent to a Master's degree in Second Class.
 4. Where there is a separate system of reckoning merits that is grades in Foreign Universities, the degree grade should be converted into appropriate classes. Notwithstanding anything contained in (a) above, a teacher may also be recognised for the LL.M. Degree provided that he has at least ten years' teaching experience to degree classes.
- (c) Notwithstanding anything contained in (a) above, a teacher may also be recognised for M.E. Degree provided he has -
- (i) a Bachelor's degree in the First Class with Distinction with an approved record of research or five years' teaching experience or seven years approved professional experience together with at least one year's teaching experience. Such teaching experience or professional experience will pertain to the subject in which recognition is sought.
- or**
- (ii) a Bachelor's degree in the Second Class with at least three original papers to his credit and five years' teaching experience;
- or**
- (iii) a Ph.D. Degree or a Dr. Ing. with a B.E. Degree in the First Class in the same subject together with five years' professional and/or teaching experience in the subject either to degree classes or to post-graduate students as an assistant recognised post-graduate teacher in an affiliated college or a recognised institution;
- or**
- (iv) a Ph.D. Degree or Dr. Ing. with a B.E. Degree in Second Class in the same subject together with seven years' professional and/or teaching experience in the subject as an assistant recognised post-graduate teacher in an affiliated college or a recognised institution.
- (d) (i) (a) A teacher to be recognised as a Post-graduate teacher for courses for (1) Diploma in Psychiatric Social Work (D.P.S.W.) (2) Diploma in Special Education for the Non-normal Children (D.S.E.N.C.) (3) Diploma in Psychiatric Occupational Therapy (D.P.O.T.) and (4) Diploma in Psychotherapy (D.P.) by papers, shall have at least a Second Class Master's degree in the subject or a Post-graduate Diploma in the subject with at least five years' teaching or clinical or research experience in the respective subjects

- and/or related fields like Psychiatry, Social Work, Psychology, Psychoanalysis and Psychotherapy.
- (b) A teacher to be recognised as a Post-graduate teacher in Diploma in Medical and Social Psychology (D.M.S.P.) shall have a post-graduate diploma in the subject or M.D. (Psychiatry) or D.P.M. with at least 5 years' teaching, research or clinical experience or a Second Class Master's degree in Psychology, Social work, Child development or related subjects with 7 years' teaching, research or clinical experience.
- (c) A teacher to be recognised as a Post-graduate teacher in B.Sc. (A.S.T.) shall have Second Class Bachelor's degree or a Post-graduate diploma in the subject recognised by Indian Speech and Hearing Association with at least 5 years of teaching, research or clinical experience or at least Second Class Master's degree in Audiology and Speech recognised by Indian Speech and Hearing Association with 3 years of teaching, research or clinical experience or M.S. (E.N.T.) or D.O.L. or D.P.M. or M.D. (Psychiatry) with 5 years' teaching, research and clinical experience in voice, speech and hearing disorders.
- (ii) Notwithstanding anything contained above, those teachers who have been recognised as Post-graduate teachers in the subject Psychology, be also recognised as a Post-graduate teacher to teach the papers in Psychology in the above Diploma Course.
- (iii) A teacher with a Post-graduate qualification of M.D. or Diploma in Psychiatric Medicine (D.P.M.) or its equivalent will also be recognised as a Post-graduate teacher if he has at least 5 years' teaching experience in Psychiatric Medicine at the undergraduate level.
- Note:-* All those who meet the requirements to be recognised as post-graduate teachers in D.P., D.P.S.W., D.P.O.T., D.M. & S.P., D.S.E.N.C. and B.Sc. (A.S.T.) as in O.65-F (2) (d) (i) will be eligible to be recognised as post-graduate teachers for Post-graduate Diploma in the Scientific study of the Developmentally Handicapped.

Conditions for recognition of Post-graduate teachers and Asst. Post-Graduate Teachers for M.Sc. (Psychiatric Occupational Therapy, and M.Ed. (Special Education - mentally handicapped).

For M.Sc. (Psychiatric Occupational Therapy):

The conditions for recognition as Post-graduate teacher and Asst. Post-graduate teacher will be same as laid down for post-graduate diploma in Psychiatric Occupational Therapy (D.P.O.T.).

For M.Ed. (Special Education - mentally handicapped):

The conditions for recognition as post-graduate teacher and assistant post-graduate teacher will be same as laid down for post-graduate diploma in special education for non-normal children (D.S.E.N.C.) and post-graduate diploma in the scientific study of the developmentally handicapped (D.S.S.D.H.). Additionally those who have B.Ed, or a Bachelor's degree in Child Development or other related subjects and have 5 years of special education experience with the mentally retarded will be recognised as post-graduate teachers and those who have 3 years of special education experiences with the mentally retarded will be recognised as assistant post-graduate teachers. Those who have M.D. or Post-graduate diploma in Child Health or its equivalent with 5 years of clinical experience will be recognised to teach Pediatrics aspects of special education as post-graduate teachers and those with 3 years of clinical experience will be recognised as Asst. Post-graduate teachers.

FACULTY OF PHARMACY

O. 65-F (2) :

Rules regarding the recognition of a teacher as a recognised Post-graduate teacher in the subject comprised under the Faculty of Pharmacy.

<i>Bachelor's Degree</i>	<i>Master's Degree in the subject or its equivalent</i>	<i>Doctorate Degree in the sub.</i>	<i>Teaching experience in degree classes as a lecturer</i>
		Ph. D.	5 years
First class or Second Class	Second Class or First Class		10 years' or 5 years' teaching experience plus 5 years' research experience in the subject in a responsible position

(ii) By research.

O. 65-G : Deleted.

For the Faculties of Arts including Education, Science, Commerce & Medicine

FACULTY OF ARTS

O. 65-H :

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above prescribed for recognition vide 0.65-F as a teacher for Master's Degree:

- (a) A research degree of recognised University in the subject in which recognition is sought with five years' standing as a recognised post-graduate teacher for Master's degree and/or as a research worker.

OR

- (a) A Master's Degree at least with Second Class of a recognised University in the subject in which recognition is sought with 10 (ten) years' teaching experience in the subject at the post-graduate level and/or as a research worker.

and

(b) Independent published research treatise and/or published papers of recognised merit.

OR

(b) Ten independent research papers in the subject published in learned journals of repute.

Note:- In the case of a teacher/scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a Research Degree.

FACULTY OF SCIENCE

O. 65-H :

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above prescribed for recognition vide O, 65-F as a teacher for Master's Degree:

(a) A research degree of recognised University in the subject in which recognition is sought with five years' standing as a recognised post-graduate teacher for Master's Degree and/or as a research worker.

OR

(a) A Master's Degree at least with Second Class of a recognised University in the subject in which recognition is sought with ten years' teaching experience in the subject at the post-graduate level and/or as a research worker.

AND

(b) Independent published research treatise and/or published papers of recognised merit.

OR

(b) Ten independent research papers in the subject published in learned journals of repute.

Note:- In the case of a teacher/ Scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a Research Degree.

FACULTY OF COMMERCE

O. 65-H :

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above prescribed for recognition vide O.65-F as a teacher for Master's Degree:

- (a) A research degree of recognised University in the subject in which recognition is sought with five years' teaching experience in the subject as a recognised post-graduate teacher for Master's Degree and/or as a research worker.

OR

- (a) A Master's Degree at least with Second Class of a recognised University in the subject in which recognition is sought with ten years' teaching experience as a recognised Post-graduate Teacher for Master's Degree in the subject at the Post graduate level and/or as a research worker.

AND

- (b) Independent published research treatise and/or published papers of recognised merit.

OR

- (b) Ten independent research papers in the subject published in learned journals of repute.

N.B. - The term 'subject' shall comprise those subjects for which a teacher can be recognised at post-graduate level.

Note.- In the case of a teacher/Scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a research Degree.

FACULTY OF MEDICINE

O. 65-H :

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above prescribed for recognition vide O.65-F as a teacher for Master's Degree:

- (a) A research degree of recognised University in the subject in which recognition is sought with 5 years' standing as a recognised post-graduate teacher for Master's Degree and/or as a research worker.

OR

- (a) A Master's Degree at least with Second Class of a recognised University in the subject in which recognition is sought with fifteen years' teaching experience in the subject at the post-graduate level.

AND

(b) Independent published research treatise and/or published papers of recognised merit.

OR

(b) Ten independent research papers in the subject published in learned journals of repute.

Note- In the case of a teacher/Scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a research Degree.

For the Faculties other than the Faculties of Arts, Education, Science, Commerce and Medicine

O.65-H :

A teacher to be recognised for Ph.D. degree shall have the following qualifications, over and above those prescribed for recognition (vide O.65-F) as a teacher for Master's degree:

- (a) A research degree of a recognised University in the subject in which recognition is sought.
- (b) "Independent" published research work of recognised merit in the subject in which recognition is sought, provided that such independent published research work is other than thesis submitted by the teacher concerned for his Master's or Doctorate Degree.
- (c) At least five years' standing as a recognised post-graduate teacher for Master's Degree.

Note.- In the case of a teacher/Scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a Research Degree.

O.65-I :

In the case of persons of recognised eminence in a subject, the Executive Council may, after consulting the Board of University Teaching and Research in its discretion, recognise them, as Post-graduate teachers or for guiding Ph.D. research work. It will not be necessary for such persons to apply for recognition.

O. 65-J Deleted.

**Recognition of P.G. Teachers in the subjects of
Medicine and Surgery**

O. 65-K :

(a) Non-clinical subjects

(This rule shall also be applicable to teachers for M.Sc. (Med.), Non-medical, M.D. Neurology, Cardiology, M.S.Neuro-Surgery.)

(1) A teacher with a post-graduate qualification will be recognised as a post-graduate teacher if he has five years' teaching experience in the subject as a Professor or an Assistant Professor or Equivalent appointment.

- (1) (a) A teacher with a post-graduate qualification in the subject such as Anatomy, Physiology, Pharmacology, Pathology, Medicine, Surgery, Skin & V.D., Psychiatry, Gynaecology and any other related subjects will be recognised as a Post-graduate teacher in M.D. Forensic Medicine provided he has at least 7 years' teaching experience either at undergraduate and/or Post-graduate teaching & training in the same subject, i.e. Forensic Medicine.

OR

- (2) A teacher with Bachelor's degree or its equivalent may be recognised as a post graduate teacher -
- (i) if he is teaching the same subject for a period of fifteen years as a Professor or an Assistant Professor or equivalent appointment.
 - (ii) if he has research and published work of eminence to his credit with three years' teaching experience as a Professor or an Assistant Professor or equivalent appointment

OR

- (iii) if he has the Ph.D. degree in the subject with three years' teaching experience in the subject.
- (3) In special subjects like Hygiene, Jurisprudence, Radiology, etc. the teacher must be doing the same work outside the subject in which he is teaching.

(3) (a) (1) A teacher with M.D. in Social and Preventive Medicine in State Medicine, Speciality Board of Preventive Medicine (U.S.A.)/M.R.C.P., F.R.C.P. (with Public Health as special subject), M.D. (Medicine) with diploma in Social and Preventive Medicine/D.P.H. or equivalent qualification; and

(2) As Reader Asst. Professor in Social and Preventive Medicine for 5 years in a Medical College after requisite Post-graduate qualification.

OR

As Reader, Asst. Professor in Social and Preventive Medicine for 4 years in a Medical College after requisite post-graduate qualification and has had not less than 2 years of field experience in Public Health.

(4) The following shall be the minimum requirements for recognition as a post-graduate teacher for teaching Diploma Courses in the faculty of Medicine and Dental Surgery:

- (i) A teacher with a post-graduate degree with at least four years' teaching experience in the subject as an Assistant to a recognised post-graduate teacher;

OR

- (ii) A teacher with a post-graduate Diploma in the subject with at least five years' teaching experience as an Assistant recognised Post-graduate teacher or as a Senior Lecturer or equivalent post in a teaching college of any recognised institution.

N.B. - The above rules shall be made applicable for recognition of teachers in M.Sc. (Med.). Non-Medical subjects.

(b) Clinical Subjects

(5) A teacher with a post-graduate qualification and at least five years' teaching experience in the subject as a Professor or an Assistant Professor or equivalent appointment either to a degree class or as an Assistant post-graduate teacher, in a recognised post-graduate institution will be recognised as a post-graduate teacher, provided he is the Head of the Unit consisting of the Head, an Assistant, Registrar, Houseman, and further that he carries on specific post-graduate teaching and is in independent charge of at least sixteen beds.

or

(5) (a) A teacher, if otherwise qualified, may be recognised as a post-graduate teacher for research in his subject of research, provided he has to his credit eminent published research work.

(6) (a) If a recognised Institution or an affiliated College appoints an Honorary consultant and if he has at least five years' experience as a post-graduate teacher and at least fifteen years' standing in the profession, he may be recognised as a post-graduate teacher even though he may not be working as Head of the Unit.

(b) Such a consultant, shall be one each for the departments of post-graduate studies, viz., (1) Medicine, (2) Surgery, (3) Gynaecology, (4) Pathology, and (5) Ophthalmology, etc. and no more for the purposes of recognition slated in (a) above.

(c) A teacher with a post-graduate qualification of M.D. or D.P.M. or its equivalent will be recognised as a post-graduate teacher, if he has at least 5 years' teaching experience in the subject concerned at the undergraduate level.

(7) The following shall be minimum requirements for recognition as post-graduate teacher for teaching Diploma Courses in the Faculty of Medicine and Dental Surgery:

- (i) A teacher with a post-graduate degree with at least four years' teaching experience in the subject as an assistant recognised post-graduate teacher;
- (ii) A teacher with a post-graduate Diploma in the subject with at least five years' teaching experience as an Assistant recognised post-graduate teacher or as a Senior Lecturer or equivalent post in a teaching college or any institution.

(N.B. - The above rules shall be made applicable for recognition of teachers in M.D. Neurology, M.D. Cardiology, M.S. Neuro-Surgery, M.S. Cardio-thoracic Surgery, M.S. Genito-Urinary Surgery and M.S. Plastic Surgery.)

N.B. - For the purpose of registration as a post-graduate student for M.D., M.S. and other post-graduate qualifications, the posts held by graduates under a person who has seven years' standing after the post-graduate qualification, and is attached to an approved hospital, will be considered valid for a period of six

months to 1 1/2 year, provided the person under whom the post is held has an assistant with a post-graduate qualification and other required facilities, such as actual teaching, guidance, the laboratories, X-Rays Departments, etc. are made available at the hospital and provided further that the rest of the requisite post-graduate course is done under a recognised post-graduate teacher at a recognised teaching institution.

RECOGNITION OF TEACHERS FOR M.D.S. DEGREE

O. 65-K (B) :

Teachers to be recognised for -

- (a) For various Dental specialities prescribed under Regulation 260 for M.D.S. degree must have post-graduate qualifications in the Dental subject and 5 years of teaching experience in the subject concerned to the under-graduate Dental classes as a Professor, Asstt. Professor or equivalent post in a recognised Dental college; and
- (b) Published at least one research paper in a recognised journal:

Notwithstanding anything contained above, those teachers who have already been recognised as post-graduate teachers on or before 14th June, 1973 shall continue to be recognised as post-graduate teachers in their respective subjects for a period of 5 years during which period such teachers shall be required as a condition for further renewal of their recognition to have published at least one research paper of recognised merit in the subject in which recognition is sought provided that such published research work is other than the thesis dissertation, submitted by the teacher concerned for his post-graduate degree.

Note.- (i) In order to confirm the research paper is published in a recognised journal or not, the matter should be referred to the Dean of the Faculty.

(ii) No student shall be registered under an assistant to post-graduate teachers.

O. 65-L :

Full-time Professors, Readers and Lecturers who are appointed by the University for the Post-graduate teaching work in the various University departments be considered as Post-graduate teachers in their respective subjects as Assistant Post-graduate teachers or Post-graduate Teachers according to O.65-M (1) or O.65-F(1) as the case may be.

Rules relating to recognition as an Assistant Post-graduate Teacher

O. 65-M (1) :

A teacher to be recognised as an Asst. Post-graduate teacher for the Master's degree in the faculties of Arts, Education, Science and Commerce by papers must have the qualifications specified hereinbelow:

- (a) A Ph.D. Degree and three years' teaching experience in the subject to the degree class as a Lecturer before or after his obtaining the Ph.D. degree;

OR

(b) M.Phil. degree and five years' teaching experience in the subject at the degree level;

OR

(c) A Master's degree in First Class and five years' teaching experience as a Lecturer at the degree level;

OR

(d) A Master's degree in Second Class or deemed Second Class in the subject and at least seven years' teaching experience in the subject to the degree class as a Lecturer,

OR

(e) A Bachelor's degree in Pass Class and a Master's degree in Pass Class with ten years' teaching experience in degree classes in the subject concerned.

OR

(f) A Chartered Accountant with three years' teaching experience in Accounting and Auditing in degree classes or five years' professional standing;

OR

(g) A B.Com. Degree in at least Second Class in Advanced Accounting and Auditing and holding M.Com. Degree with A.I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and possessing at least three years' experience of teaching the subject in a college;

OR

(h) A person holding a B.Com. Degree in at least Second Class in Advanced Accounting and Auditing and holding the A.I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and five years' professional experience shall be recognised as an Assistant Post-graduate teacher for Cost Accounting and Advanced Accounting for the M.Com. Degree.

Note (i) Teaching experience means experience of teaching at an affiliated college or recognised institution or University Department, as the case may be.

(ii) In case of a tutor/Demonstrator, who possesses the necessary qualifications for being appointed as a Lecturer, the teaching experience gained by him in the said post shall be considered for the recognition to a maximum period of three years only. The rest of the required teaching experience shall be as per rules in force from time to time.

(iii) For Shastris and Maulavis, i.e. Teachers in Sanskrit, Prakrit, Pali, Persian and Arabic, the above qualifications will not be insisted upon, but the concerned teachers must have qualifications of having passed special examinations in these subjects which are equivalent to those mentioned above.

- (iv) If an Assistant Teacher is an honorary worker, he shall be approved as an Assistant only, provided he puts in at least four periods of teaching work per week throughout the year. Such an honorary Assistant shall not be considered as a regular teacher of that college or institution for the purpose of enrolment as a teacher.

O. 65-M (2) :

Recognition of Teachers as Assistant Post-graduate teachers in the Faculties other than Arts, Education, Science and Commerce:

(1) These rules shall also be applicable to teachers for M.Sc. Non-medical courses.

(2) Also applicable to teachers in M.D. Neurology and Cardiology, M.S. Neuro-Surgery, Cardiothoracic Surgery, Genito-Urinary Surgery and Plastic Surgery.

Bachelor's degree	Master's Degree in the subject	Doctorate degree subject	Teaching experience as a Lecturer in the subject
(1) 1. First and	First		Two years
2. First and	Second		Three years
3. Second and	First	-	Three years
4. First and	First	and Ph.D.	One year
5. First or	First	and Ph.D.	Two years
6. Second and	Second		Five years
7. Second and	Third	and Ph.D.	Three years
8. Third and	Second	and Ph.D.	Three years
9. Second and	Second	and Ph.D.	Two years
10.	-	D.Sc. or D.Lit. on published work	Two years
11. Third and	Second	-	Eight years
12. Second and	Third	-	Ten years
13. Third and	Third	-	Twelve years
14. First and	Third	-	Seven years
15. Third and	First	-	Five years
16. Third and	Third	and Ph.D.	Four years
17. Second and	First	and Ph.D.	Two years
18. First and	Second	and Ph.D.	Two years

Note.- Teaching experience means experience of teaching at an affiliated college or recognised institution.

(1) For recognition as Assistant post-graduate teachers in the subjects comprised under the Medical Faculty the following minimum requirements be considered adequate:

- (i) M.D. or M.S. or its equivalent degree in (he branch for which the teacher is applying.

- (ii) Two years' experience as a Registrar in the same branch in a teaching institution where he/she is working in his/her own speciality.
 - (Hi) If the teacher has not worked as a Registrar for the requisite period the experience of a Junior Lecturer/Tutor be considered adequate.
 - (iv) The post of Junior Lecturer/Tutor in clinical and non-clinical subjects be considered while granting recognition as an Assistant post-graduate teacher.
- (2) The post of Junior Lecturer shall be considered at par with the post of Registrar in non-clinical subjects for the purpose of counting teaching experience required for recognition as an Assistant post-graduate teacher for non-clinical subjects.

--(ii) Notwithstanding anything contained above, a teacher with Diploma qualifications on the staff of a Medical college and attached to a specialist department and having an experience of a teaching in the subject of not less than 3 years and also having worked as a Registrar in a teaching institution for two years in the same branch may be recognised as an Assistant post-graduate teacher in the subject for the post-graduate degree courses concerned, provided that the subject is other than (i) Medicine, (ii) Surgery, and (iii) Midwifery and Gynaecology.

Recognition of Assistant Post-graduate teacher in M.D.S. Degree.

- (a) In the Faculty of Dental Surgery any one who holds the Degree of M.D.S. or its equivalent qualification in the subject for which he is applying and has worked as a Tutor or Junior Lecturer or Assistant Professor in the same subject for not less than three years, in a Dental College where he is working in his own speciality, and
 - (b) Published at least one paper in a recognised journal, shall be recognised as an Assistant Post-graduate teacher in the subject.
- (iii) The following shall be the minimum requirements for recognition as an Assistant post-graduate teacher for a Diploma course in the Faculties of Medicine and Dental Surgery:
- "A Post-graduate degree or diploma in the subject concerned and having at least two years' teaching experience as a Registrar or an equivalent post in a teaching college or institution."
- For granting recognition for teaching of the subjects comprised under the Faculty of Medicine, teaching experience either as a Tutor or a Demonstrator, as the case may be, shall be counted towards teaching experience required under the above ordinance.
- (iv) For granting recognition as an Assistant post-graduate teacher for teaching a subject of Bio-Chemistry under the faculty of Medicine, a teacher having a post-graduate qualification in the subject with five years' teaching experience in the subject.

**Recognition of Teachers as Assistant Post-graduate Teachers in
D.S.E.N.C., D.P.S.W., D.P.O.T., D.M.S.P.**

- (v) (i) (a) A teacher to be recognised as an Assistant post-graduate teacher for the courses for Diploma in Psychiatric Social work (D.P.S.W.) Diploma in Special Education for

the Non-normal Children (D.S.E.N.C.) Diploma in Psychiatric Occupation Therapy (D.P.O.T.) and Diploma in Psychiatry (D.P.) by papers shall have at least Second Class Master's Degree in the subject or a post-graduate Diploma in the subject and three years' teaching or clinical or research experience in the respective subject and/or related fields like Psychiatry, Social Work, Psychology and Psychotherapy.

- (b) A teacher to be recognised as a post-graduate teacher in Diploma in Medical and Social Psychology (D.M.S.P.) shall have a post-graduate Diploma in the subject or M.D. (Psychiatry) or D.P.M. with at least three years' teaching, research or clinical experience or a second class Master's degree in Psychology, Social Work, Child Development or related subjects with five years' teaching, research or clinical experience.
- (c) A teacher to be recognised as a post-graduate teacher in B.Sc. (A.S.T.) shall have second class Bachelor's Degree or a post-graduate Diploma in the subject recognised by Indian Speech and Hearing Association with at least three years of teaching, research or clinical experience or at least Second Class Master's Degree in Audiology and Speech recognised by Indian Speech and Hearing Association with one year of teaching, research or clinical experience or M.S. (E.N.T.) or D.O.L. or D.P.M. or M.D. (Psychiatry) with three years' teaching, research and clinical experience in voice, speech and hearing disorders.
- (ii) A teacher with a post-graduate qualification of M.D. or Diploma in Psychiatric Medicine (D.P.M.) or its equivalent will also be recognised as an Assistant post-graduate teacher, if he has worked as a Registrar in the same branch for at least two years in a teaching Institution where he is working in his own speciality.
- (iii) Notwithstanding anything contained above a teacher, who has been recognised as Assistant post-graduate teacher in the subject of Psychology, shall also be recognised as an Assistant post-graduate teacher to teach the Psychology papers in the above Diploma Courses.

Note. - All those who meet the requirements to be recognised as Assistant Post-graduate teachers in D.P., D.P.S.W., D.P.O.T., D.M. & C.P., D.S.E.N.C. and B.Sc. (A.S.T.) as in 65-M(2) (v) (i) will be eligible to be recognised as Assistant post-graduate teachers in the post-graduate diploma in the Scientific Study of the Developmentally Handicapped.

Conditions for recognition of post-graduate teachers and Asst. post-graduate teachers for M.Sc. (Psychiatric Occupational Therapy) and M.Ed. (Special Education - mentally handicapped).

For M.Sc. (Psychiatric Occupational Therapy).

The conditions for recognition as post-graduate teacher and Asst. Post-graduate teacher will be same as laid down for post-graduate diploma in Psychiatric Occupational Therapy (D.P.O.T.).

For M.Ed. (Special Education - mentally handicapped).

The conditions for recognition as post-graduate teacher and assistant post-graduate teacher will be same as laid down for post-graduate diploma in special education for non-normal children (D.S.E.N.C.) and post-graduate diploma in the scientific study of the developmentally handicapped (D.S.S.D.H.). Additionally those who have B.Ed, or a Bachelor's degree in Child Development or other related subjects and have 5 years of special education experience with the mentally retarded will be recognised as post-graduate teachers and those who have 3 years of special education experience with the mentally retarded will be recognised as assistant post-graduate teachers. Those who have M.D. or Post-graduate diploma in Child Health or its equivalent with 5 years of clinical

experience will be recognised to teach Pediatrics aspects of special education as post-graduate teachers and those with 3 years of clinical experience will be recognised as Asst. post-graduate teachers.

(2) Rules regarding the recognition of a teacher as an Assistant Post-graduate Teacher in the subjects comprised under the Faculty of Pharmacy.

Bachelor Degree	Master Degree in the subject or its equivalent	Doctorate Degree	Teaching experience in the degree class as a Lecturer or Research experience in the subject
Second Class	Second Class	.	5 years

Period of Recognition & Renewal of Recognition

O. 65-N:

(1) Period of Recognition

- (1) The recognition granted under the foregoing ordinance shall be for a period of five years.

Renewal of Recognition

- (2) Each recognised teacher or assistant, to a recognised teacher shall submit at least six months prior to the date on which his recognition expires, a report of all work done by him during the period of his recognition, to the Board of University Teaching and Research.

(Note.- Such reports may include the synopsis of the lectures delivered, the changes he made for the presentation and in the material of his lectures, the difficulties in following subject that the students experienced according to his assessment, the types of tutorials he conducted, the response he had at these tutorials, the interest he displayed in the extra curricular and other activities, the reading, the writing and reviewing of books or papers in his subject that he did, and the research work, if any, that he did himself or he guided during the period.)

- (3) The Board of University Teaching and Research shall, after considering the report recommend to the Executive Council whether his recognition be continued further.
- (4) The Executive Council may, at any time, on the recommendation of the Board of University Teaching & Research withdraw the recognition of a recognised teacher.
- (5) The names of persons recognised as University Teachers, whose services have been transferred from one college to another or who have been transferred from one post to another in the same college, will continue on the list of University Teachers for a period of four months, in order to allow a fresh application for recognition to be considered.

(Explanation.- This period of four months will not include the period of University Vacation.)

O. 65-O :

For the purpose of organisation and co-ordination of Post-graduate teaching, training and research in the Gujarat University area there shall be the following five zones:-

- (1) AHMEDABAD CITY EAST ZONE:
It will comprise of the colleges/institutions situated in the city of Ahmedabad East of Sabarmati river.
- (2) AHMEDABAD CITY WEST ZONE:
It will comprise of the colleges/institutions situated in Ahmedabad West of Sabarmati river.
- (3) AHMEDABAD AND GANDHINAGAR AND KUTCH DISTRICT ZONE :
It will comprise of the colleges/institutions situated in the Ahmedabad District (excluding Ahmedabad city East and West zones) Gandhinagar District and Kutch District
- (4) KHEDA DISTRICT ZONE:
It will comprise of the colleges/institutions of Gujarat University situated in the Kheda District.
- (5) BARODA AND PANCHMAHAL DISTRICT ZONE :
It will comprise of the colleges/Institutions of Gujarat University situated in the District of Baroda and Panchmahals.

Note.- In the zones, all post-graduate teaching, training and research will be conducted at such centres and in such subjects as may be specified when granting the recognition.

O. 65-P :

Requirements for instituting Post-graduate centres. Requirement of local staff in the subject.

O. 65-P :

The following shall be the requirements for recognition of a centre for imparting post-graduate instructions and/or teaching:

- (a) In the faculties of (1) Arts, Education, (2) Science in all subjects other than Chemistry, and (3) Commerce, for instituting a post-graduate centre in the subject concerned it shall be necessary that full teaching of all the papers in the subject be organised and implemented. It shall be necessary that full teaching of all the papers in the subject be organised and implemented.

It shall be necessary for a post-graduate centre in a subject concerned in any of the above faculties to have on its local staff at least –

- (i) three recognised post-graduate teachers in the subjects.

OR

- (ii) at least two recognised post-graduate teachers and two recognised assistant post-graduate teachers in the subject.

- (b) In the case of languages, there shall be subject to the total requirement of the minimum local staff as laid down above.

- (1) at least two recognised post-graduate teachers or at least one recognised post graduate teacher and two assistant post-graduate teachers in the Principal subject;

and

- (2) at least one assistant recognised post-graduate teacher in each of the subsidiary languages.

Note.- While granting a Post-graduate centre in common subjects like English-Economics in different faculties, in the colleges run by the same management in the same premises, the recognised post-graduate teachers or assistant post-graduate teachers working in a college or colleges or institution or institutions under the same management in the same premises may for the purpose of this ordinance with the permission of the Vice-Chancellor be treated as the local staff for any one faculty but not in two or more faculties.

(c) In the case of post-graduate centres for different groups such as History, Economics, Sociology and Politics, the following local staff of a college shall be considered adequate:

(i) Three recognised post-graduate teachers, i.e. two recognised post-graduate teachers in any of the groups and one recognised post-graduate teacher in the remaining group.

OR

(ii) One recognised post-graduate teacher and one Assistant Post-graduate teacher in each of the groups separately, in the subject concerned.

Note.- While granting a Post-graduate centre in common subjects like English-Economics in different faculties, in the colleges run by the same management in the same premises, the recognised post-graduate teachers or assistant post-graduate teachers working in a college or colleges or institution or institutions under the same management in the same premises may for the purpose of this ordinance with the permission of the Vice-Chancellor be treated as the local staff for any one faculty but not in two or more faculties.

(d) In the Faculty of Science (Chemistry only):

For instituting a post-graduate centre in the subject of Chemistry, the following local staff of a College/Institution shall be required : (i) Three recognised post-graduate teachers out of which two recognised postgraduate teachers shall be in the branch of the subject concerned and one recognised post-graduate teacher shall be in either of the remaining branches of the subject concerned.

OR

(ii) Two recognised post-graduate teachers in the branch concerned and two recognised Assistant post-graduate teachers, one in the two remaining branches of the subject concerned.

(*N.B.* - In the case of any of the post-graduate centres in Inorganic, Organic, or Physical Chemistry if there is no adequate local staff as required under 0.65-P due to certain circumstances such a centre will be permitted to continue, provided it has one full-fledged post-graduate teacher in the branch of the subject of the post-graduate centre concerned and other teachers in any other branch or branches as required under sub-clauses (i) and (ii) of clause (d) above.)

For instituting a post-graduate centre in Group "D" - Analytical Chemistry, Group "E" - Petro-Chemical, following shall be the minimum requirement of local teaching staff:

- (iii) For Group "D"- Analytical Chemistry, (he required local teaching staff of the College/Institution shall consist of -
- (a) One teacher with M.Sc. by papers in Analytical Chemistry having to his credit research work of recognised merit in Analytical Chemistry.
- and*
- (b) One recognised post-graduate teacher with M.Sc. Papers in Physical Chemistry or Inorganic Chemistry and one recognised post-graduate teacher in Organic Chemistry.
- OR*
- (c) One recognised post-graduate teacher or one Assistant post-graduate teacher in Physical or Inorganic Chemistry and one post-graduate teacher with Organic Chemistry.
- (iv) For Group "E" - Petro-chemical, the required local teaching staff of the College/Institution shall consist of -
- (a) A recognised post-graduate teacher either for Physical Chemistry or for Organic Chemistry.
- and*
- (b) One recognised post-graduate teacher or two assistant post-graduate teachers for Physical Chemistry or Organic Chemistry in which there is no post-graduate teacher.
- and*
- (c) A Chemical Engineer whose qualifications are approved by an expert committee.
- (e) In the case of post-graduate centres for the degree courses under the faculties of -
- (1)Technology including Engineering,
 - (2)Law,
 - (3)Medicine, and
 - (4)Pharmacy, the following local staff shall be required :
- (i) Three recognised post-graduate teachers in the branch or the subject concerned or two recognised post-graduate teachers in the branch or subject concerned and two Assistant post-graduate teachers in the branch or subject concerned.
 - (ii) In case of non-availability of teachers indicated in clause (i) of above the Vice-Chancellor may permit opening or continuing of post-graduate centre in the branch or subject concerned, provided the College/Institution satisfies the following condition.
Two recognised post-graduate teachers in the branch or the subject concerned or (ii) one recognised post-graduate teacher in the branch or the subject concerned and two recognised Assistant post-graduate teachers in the branch or the subject concerned.
- (f) In the case of post-graduate centres for Diploma courses under the Faculty of Medicine, the post-graduate centre shall have on its local staff at least one recognised post-graduate teacher and one recognised Assistant post-graduate teacher in the subject concerned.

- (g) In the case of a post-graduate centre for M.D.S. Degree Course, one recognised post-graduate teacher and one recognised Assistant Post-graduate teacher on the local staff of College in the subject concerned shall be necessary.
- (h) Not less than one-half of the total number of periods in the subjects be provided for by the college from amongst its own local staff duly recognised and not more than one half of the total number of periods per subject per week may be provided for in a term by inviting such number of recognised teacher or teachers duly recognised either as post-graduate or Assistant post-graduate teachers from other colleges or recognised institutions or University departments.
- (i) No Centre shall work for less than four days a week where practical work is not involved and five days a week where practical work is involved with not more than four lectures to be delivered on Sundays, if necessary.

O. 65-Q :

- (1) The authorities of an affiliated college or a recognised institution desiring to have a post-graduate centre for a particular subject at their college or recognised institution shall apply to the University in a prescribed form in terms of condition laid down above.
- (2) Such recognition will be given by the Executive Council. The Executive Council in deciding the matter will adopt a procedure similar to one laid down in the Gujarat University Act for recognising a post-graduate institution. If the Executive Council so chooses, it may set up a Local Inquiry Committee, before deciding the question. Such recognition will be given by the Executive Council in consultation with the Board of University Teaching and Research.

O. 65-R :

The affiliated colleges or recognised institutions applying to the University for recognition of post-graduate centres in one subject or more shall undertake the responsibility of fulfilling the requirements of such a centre as laid down by the University from time to time.

O. 65-S :

*There shall not generally be more than three post-graduate centres in a zone, provided that the Executive Council may in its discretion permit the opening of a *fourth* Centre in an exceptional case for the same subject of post-graduate study at another place, if (i) there are at least ten students enrolled in those three centres in the preceding year, and (ii) the institution applying for the new centre has at least ten candidates ready for enrolment to start with and fulfils all the conditions laid down under the relevant rules for opening a centre. In no case, there shall be more than four centres in a subject in the same zone.*

O. 65-T :

It shall be a condition for affiliation of colleges and recognition of institutions that they will co-operate in the scheme and work of post-graduate teaching of the University by allowing

their recognised post-graduate teachers as visiting teachers in various post-graduate centres and in any other manner that may be laid down by the Executive Council.

O. 65-U :

In case of post-graduate teacher of a particular place requiring to go to a recognised centre for collaboration in its teaching work, the inviting post-graduate centre will bear the expenses of lodging of the visiting teachers. The actual travelling expenses of the teacher shall be borne by the University as per rules to be made in that behalf by the Executive Council.

O. 65-V :

In the University departments in the respective subjects, the enrolment of students for those subjects in the Ahmedabad area shall be at and under these University departments. Heads of the University departments shall arrange to associate recognised post-graduate teachers and assistants in the Ahmedabad area with the work of teaching in their departments.

O. 65-W : Deleted.

Ordinance for Registration of Students at an Approved Institution

O. 65-X :

A student who has passed his post-graduate degree examination of this University and who is working at an institution outside the University area, recognised as an approved institution by the Executive Council of this University for the purposes of giving guidance in research and is intending to register himself for the Ph.D. degree of this University, shall forward his application in the prescribed form for admission and registration, provided he is eligible for such an admission. The forms shall be duly completed and signed by the guiding teacher and sent through the Head of the Approved Institution to the Registrar of this University. He shall at the same time pay the prescribed registration fees of Rs. 100/- for the courses leading to the Ph.D. degree as the case may be. No tuition fees shall be charged by this University for such candidates. In case, the Institution charges any amount for the use of materials, etc. the person will have to pay that amount directly to the Institution concerned in addition to the registration fees payable to the University. In case he is required to produce an Eligibility Certificate for admission to this University as provided under relevant ordinances, he shall apply for admission to the University, only after obtaining the certificate in question on production of the required documents and the prescribed fee. On receipt of the completed application for admission and registration and the fees prescribed thereof, the University will issue a Registration Certificate giving particulars regarding the registration number, the name of the student, the date of registration, the problem of research and the year in which the person proposes to submit his thesis.

Notwithstanding anything stated above a student who has passed his post-graduate degree examination of other University and is intending to register himself for the Ph.D. degree of this University in an approved institution recognised by Executive Council of this University be registered provided the concerned approved institution is situated in Gujarat State. A student who is to be registered under this provision shall satisfy the usual requirements regarding eligibility, registration etc. mentioned above.

(12) Appointment of University Teachers*[Under Sec. 20 (xxi)]***O. 66 :** Deleted.**O. 66-A :**

- (1) It shall be a duty of every full time teacher to remain present in his department for not less than four hours on every working day;
- (2) The work-load per week for every full time teacher in a University Department shall be upto 10 periods of 60 minutes each, of which lectures shall not exceed eight.

(Explanation : The above quantum of work shall include practical work. For the purpose of counting work-load one unit of practical work shall be considered equivalent to one period of 60 minutes.)

(13) Appointment of University Examiners*(Under Section 20 (xxii))***O. 67 :** Deleted.**O. 67-A :** Deleted.**O. 68 :**

Except for the Master's Degree in Engineering and in special cases approved by the Executive Council on the recommendation of the Board of University Teaching & Research all candidates for post-graduate degree must work under the guidance or direction of University Professor, a whole time University teacher or a recognised teacher.

Provided the post-graduate teacher, working in an affiliated college or a recognised Institution or a University Department in the Gujarat University area and having not less than five years' standing as a post-graduate teacher may, on the recommendation of the Board of University Teaching and Research and on the recommendation being approved by the Executive Council be permitted to do his/her research work for his/her Ph.D. degree in his/her own specialised subject independently.

Provided always that when a candidate for a post-graduate degree has been permitted to work independently the Board of University Teaching and Research shall recommend to the Executive Council names of two external referees.

(14) General Provisions

Admission to the University

*[Under Section 20 (xxiii) and Section 42]***O. 69 :**

A student passing the Secondary School Certificate Examination, conducted by the Secondary School Certificate Examination Board of Gujarat State or the Higher Secondary School Certificate Examination conducted by the Higher Secondary Education Board, Gujarat State and

eligible for admission to this University under the relevant Statute shall apply through the Principal latest by 31st of July or the date presented by the Vice-Chancellor or the Registrar of this University for enrolment and shall at the same time pay a fee of Rs. 15/-. The Principal shall carefully scrutinise the enrolment application, of each candidate before granting him admission, subject to the approval of the University.

Pending such approval the admission shall be at the cost and risk of the candidate concerned. The application for the enrolment shall be accompanied by a legible copy of the original mark-sheet duly certified by the Principal of the college which he has joined. The application for the enrolment will not be acceptable accompanied with the true copy of his original mark sheets duly certified by the Principal of the college.

If, for any reason, the application for enrolment cannot be submitted by any candidate in time the Principal shall report to the University the name of such candidate latest by 10th August of each year together with the information regarding subjects taken by the candidate and the marks obtained by him therein, at the above mentioned examination, as the case may be.

In the case of ineligible candidates found not eligible for admission half of the fees paid by him for enrolment certificate will be refunded.

In the event of any doubt or dispute arising in connection with the enrolment, the Vice-Chancellor's decision shall be final.

Student who has passed the aforementioned Examination in any of the years preceding the year of his joining a college will be required to produce, in addition to the legible true copy of the mark-sheet, a true copy of passing certificate duly certified by the Principal of the college concerned

O. 69-A :

Notwithstanding anything contained in Ordinance 69, an external candidate who has passed the S.S.C. Examination of Secondary School Certificate Examination Board, Gujarat Slate, or the Higher Secondary School Certificate Examination conducted by Gujarat Secondary Education Board, as required under Statute 173 will be required to pay the prescribed fee of Rs. 10/-.

In case of ineligible candidates one-half of the enrolment fee will be refundable.

(15) Admission of Students from other Universities

O.70:

A student migrating from the jurisdiction of another University or Statutory examining body and seeking admission to this University shall apply to the Registrar of this University for a certificate of eligibility and shall, at the same time, pay the fees of Rs,30/- (Thirty only). Such fees shall not be returned if an Eligibility Certificate is issued to the applicant. In case, however, a student to whom the Eligibility Certificate has been issued for admission to a particular course of studies desires a change of course for admission to which he is otherwise eligible, he will be required to pay fresh fees. In case where no Eligibility Certificate can be issued by the University either because he is not found eligible or he has failed to submit the required document, one-half of the said fee shall be retained by the University and the other half shall be returned. No student from the jurisdiction of another University or the Statutory examining body shall be admitted to any institution maintained by or affiliated to the University except on production of Certificate of Eligibility signed by the Registrar or an officer authorised by him of this University in the following form :

CERTIFICATE OF ELIGIBILITY

"Certified that having passed the Examination of the or having passed the Examination of University/Board in the year 19 after completing the prescribed course of instruction at College which is a college maintained by, or affiliated to, that University is eligible for admission to the Class in this University."

The Registrar may, however, issue a provisional* certificate of eligibility if he is satisfied that the applicant is *prima facie* eligible for admission to this University, at his own risk, and on condition that he obtains a final certificate of Eligibility before the close of the academic term in which the student is provisionally admitted to the University.

Provided further that if the Syndicate is satisfied that the delay on the part of a student in applying for an Eligibility Certificate was not due to any fault of his own, it may, when granting the Eligibility Certificate, direct that it shall have retrospective effect from the date on which the student commenced to attend the institution to which he applied for admission, so that the days on which he registered attendance before the issue of the certificate can be taken into account for the purpose of Ordinance 78 and 79.

Admissions to Colleges are under the control of their Principals and the grant of an Eligibility Certificate by the University does not necessarily confer on the candidate the right to be admitted to a particular college. The certificate fee will not be refunded in the event of the student failing to obtain admission to a college in this University.

*A provisional Certificate to join a college will be issued only on payment of the prescribed fee and on production of documentary evidence such as a certificate of passing the Examination issued either by the Head of the Institution or the Registrar of the University, or the Secretary of H. & I. Education Board or newspaper cutting wherein the names of successful candidates are published. When numbers only are published, the Hall Ticket or Admission Card must also be produced. The statement of marks will also be accepted.

O. 71 :

The term or-terms kept by any student who has passed S.S.C. Examination with English migrating from the M.S. University of Baroda, Sardar Patel University, Saurashtra University and South Gujarat University or any other statutory Universities in the State of Gujarat shall be recognised permanently for the purposes of keeping terms for appearing at any examination of this University provided that he keeps at least one term immediately preceding the examination in this University and provided further that he has not utilised the terms kept by him at any of the Universities mentioned above for appearing at its examination and has become an ex-student of that University. This benefit shall not apply to a student migrating from any of the above mentioned Universities which does not grant the similar privilege to a student of this University.

Provided further that if any of the Universities in the State of Maharashtra recognises the term or terms kept by students at this University, the term or terms kept by a student at that University shall be recognised on a reciprocal basis.

O. 71-A :

The students who have migrated from this University and are pursuing another course of study at another University in the state of Gujarat but who prior to their migration have kept terms or appeared and failed at the Examination of this University desire to appear thereat shall be permitted to do so, provided that the University to which they have migrated has no objection to the students appearing at the Examinations of this University and provided further that such permission be granted only on condition that the University at which the students are pursuing their studies reciprocate to with this University by according similar permission to its students pursuing a course of studies in this University.

Certificate of passing the Examination issued either by the Head of the Institution or the Registrar of the University, or the Secretary of H. & I. Education Board or a newspaper cutting wherein the names of successful candidates are published. When numbers only are published, the Hall Ticket or Admission Card must also be produced. The statement of marks will also be accepted.

O. 72 : Deleted.**O. 73 :**

No student from the jurisdiction of another University or Statutory Examining Body seeking admission to this University shall be admitted to a constituent or affiliated college of this University after the expiry of one month from the date of commencement of any term in all the faculties excepting in the Faculty of Technology including Engineering in which case the period will be of 15 days instead of one month.

Provided, however, that if the Principal of the college concerned is satisfied that there was sufficient reason for delay on the part of a student seeking admission as aforesaid, he may admit a student to the college notwithstanding the expiry of one month in all faculties except in the Faculty of Technology including Engineering and expiry of fifteen days in the Faculty of Technology including engineering if the Principal has reason to believe that the student will be able to register the necessary attendance prescribed under the Ordinance for the class to which he seeks admission.

(16) University Terms**O. 74 :**

The Academic year of the University for the Faculties of Arts *including Education*, Science, Technology including Engineering, Law, Medicine, Commerce, Dental Surgery and Pharmacy shall be divided into two terms.

Ordinance 75 (i) :

The following is the arrangement of terms :

<i>Faculty commen-</i>	First term		Second term	
	<i>Dale of conclu- cement</i>	<i>Date of commen- sion</i>	<i>Date of conclusion cement</i>	<i>Date of</i>
1	2	3	4	5
In the Faculties of Arts including Education, Science, Commerce	15th June	20th Oct.	11th Nov. (Inclusive of holidays From 25th December to 1st January)	7th April
In the Faculty of Law	15th June	20th Oct.	1st Dec. (No Christmas holidays)	7th April
In the faculty of Technology including Engineering except in the Post-Diploma Degree Course in Engineering	11th June	20th Oct.	27th Nov.	21st April The teaching will end on 7th April Other period will be available for Library, consultation etc.
For Post-Diploma Degree Course in Engineering (C.M.E.) (E./C.)	Semester I, III, V, VII & IX 27th Nov.	21st April The Teaching will end on 7th April. Other periods will be available for Library, consultation etc. 20th Oct.	Semester II, IV, VI, VIII & X (No Christmas holidays) 11th June Semester II, IV VI & VIII I, III, V & VII (No Christmas Holidays)	20th October
In the faculties of Medicine, Pharmacy & Denial Surgery	15th June	20th Oct.	11th Nov. (inclusive of holidays from 25th December to 1st January)	7th April

Provided that it will be competent for the Vice-Chancellor, in his discretion to permit re-arrangement of a term on account of Dipawali holidays or any academic programme or any other reason deemed sufficient by him.

Note.- Vacation means the period between the conclusion of the one term and the commencement of the next term.

(ii) In addition to the vacation mentioned in (i) above and a weekly holiday on Sunday the affiliated colleges and University's post-graduate departments may observe one holiday on the day immediately following the conclusion of the zonal (inter-collegiate) sports, and such public holidays as are approved by the Executive Council.

Further, it shall be competent for a Principal of an affiliated college, or a Head of a recognised institution, or Director of University Department to declare for his college/institution/department not more than five days as holidays in an academic year in his discretion in view of the needs and exigencies arising in his college/institution/department

O. 76 :

Notwithstanding anything contained in O. 75, the Executive Council shall have the power, in an emergency, to extend or reduce its duration provided that the duration of a vacation shall not be extended or reduced except by a vote of a two-thirds majority of the members present at a meeting of the Executive Council. In such cases, the period added to either term shall be regarded for the purposes of O. 78, as part of the other term which has been reduced.

O. 77 :

Terms can be kept only by duly admitted students who shall attend for a prescribed number of days at one or more of the colleges or institutions recognised by the University.

O. 78:

The following shall be the minimum requirement for attendance necessary for keeping terms :

Faculty	First Term	Second term
Arts including Education, Science, Commerce and Law	75 days	75 days
Technology including Engineering	75% of the total number of periods held during the term in each subject including subjects taught at Post-diploma Degree Course	75% of the total number of periods held during the term in each subject inclu- ding subjects taught at Post-diploma Degree Course
Medicine, Pharmacy and Dentistry	75% of the total number of working days, provided the student concerned has attended 75% each of the total number of (1) Lectures, and (2) Practicals, Clinicals held during the term	75% of the total number of working days, provided the student concerned has attended 75% each of the total number of (1) Lectures, and (2) Practicals, Clinicals held during the term

O. 79 :

When on account of bonafide illness, or any other reason deemed sufficient by the Executive Council, the total attendance of a student of an affiliated college in any one term falls short of the minimum required by Ordinance 78, by not more than 20 days, it shall be competent for the Principal to permit a candidate in such a case, to add together the attendance registered by him in two consecutive terms in any one class, provided that the total of the attendance registered in the two terms so counted together amounts to the total required for the minimum attendance of two terms under Ordinance 78; provided nevertheless, that where the deficiency exceeds 20 days in a term or is such that the total attendance registered in the two terms taken together falls short of the total of the minimum attendance of two terms prescribed by O. 78 it shall be competent for the Executive Council to condone the deficiency. In the case of a student in the Faculty of Engineering the deficiency in attendance may be condoned by the Principal up to a maximum 30% in each subject (Subject including lectures and practicals together).

O. 80 :

For a college or colleges in any place within the territorial limits of the jurisdiction of the University, that may, in judgement of the Executive Council be affected with plague or any other epidemic disease, or flood or earthquake, the operation of O. 78 may be suspended as regards the number of days' attendance required during any University term. Provided that in case of any other emergency, the Executive Council shall also have power, by a majority of two-thirds of those present at a meeting of the Executive Council, to suspend the operation of O. 78. On such suspension, the Executive Council shall determine on the recommendation of the Principal of the college concerned, stating reasons, to be made at the end of the term, the minimum number of days' attendance required for the keeping of the term.

O. 81 :

Principals of colleges are empowered to excuse attendance to students who are required to leave the town where the college is situated, for the purpose of taking part in sports held under the auspices of the University, for the period during which they remain unavoidably absent from the college.

O. 82

The Principals and Heads of institution shall keep a register of the daily attendance of duly admitted students.

O. 83:

To keep a term at a college, or recognised institution, an undergraduate must complete, to the satisfaction of the Principal or the Head of the institution, the course of study at the college or institution, prescribed for such terms for the class to which such undergraduates then belong.

O. 83-A :

Notwithstanding anything contained in the Ordinances, it shall be competent for the Principal of a college to withdraw the application of a student of his college for admission to a

University examination on the ground of unsatisfactory progress of the student concerned. Such withdrawal shall be permitted only if the intimation of the Principal reaches the University office and is made at least one week before the commencement of the examination in the case of F.Y. (Pre-University) and Intermediate examinations and within five clear days after the close of term in the case of all other examinations. On such intimation being received by the University office, the name of such student shall be deemed to stand cancelled from the list of candidates appearing at the University examination, and thereupon the student concerned shall not appear at the examination, and in case of his appearance at the examination, his result shall not be declared. The examination fees paid by such a student shall be refunded in full.

If any of the terms is not duly kept by a candidate, as per requirement of the University for the relevant courses of studies, he shall not be permitted to appear in the examination concerned and in the event of his appearance, his name shall be deemed to be cancelled from the list of candidates for the examination and his fees shall be refunded in full.

O. 83-B:

No candidate for post-graduate degree examination shall be allowed to appear at the said examination, unless -

- (1) he/she has attended minimum number of lectures in each term as per P.G. Rule in this behalf.

OR

The deficiency, if any, in attendance has been duly condoned as per P.G. Rule.

- (2) the attendance reports of the candidates have been received in accordance with P.G. Rule.

In the event of non-compliance of any one or more of the conditions stated above, the name of the candidate shall be deemed to stand cancelled from the list of candidates appearing at the relevant examination; and thereupon the candidate concerned shall not appear at the examination, and in case of his/her appearance at the examination, the result shall not be declared. The examination fees paid by such a candidate shall be refunded in full.

(17) Transfer Certificate under Section 36 (ix)

O. 84:

No student shall at any time be admitted to another college unless he produces from the Principal of the college he leaves:

- (i) a certificate (called Transference Certificate), showing -
 - (a) the number of days attended at the college, which the student has left, in all the terms during which he attended the college, after passing his last University Examination;
 - (b) the number of college examinations he did and did not attend, with the result of each examination, since the last University examination that he passed;
 - (c) that he has no books in his possession belonging to the college he has left;

- (d) that nothing is owing by him for the college dues;
- (e) that he bears a good moral character;
- (f) his date of birth as entered in the college registers;
- (g) *the voluntary subject or group of subjects in which he has attended courses of instruction at the college;
- (ii) *His special subject if he is a student of the B.A. Class, or special or general subjects, if he is a student of the B.Sc. Class, Principal or Subsidiary subject if he is a student of the B.Com. Class.
- (iii) *In case of a First Year Science student, his laboratory journal certified by the Head of the college he is leaving as the record of work actually done by the student.

Notwithstanding anything contained above, two post-graduate courses or two undergraduate courses shall not be pursued simultaneously by a student.

O. 85:

In no case, except as provided in Ordinance 89, shall a Transference Certificate be refused, provided the required entries therein can be made.

O. 86 :

In all questions arising out of clause (f) in the Certificate, the decision of the Executive Council shall be final.

O. 87 :

The Principal shall be entitled to charge a fee of Re.1/- for issuing a Transference Certificate subject to the Provisions of Ordinance 88.

When a Principal receives an application for a Transference Certificate more than a month after the opening of a term, he may levy an additional fee of one rupee before issuing the Certificate. The Principal shall issue the Transference Certificate within a fortnight from the date of receipt of application and fees for such a Certificate.

O. 88 :

When a student applies for a Transference Certificate after the lapse of more than one vacation since he last attended a College, the Principal who issues the Transference Certificate may levy a fee of one rupee for each term that has elapsed since the applicant last attended a college.

Provided, however, that the fee charged under this Ordinance shall not exceed Rs.5/- in the aggregate.

O. 88-A :

A student migrating from this University will be issued a Migration Certificate on applying in a prescribed form through the Principal of his/her college or institution last attended on paying a fee of Rs.20/- (Twenty) which will in no case be refunded if the Migration Certificate applied for is issued in favour of the student concerned. The application for the Migration Certificate should be accompanied by the Transference Certificate from the College last attended —

*To be struck out where it is not applicable.

and also the original mark-sheet or passing certificate (of the last examination) with a true copy of each duly certified by the Principal of the college concerned. In the case of external students, they should supply the original passing certificate or mark-sheet and a copy of each duly certified by a (1) Government Gazetted Officer, (2) A Principal of an affiliated college of this University or (3) A member of the Senate (Court) of this University for the time being or (4) a Head Master of a full fledged High School within the State of Gujarat. The application for the Migration Certificate shall not be entertained if the documents are not supplied.

O. 89 :

If as the result of a student leaving one college, to join another, it is necessary for him to count the attendance registered in more than one college, to enable him to make up the necessary number of attendance.

Transference Certificate shall not be granted, except -

- (i) in case the parent or guardian with whom the student has been residing is transferred to another place;
- (ii) when a change of air for the improvement of the student's health has been recommended by a recognized medical practitioner;
- **(iii)* for such other reasons as may be found satisfactory to the Vice-Chancellor.

O. 90 :

Applications for Transference Certificates shall be made by students without unnecessary delay through the Principal of the college to which they wish to be transferred.

O. 91 :

All candidates for post-graduate diplomas and degrees shall apply to the University Registrar for registration of their names as post-graduate students. Each application shall be accompanied by a fee of Rs.10/- in the case of diplomas and degrees other than the Ph.D. and Rs.20/- in the case of the Ph.D. degrees.

(18) Inspection of Colleges and Recognized Institutions

[Under Section 30 (vii) of the Act]

O. 92:

The Executive Council shall cause every affiliated colleges and recognized institutions to be inspected from time to time by one or more competent persons authorized by the Executive Council in this behalf.

*It will be competent to the Executive Council to permit a student to join another college when a town in which the college attended by the student is situated, is declared infected with plague or other epidemic diseases.

O. 93 :

An inspection of every affiliated college and recognized institution shall be held under Section 36, sub-section (2) of the Act, at least once in three years, and at other times when, in the judgement of the Executive Council special reasons exist, in the case of any college or institution for such inspection.

O. 94:

The inspection will be directed primarily to purpose of ascertaining if the main conditions of affiliation or recognition are maintained or not, and of seeing that adequate measures are taken to ensure efficiency.

O.95:

If the report submitted by the person or persons deputed to inspect, calls for any action by the Executive Council, the Executive Council shall, after full inquiry, specify definitely the point or points in which it considers the college or the institution deficient, and fix a time (to be extended upon good cause shown), within which the college or the institution shall take the action necessary to rectify the deficiencies pointed out.

(19) Returns

[Under Section 30 (vii) and Section 20 (xvi)] O.

O. 96 :

Every college shall submit to the Executive Council by 16th August information regarding the subjects taught at college, teaching and non-teaching staff, number of students, etc., in the prescribed form.

O. 97 :

Every college and recognised institution shall report to the Executive Council all changes in its teaching staff within fifteen days from the date on which he has joined or is relieved, as the case may be. Those appointments which are not reported within this period shall not be approved for the said academic term.

(Note.- 1. In the case of Medical Colleges, they shall also report the changes in the staff of the Hospital where the students of these colleges are required to do their clinical work.

2. In case of colleges other than Government colleges or colleges maintained by the Government a certified copy of the recommendation of the Selection Committee be enclosed.)

For recruitment to the post of lecturers including part-time teachers and principals in affiliated colleges (other than Government colleges or colleges maintained by the Government) applications be invited by giving wide publicity, particularly by inserting advertisements in reputed newspapers. For selection of persons for the aforementioned posts there shall be Selection Committees which will consist of -

I. Lecturers : (including part-time teachers)

- (a) Chairman of the Governing Body of the College or his nominee,
- (b) A nominee of the Vice-Chancellor,

- (c) Two experts to be nominated by the Chairman out of the panel of experts approved by the University,
- (d) Principal of the College,
- (e) Head of the Department concerned of the College, and
- (f) A representative of the Director of Education.

No selection will be considered valid unless at least one Expert is present. The recommendations of the Selection Committee shall be subject to the approval of the Vice-Chancellor.

II. Principal :

- (a) Chairman of the Governing Body of the College;
- (b) One member of the Governing Body,
- (c) Two nominees of the Vice-Chancellor,
- (d) Two experts to be appointed by the Chairman of the Governing Body, out of a panel of twenty members approved by the University, and
- (e) The Director of Education or his nominee not below the rank of a Jt. Director.

No selection will be considered valid unless at least one Expert is present. The recommendations of the Selection Committee shall be subject to the approval of the Vice-Chancellor and the Government.

Provided further that When an appointment is to be made for a period of less than a year or in a place of a permanent teacher proceeding on leave or for an officiating appointment in a temporary vacancy on a purely temporary basis for a period not exceeding one year may be made without the recommendation to the Selection Committee.

Synopsis of the persons to be called for interview shall be circulated to all the members of the Selection Committee well in advance.

Where an appointment is made in violation of Section 14 of the Gujarat University Tribunal Act, the said appointment shall be deemed to be null and void.

(20) Registers

[Under Section 30 (xi) of the Act]

O. 98 :

Every college shall maintain -

- (a) a register, giving for every student who has been admitted to the college, the date of admission, the date of birth, the name of the birth place, attendance at college examination, and the results of such examinations and a record of University career and the date of withdrawal;
- (b) a register of daily attendance of each student.

(21) Recognition and Inspection of Hostels

[Under Section 30 (v) of the Act]

O. 99 :

Every Hostel maintained or managed by the University or by a college affiliated to the University or an institution recognized by it, shall be a recognised Hostel, provided that it fulfils all the conditions as laid down in O. 100.

O. 100 :

Any person or a body of persons managing or maintaining a Hostel, desirous of having it recognised by the University, shall apply to the Executive Council for recognition, with the following particulars:

- (i) The locality of the Hostel and its surroundings;
- (ii) The capacity of the Hostel and the approximate floor space provided for each inmate;
- (iii) The number of students expected to be put in each room;
- (iv) Arrangements made for water supply, lighting, sanitation, medical help, etc., in the Hostel;
- (v) Arrangements made for boarding and for outdoor and indoor games;
- (vi) Arrangements made for the inspection of the Kitchen for superintendent over the inmates, and for the management of the Hostel;
- (vii) The financial statement relating to the Hostel.

O. 101 :

On receipt of an application, the Executive Council, after any further inquiry which it may deem necessary, shall decide as to whether or not recognition is to be granted. Provisional recognition may, however, be granted by the Executive Council on such conditions as it may deem necessary.

O. 102 :

The Executive Council may suspend or withdraw the recognition granted to a Hostel managed by a person or body of persons, which is not conducted according to the condition of recognition, provided that no action shall be taken without giving the management of the Hostel concerned an opportunity of making such representation in the matter as it may desire to make.

O. 103 :

The *Executive Council* shall hold periodical inspections of all Hostels, *through the Agency of the Board of Hostel Management.*

O. 104 :

The management of every Hostel shall submit to the Executive Council at the end of every term, a report of the working of the Hostel for the term.

(22) Residence, Health, Conduct and Discipline of Students

[Under Section 30 (ii)]

O. 105

Every student of the University shall reside either -

- (a) in the University Hostel, or **in** a recognized Hostel of a college, or in lodgings approved by the Authorities of the college;
- or
- (b) with a parent or some person accepted by his college to be his guardian.

O. 106 :

Each college shall provide residential quarters for such a percentage of its students as the Executive Council may from time to time decide, and shall make arrangements for supervision over the students who reside in lodgings approved by the Authorities of the college. Resident students shall conform to regulations drawn up by Principals of colleges and approved by the Executive Council.

O. 107 :

Every non-resident student shall submit the name, address and relationship, if any, of the person with whom he proposes to live, to the Principal of his college. The Principal shall satisfy himself in every case that the arrangements made are suitable, and that the guardian is able and willing to hold himself responsible for the welfare of the student while he is an inmate of his house.

O. 108 :

As soon as possible after the opening of a college after the long vacation, but before July 31st, the Principal shall submit to the Chairman of the Board of Hostels' Management the following information:

- (1) The number of Hostels and the names of *the Wardens*.
The Warden shall mean the Senior-most Professor in charge of Hostel.
- (2) The number of resident students in each Hostel and approved lodging.

O. 109 :

All colleges shall provide adequate facilities for physical exercises, games, sports, etc., for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chairman of the Board of Students' Welfare.

Note.- Students living in Hostels of the University, or of a college, or in lodgings approved by the authorities of a college, are termed resident students; others are termed non-resident students.

O. 109-A :

If in any year the University conducts a Medical Examination of the students studying for a particular examination in a college affiliated to the University such Medical Examination shall be compulsory for all the students included in the scheme of Medical Examination. Students who do not present themselves for such Medical Examination shall not be allowed to appear at the Examination for which they are studying whether it be a college examination or a University examination. If through illness or similar unavoidable circumstances a student fails to present himself for the Medical Examination conducted by the University, he shall have to undergo such an examination at his own expense and submit the form prescribed by the University for the Medical Examination duly filled in by a qualified Medical Practitioner to the University through the Principal of his college on receipt of which only he can be permitted to appear for the examination for which he is studying.

O. 109-B :

1. There shall be a Health Centre Standing Committee.
2. It shall consist of the following:
 - (1) The Dean of the Faculty of Medicine;
 - (2) The Deans of the Medical Colleges in Ahmedabad;
 - (3) Two members nominated by the Executive Council, and its main function will be to advise the Executive Council in the day-to-day administration of the Health Centre.
3. The Committee shall be in office for three years.
4. The Committee shall meet at least twice a year and at such time as the Chairman of the Committee deems necessary.
5. The Committee shall lay down rules, subject to the approval of the Executive Council, for giving medical aid to such students as it considers eligible and shall generally supervise the equipment and maintenance of the Centre through the Chief Medical Officer.
6. The Committee shall also lay down rules, subject to the approval of the Executive Council regarding medical aid to the members of the staff of the University and their families.
7. It shall prepare the annual budget of the Centre and submit the same to the Executive Council for approval.
8. It shall prepare plans for the future development and staffing of the Centre.

O. 109-C : Deleted.**O. 110 :**

Every person who passes an examination for a degree or a post-graduate diploma of the University shall on payment of a fee of Rs.20/- be eligible to be admitted of the respective degree or diploma in person or in absentia at his option at a convocation and in testimony whereof a degree or a diploma as the case may be, shall be awarded to him.

In the case of an undergraduate diploma, a certificate shall be given to the candidate on his passing the examination for the same on payment of a fee of Rs.10/-.

(23) Academic Costume**O. 111 :**

Academic Costume shall be worn at convocation for conferring degrees.

O. 112 :

Such of the members of the Court of the Gujarat University as are graduates of other Universities, or as are entitled to wear official costume or uniform, may appear in the Academic Dress of their own Universities, or in such costume or uniform, wearing, in addition the Badge of the Gujarat University.

O. 113 :

Other members shall wear the appropriate Badge of the Gujarat University, Academic Costume to be worn by the members of the Court and Graduates of Gujarat University.

Students shall wear an appropriate coloured Scarf round the neck with a Badge.

Members of the Authorities of the University shall wear the ceremonial dress and a Badge and officers of the University shall wear a Gown of appropriate design.

Deans shall wear appropriate Badges.

(24) Ordinance made under Statute 193

O. 114 :

The amount in hand to the credit of the Fund shall be invested in Government Securities or be placed in Fixed Deposit, in the State Bank of India or in the Post Office Savings Bank, or in National Savings Certificates as the Executive Council may specifically or generally direct.

O. 115 :

The Executive Council shall cause to be maintained proper accounts, relating to the Fund, showing the amount for the time being to the credit of each subscriber and the general state of the Fund, in such form as it may, from time to time, prescribe.

O. 116 :

The interest received by the University on sums so invested shall, as soon as received, be added to the amounts standing to the credit of the Fund.

O. 117 :

Out of the interest earned on the amount invested by the Fund subject to deduction of 1/4% per annum to meet the expenses incurred by the University in operation of the Fund, each subscriber's account shall be credited yearly on 31st March as under:

1. 3% per annum on the opening balance.
2. 1 1/2% per annum on the subscriptions for the first half of the year.

Note. - The above rates of interest be revised by the Executive Council from time to time taking into consideration the interest earned by the Fund.

O. 118 :

The term 'salary' shall include personal duty and acting allowances but shall not include other allowances.

O. 119 :

The amount withdrawn by any depositor together with such interest as would have accrued on the sum had it not been withdrawn, shall be recovered by such number of monthly instalments not exceeding twenty-four as the Vice-Chancellor may fix, and shall be recovered by deductions from the salary paid by the University to the depositor. The first of such deductions shall be made from the first payment of a full month's salary after the depositor has withdrawn the sum to be refunded. The amount of such instalments shall be fixed in round numbers and the last instalment shall cover the entire balance then to be refunded by the subscriber. But a subscriber may at his option pay any additional sum above the amount of the instalment fixed in round figures; provided, however, that the interest due may be recovered in two further instalments.

(25) Affiliated Colleges*[Section 33 of the Act]***O. 120 :**

- (a) All applications for affiliation shall be sent to the Registrar in the form prescribed by the Executive Council so as to reach him on or before the 31st March of the year preceding the year from which affiliation is intended to take effect.

Provided that, on the recommendation of the Vice-Chancellor, the Executive Council may, if it satisfied that there are special reasons to do so after recording the reasons, entertain a letter of application sent to the Registrar after 31st March.

- (b) Every application for affiliation shall be accompanied with deposit as follows:

1. Application for affiliation of a new college	Rs. 1,000/- as a deposit and Rs.250/- as non-refundable application fee
2. Application for bifurcation of an existing College <i>or</i> Amalgamation of existing college <i>or</i> Addition of a new faculty Rs. 1,000/- as a deposit
3. Extension of affiliation <i>or</i> Renewal of affiliation Rs. 200/- as a deposit

The deposit will be returned after the application is finally disposed of, provided that it shall be forfeited in case the application is withdrawn or postponed or the affiliation asked for is not accepted.

O. 120-A :

1. In affiliated Arts, Science and Commerce colleges, there shall be at least one full-time Lecturer in every subject offered at any of the three years of the degree course. In case, however, it is found necessary to appoint a part-time teacher in any subject, not more than one part-time Lecturer shall be appointed, provided, however, that a college may, if it so desires, appoint one more additional part-time teacher in a subject, if the total workload of teaching in the subject can be fully met with by all full-time teachers and one part-time teacher without the assistance of such additional part-time teachers.

Provided, however, that a part-time Lecturer shall be considered adequate in the following subjects:

- (a) In affiliated Arts colleges: Hindi, Persian, Arabic, Urdu and Prakrit.
- (b) In affiliated Commerce colleges: Accountancy (where C.A. is employed), Mercantile Law and Statistics (if offered at T.Y.B.Com. as compulsory subject only).
2. In affiliated Education Colleges the teacher-students ratio shall be 1 : 10. Provided that while reformulating the total intake of students in an education college five students be counted for the Principal as against ten for a teacher.
3. The maximum work-load per week for the Principal and full-time and part-time teachers in affiliated Arts, Education, Science, Commerce and Law Colleges shall be as under
- | | |
|---|---|
| (i) Principals: | 9 periods of 45 (40 + 5) minutes each. |
| (ii) Lecturers: | 21 periods of 45 (40 + 5) minutes each of which lectures shall not exceed 15. |
| (iii) Lecturers who are recognised as guides for Ph.D.: | 15 periods of 45 (40 + 5) minutes each of which lectures shall not exceed 10. |
| (iv) Tutors: | 22 periods of 45 (40 + 5) minutes each of which lectures shall not exceed 9. |
| (v) Demonstrators: | 25 periods of 45 (40 + 5) minutes each. (A Demonstrator with a Post-graduate degree may be assigned lectures or tutorials not exceeding 6 periods). |
| (vi) Part-time Lecturers: | 9 periods (including tutorials) of 45 (40 + 5) minutes each. |
| (vii) Part-time Tutors: | 9 periods of 45 (40 + 5) minutes each in which lectures shall not exceed 4. |
| (viii) Part-time Demonstrators: | 12 periods of 45 (40 + 5) minutes each of which lectures/tutorials shall not exceed 4. |

Note.-(1) If a teacher is invited to teach at Post-graduate level, he shall be permitted to take not more than two lectures. One lecture delivered at Post-graduate level will be counted as two at undergraduate level and the work-load will be reduced accordingly.

- (2) Work-load shown against 2 (iii) is meant for those post-graduate teachers who are actually guiding Ph.D. students.

Notwithstanding anything contained above in the case of a department where total work-load in any subject/or a group of subjects exceeds by one or two periods, one additional lecture can, with the permission of the Vice-Chancellor, be allotted to any one teacher or one each to two teachers, provided that the total work-load of such teacher or teachers shall be 16 periods plus 4 tutorials.

- (3) In the case of teachers covered under the Gujarat State Government G.R. No. PRC. 1379-33687-kh, dated 12-6-79 for the purpose of calculation of their work-load, the following shall be the basis:
- (i) One period of tutorial work will be equivalent to 21/22 period of teaching work.

(ii) One period of demonstration work will be equivalent to 21/25 period of teaching work.

(4) In case a Teacher of the College wherein the Dept. of the subject is consisting of less than 3 months" proceeding on medical leave or a woman teacher proceeding on maternity leave for less than three months, notwithstanding what is stated in para 3 above, the work-load of such teacher be, over & above the work-load, allotted to them distributed even by amongst the teachers of the subject.

4 The maximum work-load in the Faculty of technology including Engineering per week for a full time teacher engaging either post-graduate and/or undergraduate courses for the following categories shall be as under:

(a) Professors	... 12 hours
(b) Asso/Asst. Prof./Reader	... 14 hours
(c) Lecturers	... 16 hours
(d) Asst. Lecturers/Demonstrators	... 18 hours

(Practicals only).

Note .- (1) For First Year and Second Year of the 4 year degree course and for the Third Year of the five year degree course the number of students per batch for practical/Laboratories/Workshops/drawing halls per teacher shall be 20.

(2) For 3rd year and 4th year of the 4 year degree course and for the fourth and fifth year of the five year degree course, the number of students per batch for practical /laboratories / workshops / drawing halls per teacher shall be 15.

(i) Daily attendance of not less than four hours shall be compulsory for every full-time teacher on all working days. It is, however, understood that teachers in affiliated colleges would be available to students for individual guidance as well as for co-curricular activities beyond the period mentioned above.

(ii) Daily attendance of not less than four hours shall be compulsory for every part-time teacher who is required to work for two or less than two days on his working day or days.

Attendance of not less than 12 hours per week shall be compulsory for every part-time teacher who is required to work for more than two days.

The above provision shall not apply to part-time teachers who are also engaged in a profession.

O. 120-B

(i) There shall not be more than three faculty units in a college.

(ii) The maximum number of students admissible in an affiliated Arts, Science, Commerce or Law College (including a college having two or three faculty units)

shall be 1250 provided that the number of students admissible in Diploma Courses, if any in an affiliated Law College, such Diploma students being not more than 300 shall be exclusive of this ceiling of 1250 students in a college.

Notwithstanding anything contained above the Vice-Chancellor may, in his discretion, permit the College concerned to admit such number of students exceeding 1250 as may be deemed necessary by the Vice-Chancellor in his discretion.

- (iii) The maximum number of students admissible in an affiliated Education College shall be determined by the Executive Council from time to time for each college.
- (iv) No affiliated Arts, Science or Commerce college shall have more than four divisions of a class in all faculties taken together provided that the Vice-Chancellor may, in his discretion, permit to open one or more divisions in a faculty or faculties only if he deems it necessary to do so.
- (v) No affiliated Law College shall have more than five divisions of a class.
- (vi) In an affiliated Arts, Science, Commerce or Law College each class or a division thereof shall be not more than 100 students, However, the Vice-Chancellor may, in his discretion permit admission of not more than 10 students in a class (all divisions taken together) only in cases where the students of the same college are left out in cases of migration from other states or in peculiar circumstances like choice of medium or combination of subjects, subject to a maximum total of 1250 students provided that an affiliated Arts, Science, Commerce or Law College, situated outside the Ahmedabad City area having only a single division in one or more class may admit not more than 130 students in such a division of a class or classes.

Notwithstanding anything contained above the Vice-Chancellor may in his discretion permit a college to admit such number of students exceeding 1250 and/or such number of students exceeding 100 in a class or division thereof as may be deemed necessary.

- (vii) In an affiliated Engineering College, the Vice-Chancellor may, in his discretion, permit admission of ten per cent additional students, provided that such permission will be considered effective only if and when the college obtains necessary approval thereto by the Government of India.
- (viii) Each affiliated College shall first admit its own students (including those who have been allowed to keep terms) to the higher class. However, those students who fail to secure their admission within a week from the date of the declaration of their result shall forfeit their right of admission to the higher class of their own college.
- (ix) Every college in the Faculty of Arts including Education, Science, Commerce or Law shall out of the total seats available in the first year of the college reserve at least 15% of the seats for the students belonging to scheduled castes and scheduled tribes taken together and 5% of the seats for the students belonging to other backward classes (as per Baxi Commission recommendation) shall admit students belonging to the categories concerned on these seats on the basis of marks obtained by them. This reservation of the seats shall be exclusive of those students of these categories who might get admission on merit as per the normal standard, if any, laid by the college.

The last date for receiving applications for the reserved seats shall be one week from the date of the declaration of the result of the examination on the basis of which admission is given.

If the seats remain vacant, after admission to all the applicants belonging to the above mentioned categories is completed, it shall be competent for the principal of the College to fill in these vacancies with prior permission of the Vice-Chancellor.

- (x) The colleges shall reserve at least 20% of the seats available in their hostels for the students belonging to scheduled castes and scheduled tribes taken together.

O. 120-C :

- (a) An institution other than a college applying for recognition as an institution of research or specialised studies shall satisfy the Executive Council in the first instance regarding the following requirements :
- (1) That it has at least five years' standing as an institution of higher learning and research in the subject to its credit.
 - (2) That it has on its roll the following minimum staff in the subject:
 - (i) Director in the scale of University Professor.
 - (ii) In addition to Director, one teacher in the scale of Reader and one teacher in the scale of Lecturer.
 - (Hi) Adequate number of research fellows with a consolidated fixed pay prescribed by the University.
 - (3) That it has a well-equipped library with an adequate number of books, periodicals, old numbers of periodicals, manuscripts, if necessary, etc. in the subject.
 - (4) That in the case of experimental subjects it has adequate Laboratory and / or museum facilities for post-graduate teaching and research.
 - (5) That it has adequate quantum of published work through the research activities of its staff in the form of research papers, articles, reports, etc.
- (b) All applications for recognition, extension of recognition or continuation of recognition of an institution shall be sent to the Registrar in the form prescribed by the Executive Council so as to reach him on or before the first of August of the year preceding the year from which recognition is intended to take effect.

Every application for recognition shall be accompanied with a deposit of Rs. 1,000/- provided, however, that application for continuation or extension of recognition shall be only Rs.200/-. This deposit will be returned after the application is finally disposed of but will be forfeited in case the application is withdrawn or the recognition asked for is not accepted. No request for postponement of consideration of the application for recognition, renewal of recognition or extension of recognition, as the case may be, shall be entertained.

The Executive Council may, however, consider any application received after the aforesaid date for reasons deemed sufficient by it.

O. 120-D : Deleted.

O. 120-E :

In the case of an intended (a) closure of a college, (b) discontinuance of teaching of all the subjects comprised in any of the Faculties of a college, or (c) discontinuance of any of the classes or division thereof in any medium or media it shall be incumbent for the management of the college to follow the procedure laid down hereunder:

- (i) The management of an affiliated college shall not close the college, any of its Faculties, or classes or divisions thereof without prior permission of the Executive Council. This intended (a) closure of the college, (b) Faculty or (c) discontinuance

of any of the classes or divisions thereof in any medium or media shall, if permitted, be co-terminous with the closing of the academic year.

- (ii) If the management of an affiliated college desires to close the college, any of its faculties, or classes, or divisions, it shall make an application in writing to the Registrar giving reasons for the same.

The Executive Council may refuse to consider such an application, unless it is made on or before the 31st of August preceding the year from which the closure of the college, any of its faculties, or classes or divisions thereof as the case may be, is intended to take effect

(Provided it shall be incumbent upon any college management which proposes to reduce a class or division thereof in any medium from the next academic year, 1980-81 to send an application to the Vice-Chancellor within 15 days of the date of this Ordinance.)

- (iii) On receipt of the application as stated above, the Executive Council shall (a) direct a local inquiry to be made by a competent person or persons authorised by the Executive Council in such manner as may be deemed necessary and relevant, and (b) make such further inquiry as it may appear to it to be necessary and shall decide whether the application should be granted or refused either in whole or in part.
- (iv) Executive Council shall take the following aspects into consideration before arriving at a decision:

(i) The educational need of the locality;

(ii) Interests of the student community;

(iii) Policy of the University in regard to giving encouragement of educational facilities in various faculties or media;

(iv) Development of the faculty and interests of the members of the staff concerned;

(v) bona fide difficulties which the management is facing by the continuance of the college or classes;

(vi) any other relevant matter.

In granting the application either in whole or in part the Executive Council may lay down such conditions to be fulfilled by the management of the college as the Executive Council deems fit.

- (v) On receipt of an application under clause 1 of the Ordinance in regard to closure or reduction in classes the Academic Council of the University shall endeavour to encourage the management of any existing affiliated college or to take such action as may be considered necessary for keeping the college proposed to be closed down or classes proposed to be closed down in a state of continuous functioning or to encourage the formation of a new management for a like purpose.
- (vi) The decision of the Executive Council shall be final.
- (vii) No management of an affiliated college shall (a) effect the closure of a college, (b) discontinuance of teaching of all the subjects comprised in any of the Faculties of a college, or (c) discontinuance of any of the classes or division thereof in any medium or media after the approval as envisaged above until and unless it has to the satisfaction of the University paid to the members of its staff which is retrenched, the compensation, provident fund dues and other lawful dues either under the University Act of Statutes, Ordinances, Rules or Resolutions made thereunder.

- (viii) An application for (a) the closure of a college, (b) any of its faculties, or (c) discontinuance of any of the classes or division thereof in any medium or media may be withdrawn at any time with the permission of the Executive Council.
- (ix) That the compensation at the following rates is paid to all confirmed teachers :
 - (a) Six months' pay (including all allowances), and
 - (b) One month's pay including all allowances for every completed year of service to the teacher who has put in ten or less years of service and at the rate of one month's pay including all allowances for every completed year of services in excess of ten years, provided that the total compensation so payable shall not exceed 15 months' salary whichever is more.
- (x) Nothing in this ordinance shall be deemed to take away any right of compensation or any other protection which is afforded by the Gujarat University Act or any Statute or Ordinance, Rules or Resolutions made thereunder to which the member of the staff is entitled.

O. 120-F :

Notwithstanding anything contained elsewhere, an affiliated college desiring to discontinue teaching of a subject or subjects for which it is affiliated will be permitted to do so subject to the rules and procedure laid down hereunder:

- (i) The application shall be submitted not later than 31st July of the year preceding the year from which the process of closure is intended to commence.
- (ii) Discontinuance of teaching of any one or more special or principal subjects at the Third (Final Year of the Three-year Degree Course) shall commence from the First Year and shall be put into operation progressively so as to ensure that the entire process of discontinuance ends so as to synchronise with the end of the Third Year.
- (iii) A college which had discontinued the teaching of a special subject or subjects under (i) above, shall have to apply afresh for affiliation under Section 33 of the Act; if it desires to renew teaching of the same provided that such affiliation shall not be granted to it for a period of at least two years after the completion of the procedure under (i) above.
- (iv) If discontinuance of the teaching of a general or subordinate subject or subjects is desired, it shall commence from the First Year and shall be completed so as to synchronise with the end of the Second Year in a progressive manner.
- (v) If the intended change is only in respect of a change from the teaching of a Principal, or Special subject or subjects to its teaching as a general or subordinate subject or subjects, intimation of the same shall be given by the college to the teachers and students concerned not less than two academic years in advance.
- (vi) If discontinuance of the teaching of a subject or subjects is intended at the First Year, it shall be done by stage, viz., First at the Pre-University and then at the First Year stage.
- (vii) If discontinuance of the teaching of a subject or subjects at any stage is intended, it shall be intimated to the University Office, to the students and the teachers of the college concerned, from the very first year, and during this process of discontinuance of teaching contemplated as above, no rights of the teacher or teachers concerned under the rules of the University shall be abridged.
- (viii) That the compensation at the following rates is paid to all confirmed teachers;
 - (a) Six months' pay (including all allowances), and

- (b) One month's pay including all allowances for every completed year of service to the teacher who has put in ten or less years of service and at the rate of 1/2 month's pay including all allowances for every completed year of service in excess of ten years provided that the total compensation so payable shall not exceed 15 months' salary whichever is more.*

O. 120-G:

Notwithstanding anything contained in O. 120-D, the services of a confirmed teacher of an affiliated college may be terminated in the event of such fall in the total number of students as may result in the reduction in the total number of either (1) classes or (2) batches for practicals (if any are prescribed by the University), provided due notice in this behalf has been given by the College to the University 21 months before the commencement of the year from which the termination is intended to take effect and provided further that the following procedure is adopted :

- (1) That such reduction in the total number of either classes or batches for practicals (if any are prescribed by the University) continues in the year following the year in which the aforementioned notice is given;
- (2) That the position about the number of classes and batches as on 30th July is also intimated so as to reach the University Office on or before 10th August of the preceding year from which the termination is intended to take effect;
- (3) Not less than three months' notice is given to the confirmed teacher or teachers concerned;
- (4) That the compensation at the following rates is paid to all confirmed teachers:
 - (i) Six months' pay (including all allowances), and*
 - (ii) One month's pay including all allowances for every completed year of service to the teacher who has put in ten or less years of service and at the rate of 1/2 month's pay including all allowances for every completed year of services in excess of ten years, provided that the total compensation payable shall not exceed 15 months' salary whichever is more.*
- (5) The termination of services of the teacher or teachers concerned shall be followed in strict order of seniority so as to ensure that the junior most teacher is retrenched first and no teacher is retrenched in supercession of his junior colleague;
- (6) In the event of any doubt or dispute the Vice-Chancellor's decision shall be final.

O. 120-H :

- (a) All applications for granting autonomy vide Sec. 38-B of the Gujarat University Act shall be sent to the Registrar in the form prescribed by the Executive Council so as to reach him on or before the 31st March of the year preceding the year from which autonomy is intended to take effect.*

Provided that, on the recommendation of the Vice-Chancellor, the Executive Council may, if it is satisfied that there are special reasons to do so after recording the reasons, entertain a letter of application sent to the Registrar after 31st March.

- (b) Every application for granting autonomy shall be accompanied with a fee of Rs.500.*

O. 120-I Deleted.

O. 120-J :

1. An affiliated college shall not change its location or give the college building or a part of it on rental basis without prior permission of the University.
2. The Executive Council may accord permission to an affiliated college to change its location subject to the following rules and procedure :
 - (i) An application for permission to change its location together with a fee of Rs.500/- shall be submitted not later than 31st December of the year preceding the year from which the change of the location of the college is intended to take effect.
 - (ii) The application shall set forth elaborately the reasons for the purpose of change in the location of the college.
 - (iii) The college shall submit the plan of the building together with an elaborate note detailing the physical facilities available in the building as per University norms in respect of the dimensions of the class rooms including rooms for tutorial, teachers' rooms, library including the reading room, laboratories, if any are needed, boys' common rooms, girls' common rooms, principal's room, water room, toilet, etc.
 - (iv) On receipt of the application the Executive Council may appoint a Local Inquiry Committee to examine the proposal of the college and report on the need for the change asked for and also premises where it is proposed to shift as per the university norms.
 - (v) The report of the Local Inquiry Committee will be placed before the Executive Council and the Executive Council after considering the report may either grant the permission asked for on such conditions as it may deem necessary to lay down or refuse the permission asked for.

O. 120-K :

1. The management of an affiliated college shall not hand over the college or its management to any other body without the prior permission of the University.
2. The Executive Council may accord permission to the management of an affiliated college to hand over the college or its management to any other Body, such other Body being a Public Trust, Public Body or Public Society, subject to the following rules and procedure :
 - (i) The application for the change of the management, accompanied with a fee of Rs.500/- shall be submitted not later than 31st December of the year preceding the year from which the change of management is intended to take effect.
 - (ii) The application shall be accompanied with the following documents:
 - (a) A true copy of the relevant resolution of the management of the out-going Trust or Society or Public Body, as the case may be intending to hand over the college and/or its management to another Trust or Society or Public Body, as the case may be;
 - (b) A true copy of the resolution of the incoming Trust or Society or Public Body as the case may be intending to take over the college and/or its management;
 - (c) A true copy of the Memorandum and Articles of Association and balance sheet of the incoming management;
 - (d) A copy of the resolution intending to take over all the financial liabilities of the out-going management with regard to the teaching and non-teaching staff, the University, the State Government, the University Grants Commission and other statutory bodies.
 - (iii) On receipt of the application, the Executive Council may appoint a Local Inquiry Committee to examine the proposal and report regarding the financial viability and the competence of the incoming management to manage the college.

- (iv) The report of the Local Inquiry Committee will be placed before the Executive Council and the Executive Council, after considering the report, may either accord its permission to the proposed change-over of the management on such conditions as it may deem necessary to lay down or refuse the permission asked for.

O. 120-L :

It shall not be competent for the management of an affiliated college to lease the college building or any part thereof on a rental basis or otherwise, or to reduce number or area of class-rooms, other rooms, library, laboratory, etc. The management shall also ensure that the college building or any part thereof shall not be utilised for any purpose other than the normal activity of the college, without prior permission of the University, provided that any room or any part thereof in the college building may be utilised for any other legitimate activity during the vacations, when it is not required for any University examination or any other University activity.

(26) EXAMINATIONS

(a) Alterations of Dates of Examinations

O. 121 :

Whenever any of the days on which any examination has to be held according to the Ordinances for the time being in force happens to be holiday, declared as such by the University, or, when, in the opinion of the Executive Council, there is sufficient reason for altering the days for holding any examination as fixed by the Ordinances, it shall be competent to the Executive Council to fix such days, other than the days fixed by the Ordinances, for holding such examination as they may consider proper.

(b) Appointment of Examiners

O. 122 :

Application for Examinership shall be made to the Registrar in the prescribed form obtained from the office of the Registrar, within the date which will be notified from time to time.

O. 123 :

The Registrar shall send a complete list of names received for Examinership in each subject to the Board of Studies concerned which will prepare the panels.

(c) Award of Scholarships, Prizes and Medals

O. 124 :

No candidate shall be eligible for any Fellowship, Prize, Medal or other award, who presents himself for the Examination to which the Award relates, more than one year after the expiry of the minimum period prescribed by the regulations governing that Examination. The computation of the period for the purpose of this regulation shall begin from the date of passing of the preceding lower examination which qualified the candidate to enter on the course for the higher examination.

(d) Exemptions**O. 125 :**

Except as herein otherwise provided a candidate who has passed a University Examination in a subject or subjects in which identical papers (and practical tests) are prescribed for another examination, shall (at his option) be entitled to exemption at the other examination from such subject or subjects, provided, always that the standard attained at the original examination is not lower than that required at the other examination. Candidate so exempted shall not be eligible for classes or for University awards. A candidate who has passed the examination after obtaining the benefit of condonation shall be deemed to have passed in individual subjects of the examination with the minimum percentage of marks required for a pass in such subjects.

O. 126 :

When a student who has earned exemption in one or more subjects at an examination appears next for that examination, he must once and for all make his election whether he will avail himself of the exemption or appear for the whole examination. If he elects to appear for the whole examination then thereafter he cannot claim the benefit of the old exemption. But on his appearing for the whole examination he may again earn exemption in one or more subjects and such fresh exemption earned will again be subject to the above provision. If he elects to avail himself of the exemption, then he must appear in all the remaining subjects at the same time. It is open to him to earn further exemption in one or more of the remaining subjects in which he so appears.

O. 127 :

1. When, under the relevant rules for the examination concerned, a candidate is allowed to keep terms or to register himself as an external candidate for a higher examination, he will not be permitted to appear for the higher examination, unless (1) he has previously passed in the remaining subject or each of the remaining subjects, as the case may be, of the lower examination, or (2) he appears in the remaining subject or subjects, as the case may be, in the same examination season in which he appears at the higher examination.
2. In the latter case, the candidate will, under no circumstances, be declared to have passed the higher examination or be declared eligible to keep terms for the next higher examination, when such provision for such A.T.K.T. made under the relevant rule, unless he has passed in the aforementioned remaining subject or subjects, as the case may be, of the lower examination and in the event of his not passing in the remaining subject or subjects of the lower examination, his result of the higher examination shall be withheld. In order to pass in the remaining subject or subjects, as the case may be, of the lower examination, the candidate will be required to obtain at least the minimum marks prescribed for passing in each head of passing in the remaining subject or subjects as well as in the total of such heads, if the total is also a head of passing at the lower examination.
3. If the candidate fails to pass in the remaining subject or subjects of the lower examination within three years in case of the faculties of Arts, Science and Commerce and within two years in case of all other faculties from the date his

result for the higher examination is to have been withheld, he will forfeit all the benefits occurring from the marks obtained by him at the higher examination provided that the terms kept by him for the higher examination will be available to him for further appearance at that examination.

4. Notwithstanding anything contained hereinabove in the case of a candidate whose result was declared to have been withheld under (2) above, no time limit shall be operative for a candidate for passing in the remaining subject or subjects, as the case may be, of the second year examination in the faculty of Arts, Science and Commerce only from the date on which his result for the third year examination to the faculty concerned has been withheld. In such a case, on a candidate passing in the remaining subject or subjects of the second year examination in the faculty concerned, his result for the third year examination will be declared.

O. 128 :

(1) A student who has satisfied all the requirements of the prescribed course of studies at his college including the necessary minimum attendance and is certified by the Principal as eligible for admission to an examination shall be called an ex-student for that examination, if after certification, (i) he has not appeared, or appeared and failed in that examination, and (ii) has not joined a college for the same course.

(2) An ex-student shall be entitled, without being required to keep fresh terms, to have his application for admission to the examination on a subsequent occasion sent only through the college by whose Principal he was certified under clause (1) above, if he has not joined another college (for the same or a different course).

Provided that in case the college by whose Principal the student was certified under clause (1) above, ceases to be affiliated to the University for the course of studies leading to that examination, the student shall be entitled to send his application directly to the University.

(3) A student who has forfeited his status as an ex-student for a particular examination by joining a college for a course of studies leading to that examination may have his application sent only by the Principal of that college, if he is satisfied with the candidate's conduct and progress even though the candidate may not have kept the terms as defined in O. 99.

(4) An ex-student who joins a college for a course of studies leading to an examination other than the one to which he is eligible for admission as an ex-student shall submit his application for admission through the college which he so joins, whether he wishes to appear for the examination for which he has kept his attendance at that college or for the examination at which he is entitled to appear as an ex-student. In the latter case, the Principal shall certify his attendance on the strength of the transference certificate of the college at which he kept his attendance in the first instance, and shall also certify as to the candidate's conduct.

(5) Notwithstanding clauses (3) and (4) above, ex-student for a particular examination may, by a special notification, be required to keep fresh terms, if in the opinion of the University authorities, the courses of studies leading to that examination have been materially altered.

CONDUCT OF EXAMINATIONS**O. 129 :**

All examinations, admission to which is dependent on candidates applying by the appointed time, with the prescribed certificates and paying the Registrar the prescribed fees through the Heads of the Institutions or otherwise, as the Vice-Chancellor may direct, shall be held at such times, in such place and commencing on such dates as the Vice-Chancellor may decide from time to time.

The fees for examination prescribed for each examination and information as to how many times each examination be held is as specified below :

<i>Name of the Examination</i>	<i>How many times held in a year ?</i>	<i>Examination Fees Rs.</i>
1	2	3
External Examinations :		
First B.A. (External)	Once	70/-
Second B.A. (External)	Once	85/-
Third B.A. (External)	Once	100/-
Faculty of Arts :		
First B.A.	Once	30/-
Second B.A.	Once	40/-
Third B.A.	Twice	50/-
M.A. Part I	Once	50/-
M.A. Part II	Twice	50/-
Master of Labour Welfare	Twice	100/-
Bachelor of Library Science	Once	75/-
F.Y. Dip. in Drama	Once	25/-
S.Y. Dip. in Drama	Once	40/-
Junior Certificate Course Examination in English	Once	20/-
Senior Certificate Course Examination in English	Once	20/-
F.Y. Dip. in Linguistics	Once	25/-
S.Y. Dip. in Linguistics	Once	25/-
Diploma in Mathematical Economics & Econometrics Analysis & Policy	Once	50/-
M. P. E. Part I	Once	200/-
	Third Monday of April	10th February
M. P. E. Part II	Once	200/-
	Fourth Monday of April	10th February

Faculty of Education :

B.Ed. Part I	Once	15/
B.Ed. Part II	Once	15/
M.Ed.	Once	75/

Faculty of Science :

First B.Sc.	Once	40/
Second B.Sc.	Once	45/
Third B.Sc. (Sp. & Gen.)	Twice	50/
M.Sc, Part I (other than Maths.)	Once	75/
M.Sc, Part II (other than Maths.)	Twice	75/
M.Sc, Part I (Maths.)	Once	50/
M.Sc, Part II (Maths.)	Twice	50/
Ph.D. (Trans. Test.) (French & German)	Twice	25/

Faculty of Engineering :

1. Semester-I (B .E. I Part I) Exam, in Engg. (C.M.E. & Ch. & T.T.)	Twice	30/-
2. Semester-II (B.E. I Part II) Exam, in Engg. (C.M.E. & Ch. & T.T.)	Twice	30/-
3. Semester-IH (B.E. II Part I) (C. or M. & E. or Ch. or I.C./E.C. & T.T.)	Twice	40/-
4. Semester-IV (B.E. II Part II) (C. or M. & E. or Ch. or I.C./E.C. & T.T.)	Twice	40/-
5. Semester-V (B.E. III Part I) (C. or M. or B. or Ch. or I.C./E.C. & T.T.)	Twice	50/-
6. Semester-VI (B.E. III Part II) (C. or M. or E. or Ch. or I.C./E.C. & T.T.)	Twice	50/-
7. Semester-VII (B.E. IV Part I) (C. or M. or E. or Ch. or I.C./E.C. & T.T.)	Twice	70/-
8. Semester-VIII (B.E. IV Part II) (C. or M. or E. or Ch. or I.C./E.C. & T.T.)	Twice	70/-
1. Semester-I (CM. & E. & E. C.) (PDDC)	Twice	30/-
2. Semester-II (C. or M. or E. or E. C.) (PDDC)	Twice	30/-
3. Semester-III "	Twice	40/-
4. Semester-IV "	Twice	40/-
5. Semester-V "	Twice	50/-
6. Semester-VI "	Twice	50/-
7. Semester-VII "	Twice	60/-
8. Semester-VIII "	Twice	60/-

T.T.)

M.E. Semester-I (C. or M. or E.)	Twice	100/
M.E. Semester-II	Twice	100/
M.E. Dissertation (Sem. III & IV)	Twice	150/
Faculty of Law :		
First LL.B. (Monsoon Semester)	Twice	40/
First LL. B. (Winter Semester)	Twice	40/
Second LL. B. (Monsoon Semester)	Twice	40/
Second LL.B. (Winter Semester)	Twice	40/
Third LL. B. (Monsoon Semester)	Twice	45/
Third LL.B. (Winter Semester)	Twice	45/
LL.M. Part I	Twice	100/
LL.M. Part II	Twice	100/
D.I.P.	Once	40/
D.T.L.P.	Once	40/
Faculty of Commerce :		
	Once	30/
First B.Com.		
Second B.Com.		
Third B.Com.	Once	40/
M.Com., Part I	Twice	50/
M.Com., Part II	Once	60/
Certificate Exam In	Twice	60/
Computer Programming	Twice	25/-
Faculty of Medicine :		
First M.B.B.S.	Twice	40/-
Second M.B.B.S.	Twice	50/-
Final M.B.B.S.	Twice	75/-
M.D. & M.S.	Twice	200/-
D.P.M., Part I	Twice	100/-
D.P.M., Part II	Twice	100/-
First Year B.Sc. (Nursing)	Twice	50/-
Second Year B.Sc. (Nursing)	Twice	75/-
B.Sc. (Med.)	Twice	100/-
M.Sc. (Med.)	Twice	200/-
D.A.	Twice	100/-
D.M.-R.E.	Twice	100/-
D.G.O.	Twice	100/-
D.O.	Twice	100/-
DJPed.	Twice	100/-
D.V. & D.	Twice	100/-

1	2	3
D.T.C.D.	Twice	100/-
D.L.O.	Twice	100/-
D.P.S.W.	Twice	100/-
D.P.O.T.	Twice	100/-
First Year B.Sc. A.S.T.	Twice	100/-
Second Year B.Sc. A.S.T.	Twice	100/-
D.M.S.P., Part I	Twice	100/-
D.M.S.P., Part II	Twice	100/-
D.P.N.	Twice	100/-
D.S.E.N.C.	Twice	100/-
Faculty of Dental Surgery :		
First B.D.S.	Twice	40/-
Second B.D.S.	Twice	50/-
Third B.D.S.	Twice	75/-
Final B.D.S.	Twice	100/-
M.D.S., Part I	Twice	100/-
M.D.S., Part II	Twice	200/-
Faculty of Pharmacy :		
1. F.Y. Pharm. (Dip.)	Twice	40/-
2. Int. Pharmacy (Dip.)	Twice	50/-
3. First B. Pharm.	Twice	75/-
4. Second B. Pharm.	Twice	75/-
5. Third B.Pharm.	Twice	90/-
6. Fourth B.Pharm., i.e., Final B.Pharm.	Twice	100/-
7. M.Pharm., Part I	Twice	125/-
8. M. Pharm., Part II	Twice	125/-
M. Phil.	Once	75/-

O. 129-A :

Notwithstanding anything contained in the above Ordinance, a blind candidate appearing at any of the examinations of this University will be exempted from payment of examination fees on production of a certificate regarding his blindness from a Civil Surgeon or the Principal of an affiliated college or a Member of the Court for the time being or Gazetted Government Officer.

Provided that in case of a blind candidate appearing at any examination shall be required to pay only a fee of Rs.10/- as the registration fee and shall be exempted from the payment of any examination fee.

Notwithstanding anything contained above, a blind student pursuing his post-graduate studies in any of the University schools, recognised institutions or at any post-graduate centre of

the University will, on production of evidence of his blindness to the satisfaction of the Director of the post-graduate school or a Principal of the college where a post-graduate centre is instituted by the University will be permitted to study on payment of only half of the term fees, prescribed for each term, provided his income or his guardian's income does not exceed Rs.6,000/- per annum.

O. 129-B :

No application for admission to any of the various examinations (Regular or External) and no application for admission to a degree or a diploma either in person or in absentia shall ordinarily be entertained, provided that the Registrar may, in his discretion, accept such application if it is received within not more than two weeks or fourteen days after the prescribed date on the applicant paying a late fee of Rs.10/- (ten rupees) only in such cases.

O. 130 :

Examination fees once paid shall not be refunded except in the circumstances and to the extent mentioned herebelow :

- (1) Where the candidate dies prior to the examination, the entire fee shall be refunded.
- (2) *Where the candidate remains absent at the examination, one half of the fee shall be refunded.*
- (3) If a college withdraws the term before the start of the examination full fees shall be refunded.
- (4) Such refund must be claimed by the candidate within a period of six months from the date of declaration of the result of the examination in which he/she was to have appeared,

O. 131 :

When there is more than one centre for a written examination, question-paper shall be given to candidates on the same day and at the same time in every centre.

O, 132 :

Unless otherwise specially provided for, all examinations except practical and *viva-voce* shall be conducted by means of printed or written papers.

O. 133 :

No question calling for a declaration of a religious belief on the part of a candidate shall be put at any University Examination and no answer or translation given by any candidate shall be objected to on the ground of its giving expression to any particular form of religious belief.

O. 134 :

On receipt of a report regarding the misconduct of any student at any University or College examination, including breach of any of the rules laid down by the Executive Council for the proper conduct of examination or a student indulging himself in any activity which either intimidates or instigates other students for not appearing at any College or University examination or disturbing or attempting to disturb any College or University examination, the Executive Council shall have power to punish such misconduct in any one or more of the following ways :

- (i) Debarring such student from any University or College examination either permanently or for a specified period;
- (ii) Restraining him from taking admission to or attending any course of studies in a college, recognised institution or a University Department;
- (iii) Restraining him from taking admission to any Convocation for the purpose of conferring degrees;
- (iv) Cancelling the result of such a student, if he is a candidate at any University or College examination;
- (v) Cancelling or withdrawing University Scholarships, if any, held by him;
- (vi) Cancelling award prize and/or medal, if any, awarded to him.

The decision of the Executive Council as to what constitutes misconduct for the purpose of inflicting punishment under the provisions of the ordinance shall be final.

O. 135 :

The Executive Council shall have the power to exclude any candidate from a University examination on being satisfied that he is suffering from an infectious or contagious disease. Whenever any candidate is thus excluded, the fee paid by him for admission to the examination shall be refunded to him.

O. 135-A :

- (1) It shall be the duty of every student studying in Pre-University Class or the First Year of the Diploma Classes and for one year immediately following thereafter in any of the colleges affiliated to this University pursuing a course Of studies leading to his first Degree or Diploma, as the case may be, to complete to the satisfaction of the Principal of the college either (i) a course of N.C.C. Training prescribed in this behalf by the N.C.C. authorities, or (ii) a course of Physical Training prescribed by the Syndicate from time to time.
- (2) For the purpose of admission to an Examination, it will be necessary for a candidate to obtain, inter alia, a certificate from the Principal of his having attended, during the course of terms entitling him to admission to that examination not less than 75% of the total number of N.C.C. Parades or 75% of the total number of Physical Training

periods, as the case may be, in each year, provided that it shall be competent for the Principal of a College to condone a candidate's deficiency in attendance at N.C.C. Parades or Physical Training periods, as the case may be, to a further extent of 15% parades or Physical Training periods on grounds of health or participation in Inter-Collegiate, Inter-Zonal or Inter-University tournaments.

Provided further that those who volunteer to join the National Cadet Corps shall be governed by the provisions of the National Cadet Corps Act and the rules framed under that act for all purposes including the attendance at Parades as well as camps and other activities, if any.

- (3) Notwithstanding anything contained above, a candidate shall be exempted by the Principal of his college from undergoing both the N.C.C. training and Physical training, if (a) he joins the National Service Corps as and when it is introduced in his college and fulfils to the satisfaction of his Principal all its requirements that may be prescribed by the University from time to time, or (b) he is exempted by the Principal of his college from undergoing both the N.C.C. training and Physical training on production of a medical certificate from a Civil Surgeon.

O. 136 :

As soon as practicable after the conclusion of an examination, the Executive Council shall publish a list of the numbers of successful candidates in the following manner, the names except when otherwise stated, being arranged in alphabetical order under each centre according to the subjects offered:

<i>Name of the examination</i>	<i>The result how published</i>
External Examination	
Pre-Uni. Arts (Ext.)	In two classes and pass
First B.A. (Ext.)	-do-
Second B.A. (Ext.)	-do-
Third B.A. (Ext.)	-do-
Faculty of Arts including Education	
Pre-Uni. Arts	-do-
First B.A.	-do-
Second B.A.	-do-
Third B.A.	-do-
M.A. Part I	In pass class
M.A., Part II	First Class with Distinction, First Class and Second Class
D.Ed., Part I	
D.Ed., Part II	Taken together
	Pass and pass with Distinction First class with Distinction, First class, Second class and pass class
B. Ed., Part I	Taken together
B.Ed., PartII	

M.Ed.	In two classes
Master of Labour Welfare	In two classes
Bachelor of Library Science	In two classes
F.Y. Dip. in Architecture S.	
Y. Dip. in Architecture Final	
Year Dip. in Architecture Dip.	
in Journalism F.Y. Dip. in	In two classes and pass
Drama, Dance, Painting and	
Sculpture S. Y. Dip. in	-do-
Drama, Dance, Painting and	
Sculpture Final Year Dip. in	-do-
Drama, Dance, Painting and	
Sculpture Junior Certificate	-do-
Course Examination in	
English Senior Certificate	Pass and pass with high
Course Examination in	proficiency
English	Pass and pass with high
	proficiency

Faculty of Science

Pre-Uni. Science	In two classes and pass
First B.Sc.	-do-
Second B.Sc.	-do-
Third B.Sc. (Sp. & Gen.)	-do-
M.Sc., Part I	In one class
M.Sc., Part II	In First Class with Distinction,
	First Class and Second class
Ph.D. (Trans. Test)	In one class
(French & German)	

Faculty of Engineering

S.E. (C. M. & E.)	First Class with
	Distinction, First Class,
	Second Class and Pass
	Class, Names in First
	Class with Distinction and
	in First Class arranged in
	order of merit,
	-do-
B.E. (C.,M. & E.)	-do-
B.E. I	-do-
B.E. II	-do-
B.E. HI	-do-
B.E. IV	-do-
B.E. V	-do-
M.E.	First Class with Distinction, First
	Class and Second Class

Faculty of Law**First LL. B.**

In **two** classes and pass (Pass Class in the case of those who pass with exemption.)

Second LL. B. (Sp. & Gen.)

-do-

Final LL. B.

-do-

LL.M. (Jr.)

In one class

LL. M. (Sr.)

First Class with Distinction, First Class and Second Class

Dip. in Labour Laws and Practice

In two classes

Diploma in Taxation Laws and Practice

In two classes

Faculty of Medicine

First M.B.B.S.

In one class, showing Distinction in any subject

Second M.B.B.S.

-do-

Final M.B.B.S.

-do-

Faculty of Dental Surgery

First B.D.S.

In one class showing Distinction in any subject

Second B.D.S.

-do-

Third B.D.S.

-do-

Final B.D.S.

-do-

M.D.

In one class

M.S.

-do-

B.Sc. (Med.)

First Class & Pass showing Distinction in a subject

M.Sc. (Med.)

-do-

D.A.

In one class

D.M.R.E., Part I

-do-

D.M.R.E., Part II

In one class showing Distinction

D.G.O.

-do-

D.O.

-do-

D.Pcd.

In one class

D.V. & D.

In one class showing Distinction

T.D.D.

In one class

D.L.O.

-do-

D. Industrial Health (D.I.H.)

In one class showing Distinction

Faculty of Pharmacy

F.Y. Pharmacy (Dip.)

In two classes and pass showing distinction in any subject

Int. Pharmacy (Dip.)	-do-
First B. Pharm.	In one class In
Second B. Pharm.	one class
Final B. Pharm.	First Class with Distinction, First Class, Second Class and Pass
	-do-
M. Pharm. Faculty	

of Commerce

	In two classes and pass
Pre-Uni. Commerce	-do-
First B.Com.	-do-
Second B.Com.	-do-
Final B.Com.	In one class
M.Com., Part I	First Class with Distinction, First Class and Second Class
M.Com., Part II	

O. 136-A :

Where it is prima facie found that a student has committed misconduct, it shall be competent for the Executive Council to withhold his result for the University or College examination, as the case may be, pending inquiry into such misconduct.

In any case, where it is prima facie found after publication of the result of an examination that such result has been affected by error, malpractice, fraud or any other improper conduct, whereby an examinee has been benefited, it shall be competent for the Executive Council to hold the said result in abeyance pending inquiry into such error, malpractice, fraud or any other improper conduct against the examinee concerned.

O. 137 :

When the examination is by Thesis a list of successful candidates arranged in alphabetical order will alone be published.

O. 138 :

A candidate whose total falls short of the requisite total for a First or Second Class Honours or Distinction by 1, 2 or 3 marks shall be given the necessary marks by which his total falls short and shall be declared to have passed with First or Second Class Honours or with Distinction, as the case may be.

O. 139 :

Where a candidate in a University examination other than the entrance examination fails in any single head of passing (whether a distinct head, a sub-head or a group-head or a grand total) his failure in that head of passing shall be condoned as follows :

<i>Where the head of passing consists of</i>	...	<i>Maximum marks for condonation</i>
1. Less than 100 marks	...	2
2. 100 marks	...	3
3. More than 100 but not more than 200 marks	...	4
4. More than 200 marks	...	2 per cent subject to a maximum of 10 marks

A candidate whose failure is condoned under this Ordinance shall be eligible for classes in the same way as other successful candidates, but not for scholarship or other awards.

The condonation marks shall not be counted for the purpose of eligibility of a class.

Provided that if the standard of passing in the different subjects at any examination is 50% or more condonation to the extent mentioned above may be given in not more than two heads of passing each being under a different subject for the purpose of passing or exemption in that subject or subjects, and provided further that in the case of the examination under the Faculty of Technology including Engineering and in the various examinations in Pharmacy, if a candidate fails in not more than two heads of passing condonation in the manner provided for hereinabove shall be permitted.

O. 140 :

Where a candidate at a University Examination other than the Entrance Examination fails in only one head of passing, his failure in that head of passing shall be condoned on the following basis :

1. For each one per cent of marks in the grand total secured by the candidate above the minimum required for passing one mark shall be added subject to a maximum of ten marks as a grace in the one head of passing in which candidate has failed.

2. A candidate getting the benefit of condonation on this basis shall not be entitled to prizes or scholarships.

3. The grace marks so added shall not count for the grand total.

4. A candidate passing the examination under this Ordinance is eligible for a class, provided his percentage prior to condonation entitles him.

5. For the purpose of this Ordinance, a fraction of one-half per cent or more shall be considered as one.

Note. - The benefit of this Ordinance shall be given only to a candidate who appears at a time in all the papers and practicals (if any) without availing himself of exemptions from any subject or subjects or a part thereof.

O. 141 :

Where the failure of a candidate in one head of passing is by more than 10 marks and the total number of marks obtained by the candidate exceeds the required minimum number of marks for passing by 10% of the total marks obtainable in all the papers taken together, his case shall be placed for consideration before an ad-hoc committee to be appointed by the Vice-Chancellor. The Vice-Chancellor's decision on the Committee's recommendation shall be final.

Note. - The benefit of this Ordinance shall be given only to a candidate who appears at a time in all the papers and practicals (if any) without availing himself of exemptions from any subject or subjects or a part thereof.

O. 142 :

Where a candidate fails only in one subject and fails to get exemption in only one other subject by not more than 3 marks, his marks in that subject shall be increased by 1, 2 or 3 marks as the case may be so as to entitle him to exemption in that subject and to give him the benefit of being allowed to keep terms for the higher examination where it is permissible to do so under the relevant Ordinances.

O. 142-A :

Wherever the standard of passing in a particular examination in any paper or head of passing is prescribed on a percentage basis according to the relevant rules in force from time to time for the purpose of calculating minimum marks for passing in the paper or head of passing concerned a fraction of a mark, which is half or more than half, i.e., .5 or more than .5 shall be computed as one and fraction less than half, i.e., less than .5 shall be ignored.

O. 143 :

No candidate shall be eligible for any of the scholarships, medals or prizes to be awarded to candidate successful at any of the University examinations, who has a deficiency of marks in any of the heads of the examination condoned under the rules laid down in that behalf.

O. 144 :

Failure to pass an examination will not disqualify the candidate from presenting himself on a subsequent occasion on a new application being forwarded and a fresh fee paid.

O. 145 :

A certificate will be given to those who pass an examination.

O. 146 :

In any case where it is found that the result of an examination has been affected by error, malpractice, fraud, improper conduct or other matter of whatsoever nature, it shall be competent for the Executive Council to cancel or amend such result in such manner as shall be in accordance

with the true position and to make such declaration as the Executive Council may in its discretion consider necessary in that behalf, but subject to Ordinance Nos. 134 and 147. No result shall be cancelled or amended after the expiration of six months from the date of publication of the result by the University.

Notwithstanding anything contained above the result of no candidate at any University examination shall be altered to his detriment within the expiry of three months after the declaration of the result except when his/her case falls under Ordinance No. 134 and 147.

O. 147 :

In any case where the result of an examination has been ascertained and published and it is found that such result has been affected by any malpractice, fraud or any other improper conduct whereby an examinee has been benefited, and that such examinee has, in the opinion of the Executive Council, been party or privy to, or connived at such malpractice, fraud or improper conduct, the Executive Council shall have power at any time, notwithstanding the issue of a certificate or the award of a prize or scholarship, to amend or cancel the result of such examinee or to punish such conduct by exclusion of such examinee from any University or College examination of any university course in a college or the university or from any convocation for the purpose of conferring degrees, either permanently or for specified period, or by the deprivation of any university scholarship held by him, or by the cancellation of the award of any university prize or medal to him, or any two or more of the aforesaid ways and to make such declarations as the Executive Council may consider necessary in that behalf.

O. 148 :

(a) A statement in a printed form, showing the marks obtained by a candidate in each head of passing will be supplied to him on payment of a fee Rs.4/- per examination. However if an application in this behalf is received after five years after the date of the declaration of the result it will be supplied on payment of the fee of Rs.8 per examination, (b) Marks obtained by a candidate in individual papers at a University examination and not in internal evaluation in each subject will also be supplied on payment of a fee of Rs.6/- per examination, provided an application in this behalf is received within six months after the date of the declaration of the result.

Explanation - In case of Internal Evaluation, however, subjectwise marks obtained by the candidate will be supplied. Marks obtained by a candidate in individual question or in a section of a paper will not be supplied.

O. 149 :

Information as to whether a candidate's answers in any head or heads of a University examination have been examined and marks are entered will be supplied to the candidate on his forwarding either through the Head of his Institution or directly to the University within six weeks of the declaration of the said examination results, an application accompanied by a fee of Rs.10/- per each head provided that where the head of passing comprises of more than one question-paper the fees for verification shall be as follows :

- For 2 question-papers : Rs.15
- For 3 question-papers : Rs.20, and
- For 4 or more question-papers : Rs.25.

The fee is only for verifying whether a candidate's answers in any particular head have been examined, and not for the re-examination of answers. The rule that marks obtained by candidates in individual questions or in sections of a paper cannot, in any circumstances, be supplied, holds good also in the case of application for the verification of marks.

If as results of the verification made under this clause it is discovered that there has been either an omission to examine or mark any answer or answers or a mistake in the totalling of the marks, the fee for verification shall be refunded to the applicant.

O. 149-A :

Notwithstanding anything contained elsewhere, applications for verification for internal evaluation shall be made not later than 15 days from the date on which the result of internal evaluation is put up on the notice board of the college. Such an application shall be entertained by the Principal of the college concerned on payment of Rs.3/- as verification fees for each head of passing of internal evaluation.

If as a result of the verification made under this clause, the principal is satisfied that there has been either an omission to examine or mark any answer or answers or there has been a mistake in the totalling of the marks the fee for verification shall be refunded to the applicant.

The result of verification shall be communicated by the Principal to the University Office within eight days of the disposal of the application but in no case later than 30 days of the receipt of the application for verification. No application for verification of internal evaluation shall be entertained by the Principal after the lapse of 15 days after the result of internal evaluation has been notified on the college notice board.

The verification done by the Principal shall be final and no appeal thereon shall be entertained.

O. 150 :

A copy of certificate testifying to a candidate's having passed an examination held by the University will be issued on payment of fees Rs.5/-.

O. 151 :

The fee of any certificate not provided for in any of the Ordinances is Rs.5/-.

151-A : Deleted.

O. 151-B :

Students who have passed in an examination of any statutory University in India or an examination recognised equivalent thereto will not be allowed to appear at the same examination of this University with the same subject or subjects provided that it will be permissible for any student who has passed an examination of this University to reappear at the same examination of

this University if he desires to do so with the subsidiary subject in which he has passed the examination changed into a principal subject.

*Information about the marks obtained by candidates in the various heads of passing is communicated free of charge to the Heads of Institutions from which candidates appear for the examinations, irrespective of whether candidates are successful or not.

Heads of Institutions are, by direction of the Executive Council, informed that the marks are supplied to the respective Institutions for their own information, and that, save for the purpose of candidates supplying information to Institutions or persons in connection with the award of scholarships, or prizes or help from charitable Institutions, they have no authority to issue certified statements of such marks over their signatures. The Executive Council direct that such statements shall only be issued over the signature of the University Registrar, on payment of the fee fixed by ordinances on that behalf.

O. 151-C :

The following shall be the rates of tuition and other fees for post-graduate students including M.Phil, and Ph.D. students per term in the University's post-graduate departments and at post-graduate teaching centres, if any, instituted by the University :

(a) Tuition fees for fulltime Students :	Rs.
(i) For all the subjects comprised under the faculty of Arts, Education, Science (Except Textile Chemistry, Polymer Science, Industrial & Analytical Chemistry), Commerce (except Business Management), Law, Engineering, Medicine, Pharmacy (Except Pharmaceutical Chemistry), and Dentistry for [Master's or MPhil. or Ph.D. Degree per term.	... 200.00
(ii) The tuition fees for the students admitted to the courses prescribed in Business Management, Textile Chemistry, Polymer Science, Pharmaceutical Chemistry & Industrial & Analytical Chemistry per term.	.. .325.00
(iii) Students admitted to the Institute of English & Foreign Languages - per term.	.. .250.00
(iv) For diploma in the Faculty of Medicine - per term or for Diploma in Forestry - per term.	...200.00
(v) For Diploma in Linguistics and Certificate Course in Prakrit - per term.	...145.00

(vi) For Diploma Course in Developmental Communication per term.	...300.00
(vii) For Diploma in Computer Science & Application Course per semester.	...500.00
(viii) For Master Degree in Business Administration per term shall be as follows :	...375.00
(a) Tuition fees for the M.B.A. or the Ph.D. Degree	.. .375.00
(b) Reading material fees for the M.B.A. (full time & part time) Course students	...50.00
(c) Library fees for the M.B.A. (full time & part time) Course students.	...40.00
(b) (i) For part time evening programme in Master of Business Administration per Semester.	...1500.00
(ii) For part time students in all the subjects comprised under the Faculty of Arts, Education, Science and Commerce or the M.Ed, or the M. Phil. Degree	... 100.00
(iii) For the M.E. Degree (part time students) per term.	... 125.00
(c) Laboratory fees for full-time/part-time students per term shall be as follows :	
(i) For the subject of Home Science and all Science subjects other than Mathematics and Statistics for Master's or M.Phil, or Ph.D. Degree or the M. Pharm. Degree or for Diploma in Forestry.	... 60.00
(ii) For the subjects of Geography and Statistics for Master's or M. Phil, or Ph.D. Degree.	...35.00
(Hi) For Diploma Course in Computer Science & Application	...100.00
(d) The following shall be the rates of fees other than the tuition fees :	
Registration fee	... 10.00
Registration fee for Ph.D. students	...20.00
Examination fee	...2.50

Library fee	...2.50
Gymkhana fee	...10.00
Union fee	...5.00
Sport fee	...1.00
Caution money deposit (for Uni. Schools Only)	...10.00

Provided that no tuition fees shall be charged in the case of a teacher fellow registered as a Ph.D. or M. Phil, student under the teacher fellowship scheme in the University Grants Commission.

Provided further that no tuition fee shall be collected from female students as per the Provision in O. 159 (a).

(e) When on leaving a Department of the University School concerned/a post-graduate centre, a student claims refund of his tuition fees from the Department/Centre, he shall apply in writing to the Director of the University School concerned/the Professor-in-charge of the Post-graduate centre, as the case may be. On receipt of such an application through the Director of the School/Professor-in-charge, refund may be given in the following circumstances at the rate indicated :

(i) Full fees for the term concerned shall be refunded in case of the death of the student concerned.

(ii) In the event of a student paying tuition fee (including Laboratory fee, if any) at more than one post-graduate department and/or post-graduate centre, the required amount of the fee (including where laboratory fee, if any) shall be retained by the University where he gets finally admitted and the tuition fee or fees (including laboratory fee, if any) paid at other centres shall be refunded to his cost to the student concerned.

(iii) Tuition fees (including laboratory fees, if any) for the term concerned shall be refunded after deducting Rs.15/- if a student applies within 10 days from the date of payment of fees or the last date fixed for payment of fees by the department or the post-graduate centre whichever is earlier.

(iv) Half of the tuition fees (including laboratory fees, if any) for the term concerned shall be refunded if a student applies after 10 days but within 20 days from the date of payment of fees or the last date fixed for payment of fees by the department or post-graduate Centre, whichever is earlier.

(f) For Master of Physical Education :

(i) Tuition fee	...Rs.300/-
(ii) Practical fee	...Rs.60/-
(iii) Internal Examination fee	...Rs. 10/-

O. 151-D :

The tuition fees for the students admitted to the courses prescribed in Business Management, Textile Chemistry, Polymer Science, Pharmaceutical Chemistry and Industrial and Analytical Chemistry shall be Rs.375/- per term while in the case of students admitted to the Institute of English and Foreign Languages the tuition fees shall be Rs.250/- per term.

O. 151-E :

The following shall be the rates of Tuition fees and other fees per term/per semester for the students admitted to the courses prescribed for diploma course in Developmental Communication, part-time Evening Programme in Master of Business Administration and Diploma in Computer Science and Application Course.

(a) For Diploma Course in Developmental Communication :

<i>(i)</i> Tuition fee	...	300.00
<i>(ii)</i> Registration fees	...	10.00
<i>(iii)</i> Caution Money Deposit	...	10.00
<i>(iv)</i> Central Gymkhana fees	...	7.00
<i>(v)</i> Union fees	...	5.00
<i>(vi)</i> Exam fees	...	2.50
<i>(vii)</i> Library fees	...	2.50

(b) For part-time Evening Programme in Master of Business Administration :

<i>(i)</i> Tuition fees per semester	...	1500.00
<i>(ii)</i> Registration fees	...	10.00
<i>(iii)</i> Caution Money Deposit	...	10.00
<i>(iv)</i> Central Gymkhana fees	...	7.00
<i>(v)</i> Union Fees	...	5.00
<i>(vi)</i> Exam fees	...	2.50
<i>(vii)</i> Library fees	...	40.00
<i>(viii)</i> Reading material fees	...	50.00

(c) For Diploma in Computer Science and Application Course :

<i>(i)</i> Tuition fees per semester	...	500.00
<i>(ii)</i> Registration fees	...	10.00
<i>(iii)</i> Caution Money Deposit	...	10.00
<i>(iv)</i> Central Gymkhana fees	...	7.00
<i>(v)</i> Union fees	...	5.00
<i>(vi)</i> Exam. fees	...	2.50
<i>(vii)</i> Library fees	...	2.50
<i>(viii)</i> Laboratory fees	...	100.00

**Ordinances relating to travelling and halting allowances for members of
the Court and other Authorities, etc. of the University**

O. 152 :

Whenever a member of the University Court or any other Authority or Committee of the University or a delegate appointed by the University other than (i) the Vice-Chancellor or (ii) an employee of the University has to travel to attend a meeting or meetings called by the Registrar or for transaction of any business connected with the University he will be paid in accordance with the following rules :

(1) If a person signs a declaration to the effect that he travelled by 1st class by rail or by motor car when a rail route is available he will be paid a single 1st class fare each way. (2) If a person travels by Second Class, he will be paid a single Second Class railway fare each way. (3) If a person travels by Steamer, he shall be paid the actual fare each way. (4) If a person travels by Air, he will be paid the actual fare each way, provided the Vice-Chancellor's sanction is obtained. (5) If a person travels by public bus/luxury bus, he will be paid the actual fare each way. (6) In all cases, reservation charges only (if incurred) will be paid. (7) If a person travels by a scooter or a motor cycle actually owned by him he will be paid @ Rs.00-25 paise for kilometer or the 1st class railway fare, whichever is less. (8) If a person travels by a public taxi where a rail route is available, he will be paid the actual taxi fare or the 1st class railway fare, whichever is less, provided that he furnishes a voucher for actual payment made by him together with the taxi number specially quoted. If two or more persons travelled by public taxi, the actual taxi fare or the first class railway fare of all the members whichever is less will be paid provided they furnish a voucher of actual payment made with taxi number quoted. (9) If a person travels by his own car, he will be paid at the rate of 75 paise per km., but if two or more such persons travel in the same car, only one person will be entitled to the travelling allowance. (10) If the railway station is at a distance exceeding 8 km. from the registered address of a member or his place of duty he will be paid for the journey from his registered address or his place of duty to the railway station and back in the manner prescribed in rules 5, 8 and 9 above. (11) Whenever the same person has to attend a meeting or meetings on consecutive days, travelling allowance for only one journey (both ways) shall be payable. (12) When concessional fares are available, actual cost of travelling will be paid at the concessional rates, irrespective of whether the claimant has availed himself of the concession. (13) In all cases, travelling allowance is to be calculated by the shortest possible route, provided the Vice-Chancellor's approval is obtained otherwise. (14) Whenever a person has claimed travelling allowance for any part of journey from any public authority, this part shall be excluded from the total distance. (15) In all cases, travelling allowance is to be calculated from the registered address of the person to the actual place of duty. (16) Whenever a member has travelled by a class higher than second class or by air, he will be required to give the following information for each trip in addition to usual declaration :

Particulars of journey:

From	to	Train/Place, by which travelled
Time and Date of Travel:		Ticket No.: Class by which
Date of issue of Ticket:		travelled :

OR

A certificate from the Railway/Air authority to that effect.

(17) In addition to the travelling allowance, the person other than those travelling by air, will be paid incidental charges at the rate of 3 Paise per km., subject to a minimum of Rs.5/- and maximum of Rs. 12.50 p. per journey each way. He will be paid additional incidental charge of Rs.12.50 for every additional 24 hours or part thereof exceeding one full day (24 hours) spent in continuous journey. When a person is permitted to travel by air, he will be paid incidental expenses each way at the rate of 1/8th of the air fare subject to a maximum of Rs.20/-.

O. 153 :

When the Vice-Chancellor travels on University business, he will be paid one and a half air-conditioned class fares each way, if he travels by rail, if he travels by air or steamer he will be paid the actual fare plus incidental expenses at the rate of 1/8th of the fare subject to a maximum of Rs.20/- each way.

O. 154 :

In addition to the travelling allowance, members will be entitled to receive a halting allowance of Rs.18/- for each day of attending one or more meetings for each day spent by him on University work. Halting allowance may be given for a day on which there is no meeting, provided there is a meeting on the day before and on the day after, both of which the member or other person travelling on University work attends.

O. 155 : Deleted.

O. 156 :

Local members resident in Ahmedabad will be paid a conveyance allowance of Rs.12/- per meeting attended by them. However if there is an interval of more than an hour between consecutive meeting (i.e. end of the previous meeting and the beginning of the subsequent meeting) to be attended by such a person, he will be paid Rs.12/- for each such meeting.

O. 156-A :

(Common for Arts, Science and Commerce at the Pre-Uni., First, Second and Third Degree Examination.)

(a) A mark statement obtained by a candidate in Internal Evaluation in different subjects at an affiliated college duly certified by the Principal shall be sent alongwith the transference certificate when he joins another college in a second or a subsequent term for the same class. In case of a candidate joining another college for a higher examination on the basis of the benefit of keeping terms for a higher examination availed by him, marks obtained by him in Internal Evaluation in the subjects which he yet requires to pass at the lower examination shall be sent alongwith the transference certificate.

(b) If a candidate fails at a University Examination and appears as an Ex-student at a subsequent examination, the marks obtained by him in Internal Evaluation in various subjects at the last preceding examination, shall be carried forward in the respective subjects at the next examination.

(c) If a candidate having failed at an examination, joins a college he will forfeit his status as an Ex-student and be treated as a fresh candidate and the marks obtained by such a candidate in Internal Evaluation (if any) in any or all his subjects will be deemed to have been cancelled, provided he desires to carry forward these marks in Internal Evaluation of the head of any subject in which he passed previously and provided further that the subject or subjects in which he has been exempted under the relevant rules in this behalf, his marks in those subjects shall also be carried forward as per provisions in (b) above.

Staff Joint Consultative Committee

O. 157 :

For the purpose of election to the Joint Consultative Committee referred to in sub-clauses (e), (f) & (g) of Clause (2) of Statute 211, the Registrar shall prepare as on 31st March just preceding the date of election, electoral Roll of all confirmed full-time non-teaching employees of University and it shall constitute the constituency.

The Registrar shall give notice of the likely date of the election 15 clear days before such date.

- (1) The election shall be done by the system of proportional representation by means of a single transferable vote by ballot.
- (2) The tenure of the person so elected shall be of three years, provided that he shall cease to be a member in case of retirement or resignation or dismissal or otherwise from the employment of the University.
- (3) In the case of any vacancies arising due to retirement, resignation or dismissal etc., new representative shall be elected within three months of the vacancy in the manner prescribed above and the person elected shall hold office for the remaining period.
- (4) The nomination form shall be prescribed by the Vice-Chancellor which shall be in Gujarati script.
- (5) For the purpose of election, nomination, scrutiny, etc., the provisions of Statutes 148, 149, 150, 151 (deleting the words "the intention of having doing so" shall be given to the voters through the news-papers selected by the Vice-Chancellor appearing in Sub-clause (c) 152, 156-A, 156-B, 156-C, 162, 165, 166, 167, 170 and 171.
- (6) All full-time confirmed employees other than the teaching staff can exercise their vote.
- (7) The time during which the ballot box shall be kept open for the receipt of voting papers as determined by the Vice-Chancellor, shall be precisely notified to the voters in the notice of election.

આથી ઠરાવવામાં આવે છે કે ઓર્ડર નંબર ૧૫૭ ઉપર પ્રમાણે વંચાય તે રજૂ સુધારવો.

O. 158 :

(1) Subject to the provisions hereinafter appearing in this behalf, non-teaching paid employees of the University who are appointed on permanent or on probation post of which initial basic pay is less *than five hundred and twelve* at the time of appointment, excepting employees holding a post of and above the rank of assistant Registrar or any post comparable thereto in respect of designation category or payscale, hereinafter referred to as "employees" may, after forming themselves into an association apply for recognition of the association, provided the number of members of the association at all times exceeds and continues to exceed fifty per cent of the total number of such employees of the University for the time being.

- (a) Name of the association;
- (b) Place and address of the head office of the association;
- (c) Number of members of the association;
- (d) Total number of such employees of the University;
- (e) Name and address of the Secretary or each of the Secretaries of the association;
- (f) Name and address of the President of the association;
- (g) Name and address of the Vice-President or each of the Vice-Presidents of the association;
- (h) List of members of the association containing their full names; and
- (i) Date of formation of the association.

(2) The President, Vice-President, Secretary, Treasurer and any other office-bearer of the association shall be persons elected only from amongst the members of the association. Any person who is not a salaried employee of the University shall not be a member, office-bearer or representative in any category.

(3) Two copies of the rules of the association, signed by the Secretary thereof, shall be submitted along with the application for recognition.

(4) Any change in the office-bearers of the association shall be communicated by the association in writing to the University within one month of the date on which such change occurs.

(5) The rules of the association shall have to be got approved by the Executive Council of the University. Any amendment to the rules shall also to be got approved by the Executive Council and such amendment shall be effective only after such approval.

(6) The University may arrange the despatch of communications by post or hand-delivery to the address of the Secretary of the association or the office of the association mentioned in the application for recognition or to any other changed address intimation in writing whereof has been given to the University sufficiently in advance.

(7) On receipt of an application for recognition, it shall be submitted to the Registrar for scrutiny and if it is found to be in order, it shall be submitted to the Vice-Chancellor for his information and thereafter the particulars of the application together with the rules appended thereto shall be submitted to the Executive Council for its consideration. The Executive Council shall consider the rules of the association appended to the application and may approve or disapprove of them wholly or in part or may refer them back to the association with its suggestions in that

behalf. After the rules of the association are duly approved, the Executive Council shall consider the application for recognition and may grant it or, subject to the provisions, of clause (10) reject it or may grant it, subject to such conditions as it thinks fit. The association shall be deemed to have been recognised only after the application for recognition has been granted.

(8) After recognition has been granted to an association by the Executive Council, the Executive Council may, for any reason deemed proper by it, cancel the recognition or may impose such conditions as it thinks fit, or may suspend the recognition for definite period.

For the purpose of this clause any of the following reasons may be considered to be proper, namely-

- (a) the number of members of the association has ceased to exceed fifty per cent of the total number of such employees of the University;
- (b) the association has not been able to hold its meeting even once during a year or there was no quorum in any annual meeting;
- (c) the association has not appointed any one or more of its office-bearers for a continuous period of three years;
- (d) not less than twenty-five per cent of the members of the association have not paid their fees for the current year or the membership fee of not less than ten per cent of the members of the association have remained unpaid;
- (e) the association is not maintaining the minutes of its proceedings;
- (f) the association is not maintaining proper accounts of income and expenditure or the accounts are defective on account of such alterations, errors or unfair practice, as the Executive Council considers to be material;
- (g) the relations among the members are so strained or disharmonious as to show that the association cannot function smoothly;
- (h) the association appears to be engaged in any activity which is unlawful or contrary to its objects;
- (i) it is found that the recognition has been obtained through any mistake, misrepresentation or fraud;
- (j) any other reason which appears to the Executive Council to be proper.

(9) The Executive Council, or a Committee thereof consisting of one or more of its members, shall before approval to rules is refused wholly or in part or recognition is refused to an association or recognition already granted is cancelled or suspended or any condition is imposed thereon, give to the association a reasonable opportunity of being heard through its representative. Where the matter is heard by a committee of the Executive Council, it shall submit its report to the Executive Council, which shall furnish the association concerned with a copy of such report and thereafter again hear the association through its representative before taking any action in the matter. The Executive Council shall state its reasons in brief for its action. The Executive Council may, for reasons which it deems proper, reconsider the matter.

(10) The accounts, minutes and books of the association may be inspected by the Vice-Chancellor, Registrar or any member of the Executive Council or any person specially appointed in that behalf under instructions of the Executive Council.

(11) The annual list of members and a copy of the audited accounts of the association shall be sent to the office of the University by the first day of the month of November of the current year.

(12) The University may not hear any association, which has not been recognised in accordance with the provisions of this Ordinance.

(13) No representation or deputation shall be received by the University from any association except one relating to a matter which is or raises questions which are of common interest to all or any class of employees of the University.

(14) The fact of approval of rules or recognition of association shall not imply any admission by the University of any claim of employee to a right of strike or stoppage of work.

0.159 :

(1) The following shall be the rates of tuition fees per term in affiliated Arts, Education, Science, Commerce, Medical and Law Colleges:

	Rs. Ps.
(i) Arts, Science and Commerce Colleges:	200.00
	(Maximum)
Provided that none of the aforementioned colleges shall charge tuition fees in excess of Rs.40/- over and above the fees charged by them in the Academic year 1976-77 subject to a maximum of Rs.200/- per term.	
(ii) Education Colleges :	275.00
<i>(Note. - No education college shall charge more than 25% as advance against tuition fees before the commencement of the term.)</i>	
(iii) (a) Law Colleges in the City of Ahmedabad	150.00
(b) Law Colleges other than those situated	200.00
	5
in the City of Ahmedabad	(Maximum)
(iv) Medical Colleges :	200.00

(2) Rate of Laboratory fees per term :

(i) For the subject of Geography, Home Science in affiliated Arts Colleges	50.00
(ii) In affiliated Science and Medical Colleges	50.00

(3) The following shall be the rates of fees other than the tuition fees per term in affiliated Arts, Science, Commerce, Education, Medical and Law Colleges:

(i) Admission fees to be paid alongwith the form of Admission	1.00
(ii) Library fee	- 5.00
(iii) Examination & Stationery fees	7.50

(Note. - If it is necessary to supply special type of stationery to students in a college, it may charge extra fee for this purpose on a "no-profit-no loss" basis.)

(iv) (a) Gymkhana fee	10.00
(b) Union activities including cultural activities and magazine	5.00
(c) University Sports fee	1.00
(v) Subscription to students' Aid Fund :	2.00

{Note. - (1) The amount of fee shall be utilised for the purpose for which it is levied. (2) The audited accounts of Union and Gymkhana fees (including magazine) of the preceding years shall be published in the college magazine every year.

(4) Rules regarding caution money deposit:

- (i) An affiliated college may charge Rs.10/- as caution money deposit from each student who has been admitted in the college. It may also charge Rs.20/- as extra deposit where laboratory work is involved.
- (ii) Accounts of caution money deposit and laboratory deposit shall be maintained separately.
- (Hi) On receipt of an application from the student, the caution money deposit and laboratory deposit shall be refunded to him within a year from the time he leaves the college. If no such application is received within this period, the same may be forfeited.

(5) When on leaving a college a student claims refund of his tuition fees from an Arts, Education, Science, Commerce, Medical or Law College he shall apply in writing to the Principal, and on receipt of such an application, refund may be given in the following circumstances at the rate indicate:

- (1) Full fees for the term concerned shall be refunded in the case of the death of the student concerned.
- (2) Tuition fees (including Laboratory fee, if any) for the term concerned shall be refunded after deducting Rs.25/- if a student applies within 15 days of the payment of his fees for any of the following reasons :

- (a) Transfer of the student concerned being in employment to another city.
 - (b) Transfer of a parent of the student concerned to another city.
 - (c) Marriage of a female student.
- (3) Tuition fees (including Laboratory fee, if any) for the term concerned shall be refunded after deducting Rs.25/- if a student applies within 15 days from the date of his admission to any professional course of studies in a statutory university or a course of studies determined by the Vice-Chancellor as a professional course of studies for the purpose of such refund.
- (4) Tuition fees (including Laboratory fees, if any) shall be refunded after deducting Rs.100, if a student applies within 10 (ten) days from the date of payment of fees or the last date fixed for payment of fees by the college whichever is earlier.

O. 159-A :

Notwithstanding what is provided in Ord. 151-D, Ord. 151 -E and Ord. 159 or anywhere in the statute or ordinances of the University regarding prescribing of the rates of tuition fees for students both at undergraduate and post-graduate study including M.Phil and Ph.D. and all other Diploma courses offered by the University in any of the affiliated Colleges or University Departments, no tuition fees shall be collected from female students, such fees being payable by the State Government through its concerned Department.

O. 160 :

Department of a University means a department of a subject or group of subjects as specified in St. 108 whether as a part of a University Post-graduate School, or otherwise maintained by the University where instruction or research or both leading to a post-graduate degree or a Diploma of the University are conducted.

O. 161 :

Department of a college means any department of a college affiliated to this University responsible for instruction and training in each of the subjects or group of subjects mentioned below :

- (i) For the Principal or Special subject taught at the Final Year of the Degree Class in the colleges in the Faculties of Arts including Education taught in the Arts and Science colleges respectively;
- (ii) "Education" in a college of Education;
- (iii) Economics, Commerce, Business Administration and an *optional subject* taught in the Final year of the degree class in a college in the Faculty of Commerce;
- (iv) (a) Jurisprudence, International Law (Private and Public), Constitutional Law,
(b) Crimes, Law of Obligation (i.e. Torts, Contracts and Labour Laws), and
(c) Law of Property and Personal Law, Taxational Laws in the Faculty of 'Law';

- (v) Civil Engineering, Mechanical Engineering, Electrical Engineering and Chemical Engineering in the Faculty of Technology including Engineering;
- (vi) (a) Preclinical subjects comprising Anatomy, Physiology, Pharmacology and Pathology;
 (b) Medicine comprising Medicine, Preventive Medicine and Forensic Medicine, Surgery, Comprising Surgery, Ophthalmology, Midwifery and Gynaecology;
 (c) Mental Health and Paramedical Psychology;
 (d) Nursing - in the Faculty of Medicine;
- (vii) Pharmacy, Comprising Pharmaceutical Technology, Pharmaceutical Microbiology and Biochemical Engineering, Pharmaceutical Chemistry, Pharmacognosy, Physiology, Pharmacology, Bioassay, Pharmacy Management and Drug Marketing in the Faculty of Pharmacy; and
- (viii) Dental Surgery in the Faculty of Dental Surgery.
- (ix) "Department" of a Recognised Institution means any department of the Recognised Institution responsible for research in a subject or subjects for which it is recognised.

Formation and Recognition of Association of Teachers of Affiliated Colleges

O. 162 :

(1) Subject to the provisions hereinafter appearing in this behalf, teachers of affiliated colleges of the University who are appointed on permanent or on probation post, hereinafter referred to as "Teachers of affiliated colleges" may, after forming themselves into an Association apply for recognition of the Association in a prescribed form provided the number of members of the Association at all times exceeds and continues to exceed ten per cent of the total number of such teachers of affiliated colleges for the time being :

- (a) Name of the Association;
- (b) Place and address of the head office of the Association;
- (c) Number of members of the Association;
- (d) Total number of such teachers of affiliated colleges;
- (e) Name and address of the Secretary or each of the Secretaries of the Association;
- (f) Name and address of the President of the Association;
- (g) Name and address of the Vice-President or each of the Vice-Presidents of the Association;

(h) List of members of the Association containing their full name; and

(i) Date of formation of the Association.

(2) The President, Vice-President, Secretary, Treasurer and other office-bearers of the Association shall be persons elected only from amongst the members of the Association. Any person who is not a salaried Teacher of affiliated colleges shall not be a member, office-bearer or representative in any category.

(3) Two copies of the rules of the Association, signed by the Secretary thereof, shall be submitted along with the application for recognition.

(4) Any change in the office-bearers of the Association shall be communicated by the Association in writing to the University within one month of the date on which such change occurs.

(5) The University may arrange the despatch of communications by post or hand delivery to the address of the Secretary of the Association or the office of the Association mentioned in the application for recognition or to any other changed address, intimation in writing whereof has been given to the University sufficiently in advance.

(6) On receipt of an application for recognition, it shall be submitted to the Registrar for scrutiny and if it is found to be in order, it shall be submitted to the Vice-Chancellor for his information, and thereafter the particulars of the application shall be submitted to the Executive Council for its consideration. The Executive Council shall consider the application for recognition and may grant it or, subject to the provisions of clause (10), reject it or may grant it, subject to such conditions as it thinks fit. The Association shall be deemed to have been recognised only after the application for recognition has been granted.

(7) After recognition has been granted to an Association by the Executive Council, the Executive Council may, for any reason deemed proper by it, cancel the recognition or may impose such conditions as it thinks fit, or may suspend the recognition for definite period.

For the purpose of this clause, any of the following reasons may be considered to be proper, namely-

(a) the number of members of the Association has ceased to exceed ten per cent of the total number of such teachers of the affiliated colleges;

(b) the Association has not appointed any one or more of its office-bearers for a continuous period of three years;

(c) not less than twenty-five per cent of the members of the Association have not paid their fees for the current year;

(d) the Association is not maintaining the minutes of its proceedings;

(e) the Association appears to be engaged in any activity which is unlawful or contrary to its objects;

(f) it is found that the recognition has been obtained through any mistake, misrepresentation or fraud;

(g) any other reason which appears to the Executive Council to be proper.

(8) The Executive Council or a Committee thereof consisting of one or more of its members, shall, before approved to the rules is refused wholly or in part or recognition is refused to an Association or recognition already granted is cancelled or suspended or any condition is imposed thereon, give to the Association a reasonable opportunity of being heard through its representative. Where the matter is heard by a Committee of the Executive Council, it shall submit its report to the Executive Council, which shall furnish the Association concerned with a copy of such report and thereafter again hear the Association through its representative before taking any action in the matter. The Executive Council shall state its reasons in brief for its action. The Executive Council may, for reasons which it deems proper, reconsider the matter.

(9) The annual list of members and a copy of the audited accounts of the Association shall be sent to the office of the University by the first day of the month of November of the current year-

(10) The University may not hear any Association which has not been recognised in accordance with the provisions of this Ordinance.

(11) No representation or deputation shall be received by the University from any Association except one relating to a matter, which is, or raises questions which are, of common interest to all or any class of teachers of the affiliated colleges.

(12) The fact of recognition of an Association shall not imply any admission by the University of any claim of the Association or by a member thereof to a right of strike or stoppage of work.

O. 163 : Deleted.

O. 164 : Deleted.

O. 165 :

(I) Ail vacancies on the teaching staff arising out of retirement, death or leaving services by any member of the teaching staff or for any other reason in any nongovernment affiliated college in the faculties of Arts including Education, Science and Commerce shall be filled in from amongst the persons mentioned below :

- (a) A lecturer rendered surplus from the same college or any of the colleges under the same management.
- (b) If any person mentioned in (a) above is not available, any lecturer rendered surplus from any other college.
- (c) If any person mentioned in (a) and (b) above is not available any part-time lecturer who was working at two colleges when rendered surplus.

- (d) If any person under (a), (b) and (c) above is not available Tutor/Demonstrator eligible for the post of a lecturer from the same college or any other college under the same management. And if such Tutor/Demonstrator is not available in any of the colleges under the same management, any Tutor/Demonstrator from any other college provided he is eligible for the post of lecturer.
- (e) If any person mentioned in (a), (b), (c) and (d) above is not available, any part-time Tutor/Demonstrator who is working at two colleges when rendered surplus, provided he is eligible for the post of lecturer.
- (f) If any person mentioned in (a), (b), (c), (d) and (e) above is not available, any part-time teacher
 - (i) Who was on the roll of the College on 23-11-1976 and
 - (ii) Who was recognised to hold such post on 23-11-1976 and
 - (iii) Who continued to hold the post till date or who was declared surplus and recalled as part-time teacher in any of the colleges. No fresh appointment shall be made till person under (a), (b), (c), (d), (e) and (f) above is available. Any appointment made in contravention of this provision shall not be recognised by the University.

(2) All the vacancies on the non-teaching staff in the categories, namely, Junior Clerks, Junior Typists, Laboratory Assistants, and Peons arising out of retirement, death or leaving the services or for any other reasons in the University or in any affiliated college in the faculties of Arts including Education, Science and Commerce shall be filled in from amongst the persons rendered surplus, if any, in the affiliated Arts, Science and Commerce Colleges as the case may be due to the introduction of 10+2+3 pattern of education, provided, the person so appointed possesses the minimum qualifications prescribed for the post concerned.

Notwithstanding anything contained in this sub-clause, it shall be competent for the University to appoint on its staff on a permanent basis in the vacancies mentioned above, any person or persons employed by it on a temporary post

Notwithstanding anything contained in 1 (a), (b), (c), (d), (e) and (f) above, Non-Government affiliated college where the minimum percentage of the reservations of posts for scheduled castes and scheduled tribes is not maintained shall, while filling in the posts, give preference to the teachers who have been rendered surplus and who belong to scheduled castes and scheduled tribes.

O. 166 :

(1) There shall be a Council called the College Development Council for ensuring proper planning and integrated development of affiliated colleges for providing them necessary help and guidance.

(2) The College Development Council shall consist of the following members :

(a) Ex-Officio

- (1) The Vice-Chancellor;
- (2) The Pro-Vice-Chancellor;
- (3) The Director of Higher Education of Gujarat;
- (4) The Registrar;
- (5) The Controller of Examinations;
- (6) The Development Officer;
- (7) The Deans of the faculties having not less than five affiliated colleges;
- (8) Two Deans by rotation, of faculties other than the ones mentioned in (7) above provided that the rotation of two Deans contemplated in this sub-clause No. 8 under clause 2 (a) above shall take place at the end of every twelve months and the rotation will commence with the faculties of (1) Medicine and (2) Pharmacy.
- (9) The Director of the College Development Council who shall also work as the Secretary of the Council;

(b) Members nominated by the University as follows :

- (1) Two members nominated by the Executive Council from amongst its members;
- (2) Two members nominated by the Academic Council from among its members;
- (3) Five Principals of affiliated colleges nominated by the Executive Council;
- (4) Two Senior teachers of the University Department nominated by the Executive Council; and
- (5) Five teachers of the affiliated colleges nominated by the Executive Council.

Note. - Proviso :

While nominating members under 2 (b) (1), (3) and (5) above, the Executive Council shall ensure that (i) at least one representative, (1) from the colleges selected by the University Grants Commission as lead colleges and (2) at least one representative of the colleges selected by the University Grants Commission under the COSIP and COHSIP programme of the U. G. C. is included. Moreover, the Executive Council shall also ensure that, as far as possible, at least one representative from the colleges in each district under the jurisdiction of the University is included.

(3) The term of office of the members other than the Ex-Officio members of the Council shall be three years; provided that a member who is nominated by the authority of the University shall cease to be a member of the Council, if and when he ceases to hold the office by virtue of which he was nominated, in which event the casual vacancy so caused shall be filled in by nomination by the Executive Council or the Academic Council, as the case may be, for the residuary period of the unexpired term of the office.

(4) The College Development Council shall exercise the, following powers and perform the following duties, and shall, for this purpose, have the necessary power to appoint one or more committees:

- (a) to function as a policy making body in regard to proper planning and integrated development of colleges;
- (b) to conduct surveys of all the affiliated colleges, districtwise, with a view to preparing and maintaining an up-to-date profile on each college under the university, reviewing the existing facilities and identifying the needs and gaps that need to be filled for the development of colleges and make such information available to the UGC and other concerned bodies;
- (c) to advise the university on all matters relating to development of affiliated colleges, such as provision of adequate facilities - academic and physical - for raising the standard of learning, teaching and research and its periodic evaluation for enabling the University to maintain reasonable continuity of policy in regard to development of colleges;
- (d) to prepare a perspective plan for the development and opening of new colleges, to enable the university and state education authorities to take long term decisions on the planning and development of colleges and may advise the University on matters relating to different disciplines taught in colleges at different levels of University education;
- (e) to advise the university in regard to rationalisation and implementation of University's policy on affiliation of colleges;
- (f) to keep close contact with the colleges with a view to helping them in their proper development, selection of teachers, student amenities, proper utilisation of grants and efficient implementation of UGC approved projects and reforms, viz., examination reform, courses, COS IP COHSIP restructuring of courses to make them more relevant and significant not only to students, but also to the region as a whole by assessing social transformation and regional development;
- (g) to review the facilities for post-graduate departments of colleges in terms of the norms prescribed by the U. G. C. and assist those having the potential of coming up to the norms within a few years;
- (h) to help in the implementation of the regulation framed by the UGC regarding minimum standard of instruction for the award of first degree and also regarding restructuring of courses at the under-graduate level;
- (i) to help in the selective development of some colleges to remove regional imbalances; and also assist the colleges to realise their potential and in identification of colleges for autonomous status;
- (j) to evaluate and assess the impact of UGC grants utilised by the colleges for the implementation of various development projects;